

**ACA Governing Council Meeting
October 26-28, 2007**

MINUTES

Call to Order

The ACA Governing Council meeting was called to order at 2:00 p.m., October 26, 2007 at the L'Enfant Plaza Hotel in Washington, D.C. President Brian Canfield presided. Governing Council members present for all or part of the meeting were as follows:

Jim Blundo, AMHCA
Loretta Bradley, IAMFC
Kay Brawley, NECA
Brian Canfield, ACA President
David Capuzzi, ACA Treasurer
Maureen E. Colón, ACEG
James M. Devlin, Student Representative
Thelma Duffey, ACC
Kelly Duncan, Midwest Region
Dennis Engels, NCDA
Brad Erford, AACE
Ned Farley, ALGBTIC
David Fenell, Process Observer
Queen D. Fowler, AMCD
Nita Jones, Southern Region
Kelley R. Kenney, North Atlantic Region

Carolyn Kern, ACCA
George Leddick, ASGW
Don W. Locke, ACA Parliamentarian
Colleen Logan, ACA President-Elect
Vonda Long, AADA
Sandy Lopez-Baez, CSJ
Sally Murphy, ASCA
Cynthia Osborn, IAAOC
Dale-Elizabeth Pehrsson, ACES
Carolyn Rollins, ARCA
Laura Jo Severson, Western Region
Sonya Vassos, C-AHEAD
Marie Wakefield, ACA Past President
Richard Yep, ACA Executive Director
J. Scott Young, ASERVIC

Others in attendance at the meeting as guests or observers include the following:

Mary Ballard, Ad Hoc Committee on ACA Collaborative Membership
Jim Bierma, President-Elect, ASCA
Sharon Bowles, Chair, Western Region
Althea Brum, ACA Insurance Trust
Holly Clubb, Director, Leadership Services
Kelly Collins, Chair, Midwest Region
Hugh Crethar, President, CSJ
Jack Culbreth, Chair, Council for Accreditation of Counseling and Related Educational Programs
Carol Bobby, Executive Director, Council for Accreditation of Counseling and Related Educational Programs
Janice DeLucia-Waack, President, ASGW
Colette Dollarhide, President, C-AHEAD
Judith Durham, President, ACES
Marcheta Evans, President, ACC
Donna Gibson, President, AACE
Gary Gintner, President AMHCA
Carolyn Greer, President AADA
John Hakemian, NECA, Executive Director
W. Mark Hamilton, AMHCA, Executive Director
Richard Hanson, President ACCA

Robert "Skip" Hanson, Director of Development, ACA Foundation
Robin Hayes, Director Conference and Meetings Services
Bret Hendricks, President, IAMFC
Theresa Holmes, Senior Meetings Coordinator
David Kaplan, Chief Professional Officer
Darrell Luzzo, President, NCDA
Phyllis Mogielski-Watson, President, ALGBTIC
Rich Mozier, Chief Financial Officer
Carol Neiman, Chief Membership and Association Services
Paul Nelson, Executive Director, ACA Insurance Trust
Patty Nunez, President, ARCA
Sharon Seesholtz, President, ACEG
Stacy Shaver, Executive Assistant
Jeff Siskind, Chair, Southern Region
Cindy Welch, Chief of Staff
Cirecie West-Olatunji, President, AMCD
Denise Williams, Director, Member Development
Richard Wong, ASCA Executive Director

Introductions and Announcements

President Canfield asked the Governing Council Members to introduce themselves. Presidents and Chairs from COPARC were invited to attend the meeting as observers and were also asked to introduce themselves. Dr. Canfield provided an overview of the schedule for the meeting.

Parliamentarian's Remarks

Parliamentarian Don Locke commented on the rules for conduct of a meeting. In addition, he called attention to the information regarding parliamentary procedure provided in the back up materials.

Multicultural Training

ACA Policy mandates that there be diversity training at the first Governing Council meeting of each Association year. David Fenell provided a presentation: "Counseling the Military Essential Cross Cultural Competencies."

Reports for Officers

Written reports were submitted and each officer provided a verbal summary.

- President's Report presented by Brian Canfield
- President-Elect's Report presented by Colleen Logan
- Past President's Report presented by Marie Wakefield

Approval of Consent Agenda

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approved the Consent Agenda. Motion passed.

In order that there is a record of the individual items contained in the Consent Agenda, the Minutes will show each item adopted under the Consent Agenda.

Approval of the Minutes of the Previous Meetings

It was moved by B. Erford and seconded by S. Vassos that: The Minutes of the following meetings be approved: ACA Governing Council, March 20-22, 2007 and the ACA Executive Committee, June 23-24, 2006. Motion passed.

Approval of Additional Appointments

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approved the additional appointments submitted by President Brian Canfield. Motion passed.

The appointments approved by this motion are as follows:

Governing Council Process Observer: David Fenell

Under-represented Member to the Executive Committee: Jim Blundo

Financial Affairs Committee (Ex Officio): Loretta Bradley and Laura Jo Severson

Special Committee on Military and Veteran Affairs (Student): Jennifer Biebl

Approval of 2008-2009 Region Meeting

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approves the dates and locations of the 2008-2009 Region Meetings as amended. Motion passed. The dates approved by this motion for 2008-2009 are as follows:

Midwest Region	October 2-4, 2008	Chicago area
North Atlantic Region	October 8-12, 2008	Bangor, ME
Southern Region	October 16-18, 2008	Little Rock, AR
Western Region	November 6-9, 2008	Seattle, WA

Bylaws Change – ALGBTIC

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approves the Bylaw changes of the Association for Lesbian, Gay, Bisexual, and Transgender Issues in Counseling. Motion passed.

Bylaws Change – AMCD

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approves the Bylaw changes of the Association for Multicultural Counseling and Development. Motion passed.

Bylaws Change – ICA

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approves the Bylaw changes of the Idaho Counseling Association. Motion passed.

Mission and Goals of the Publications Committee

It was moved by B. Erford and seconded by S. Vassos: To rescind the following motion passed by the Governing Council at its March 2007 meeting: It is moved that the mission/goals of the Publication Committee be amended to replace the phrase “render decisions” to make recommendations” Young/Paisley. PASSED. Motion passed.

Statement of Publication Values of the American Counseling Association

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approve the *Statement of Publication Values of the American Counseling Association*, which was written and endorsed by the ACA Publications Committee, as a new ACA Publication policy for inclusion in the *Guide to ACA Media*. Motion passed.

ACA Manual of Policies and Procedures

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approves the American Counseling Association Manual of Policies and Procedures. Motion passed.

Grief and Bereavement Interest Network

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approves the application from the ACA Interest Network for Grief and Bereavement as an Interest Network in ACA. Motion passed.

Emerging Leaders Task Force Final Report

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approved the final report from the Emerging Leaders Task Force. Motion passed.

Human Rights Committee Report

It was moved by B. Erford and seconded by S. Vassos that: The Governing Council approved the report from the Human Rights Committee. Motion passed.

Treasurer’s Report

Treasurer David Capuzzi presented a report on the financial status of the Association. Dr. Capuzzi also called attention to a memo from him to the Governing Council regarding four motions from the Financial Affairs Committee. The report was for information only and did not require any action by the Governing Council.

Report from Council for Accreditation of Counseling and Related Educational Programs

Dr. Jack Culbreth, Chair of CACREP, and Dr. Carol Bobby, CACREP Executive Director, reported on the activities and future plans of the Council. They then responded to questions from the Governing Council.

Report from the ACA Foundation

Robert “Skip” Hanson, ACA Foundation, Director of Development reported to Governing Council on activities being carried out by the ACA Foundation. This report was for information and no Governing Council action was required.

Executive Director Report

Executive Director, Richard Yep provided a written report and then provided a verbal summary. Governing Council members were given a copy of the ACA Annual Report, 2006-2007.

Strategic Planning

Richard Yep provided an overview and led the group in some activities in regards to strategic planning.

Membership Alternatives

Dr. Mary Ballard, Chair, Ad Hoc Committee on ACA Collaborative Membership presented a report regarding membership alternatives and a motion.

It was moved by the Collaborative Task Force Members that: The Governing Council in collaboration with the ACA staff, resolve to craft an alternative dues structure that would provide ACA members with a menu of membership options.

Following some discussion, it was moved by C. Rollins and seconded by C. Osborn: To table the motion. Motion passed and the motion was tabled.

It was moved by B. Erford and seconded by N. Farley that: ACA adopt the membership alternative (#5) and staff immediately begin to develop options, provide a cost analyses of these options, and implement the new system by July 1, 2009. Motion defeated.

At the conclusion of the vote, the Governing Council moved on the next item on the agenda.

Governing Council Term Limit

It was moved by G. Leddick and seconded by B. Erford that: Governing Council representatives may have the option of running for re-election to a second three-year term immediately following their first. Motion passed.

Membership Alternatives

It was moved by L. Bradley and seconded by K. Brawley: To reconsider the motion from the Collaborative Task Force. Motion passed.

It was moved by the Collaborative Task Force Members that: The Governing Council in collaboration with the ACA staff, resolve to craft an alternative dues structure that would provide ACA members with a menu of membership options. Motion defeated.

ACA Fellows

It was moved by G. Leddick and seconded by C. Osborn that: Future ACA Fellows be elected by secret ballot by a simple majority vote of Fellows. Self nomination would not be permitted and nomination information would be completed by nominators, not candidates. Motion defeated.

Report from the ACA Insurance Trust

Paul Nelson, Executive Director, ACA Insurance Trust presented a report to the Governing Council on the current status of the Trust and on future plans. This report was for information only and no Governing Council action was required.

Motions from the Financial Affairs Committee

It was moved by the Financial Affairs Committee that: \$580,817.54 earned in the Association's designated funds be undesignated by the Governing Council. Motion Passed.

It was moved by the Financial Affairs Committee that: The ACA Executive Director develop and implement a three year budget plan that will eliminate or significantly minimize the likelihood that the Association will realize an operating deficit at the end of any fiscal year. The Executive Director, along with staff and the Financial Affairs Committee will report back at the March 2008 Governing Council meeting with a report outlining the plan. Motion passed unanimously.

It was moved by the Financial Affairs Committee that: 33% of investment income from interest and dividends earned each year from designated funds be deemed unrestricted for a period of three years. Motion passed.

It was moved by the Financial Affairs Committee to: Amend Policy 1501.2 in the section describing "Other Transfers into Reserves" (the requirement to transfer one third (33%) of any excess revenues over expenses into the excess revenue reserve fund) so that such excess revenues are defined to exclude investment incomes and gain, i.e. the "operating fund surplus." It is recommended that this policy be effective for financial activity beginning on June 30, 2006. Motion passed.

The Use of Torture as an Interrogation Technique

It is moved by L. Severson and seconded by S. Lopez-Baez that: The American Counseling Association is opposed to the use of torture as an interrogation technique device by any government. Motion was withdrawn by President Canfield as in violation of policies and procedures.

Membership Alternative

It was moved by D. Pehrsson to: Reconsider the motion: ACA adopt the membership alternative #5 and staff immediately begin to develop options, provide a cost analyses of these options, and implement the new system by July 1, 2009. Motion passed.

It was moved by B. Erford and seconded by N. Farley that: ACA adopt the membership alternative #5 and staff immediately begin to develop options, provide a cost analyses of these options, and implement the new system by July 1, 2009. Motion passed.

Strategic Plan

It was moved by C. Rollins and seconded by N. Farley that: The Strategic Areas of Focus be named the ACA Strategic Plan. Motion passed.

Proposals from COPARC

President Canfield provided a report from the October 25-26, 2007 COPARC meeting. The members of COPARC requested the following proposals be presented to the Governing Council:

Proposal: COPARC recommends that ACA provide Complimentary Divisional Memberships for all ACA Division Presidential Leadership (President-Elect, President, and Past President) and Regional Chair (Chair-Elect, Chair, Past Chair) to provide/facilitate intercollaborative identity.

Proposal: COPARC recommends that Governing Council examine the governance structure of ACA to evolve Governing Council in a way that would provide more autonomy to Division and Regions.

Proposal: COPARC recommends that Governing Council develops various pilot programs with Divisions and Branches to examine membership alternatives.

Membership Alternative

It was moved by K. Brawley and seconded by S. Vassos to: Request that ACA staff also prepares a cost analysis for merging item # 2 and # 5 for presentation to the Governing Council at the Hawaii Conference so that the Governing Council could consider both the menu option only and the menu option plus Divisional membership. Motion passed.

Report on the Lease/Purchase of ACA Headquarters Building

It was moved by G. Leddick and seconded by D. Pehrsson that: The Executive Committee prepare a report describing our options regarding lease/purchase of our headquarter building for our Hawaii meeting. Motion passed.

Position Statement Regarding Marital/Marriage and Family Therapy

Dr. Canfield asked the Governing Council to approve the following position statement:

The American Counseling Association supports the efforts of other professional groups in their on-going work to better meet the needs of society. The ACA encourages its national divisions, branches, partners, and affiliate organizations to engage other professional groups and associations at the national, state, and local levels to expand areas of mutual interest and cooperation.

The ACA recognizes that the ability to conceptualize systemically and work relationally is not proprietary to any one not proprietary to any one professional group and that many members of other professions (e.g. professional counselors, psychologists, psychiatrists, social workers), by virtue of their education, training, and experience, are highly qualified to provide services to couples, families, and other client systems. In light of this, the American Counseling Association recognizes “marital/marriage and family therapy” as a separate and distinct profession.

The American Counseling Association commends the California Association for Marital and Family Therapy (CAMFT), the American Association for Marriage and Family Therapy (AAMFT), and the International Association of Marriage and Family Counselors (IAMFC), and other National and State professional organizations in their efforts to expand the body of knowledge and improve professional standards.

Governing Council approved the position statement

Appreciation

The Governing Council appreciates the fine job of organizing and facilitating of this meeting by President Brian Canfield.

The Governing Council appreciates the efforts of Richard Yep and ACA staff in supporting this meeting.

The Governing Council extends its congratulation to David Fenell for his work in the military to help us and our nation.

Adjournment

There being no further business remaining on the agenda, the Governing Council meeting was adjourned at 11:15 a.m. on October 28, 2007.