

# ACA GOVERNING COUNCIL MEETING

## MINUTES

September 27-29, 2002

### 1. Call to Order (Introductions and Announcements)

The ACA Governing Council meeting was called to order at 8:30 a.m., September 27, 2002, at the Hilton Alexandria Old Town Hotel in Alexandria, Virginia. President David Kaplan presided. Governing Council members present for all or part of the meeting were as follows:

Mary Smith Arnold, CSJ  
Robert Bakko, AMHCA  
Loretta J. Bradley, ACA Treasurer  
Michele M. Carpentier, ACA Parliamentarian  
Robert K. Conyne, ASGW  
Bernadine L. Craft, C-AHEAD  
Harriet Gardin Fields, AMCD  
Jane Goodman, ACA Past President  
Bob Hand, NECA  
Betty S. Hedgeman, ARCA  
Donna A. Henderson, ACES  
Warren F. Housley, ASERVIC  
Keren M. Humphrey, ACCA  
Charlene M. Kampfe, AADA  
David Kaplan, ACA President  
Lynn E. Linde, Southern Region  
Juliet V. Miller, NCDA  
Linda Osborne, North Atlantic Region  
Twinet Parmer, IAMFC  
Mark Pope, ACA President-Elect  
Linda L. Redmond, IAAOC  
John M. Rinke, Midwest Region  
Marie A. Wakefield, Western Region  
Jim Whitley, ASCA  
Franklyn C. Williams, Student Representative  
F. Robert Wilson, AAC  
Richard Yep, ACA Executive Director

Colleen Logan, AGLBIC representative, was unable to attend the meeting and AGLBIC was represented by Dr. Robert Barret

Sandra L. Winborne, ACEG Official Observer, was unable to attend the meeting.

Others in attendance at the meeting as guests or observers, included the following:

Scott Barstow, ACA Director of Public Policy and Legislation  
 Ollie Edwards, ACA Meetings Planner  
 W. Mark Hamilton, AMHCA Executive Director  
 Robin Hayes, ACA Director of Convention and Meetings  
 Farah A. Ibrahim, CSJ President  
 Janice Macdonald, ACA Director of Professional Services and Special Projects  
 Brenda Melton, ASCA President  
 Richard Mozier, ACA Associate Executive Director, Finance and Business Development  
 Shannon Murphy, ACA Executive Assistant  
 Carol Neiman, ACA Associate Executive Director, Membership and Meetings  
 Debi Shields, ACA Meetings Planner  
 Howard Smith, ACA Associate Executive Director, Professional Affairs  
 Janet E. Wall, AAC President  
 Cindy Welch, ACA Associate Executive Director, Human Resources  
 Bill Wheeler, AMHCA President  
 Richard Wong, ASCA Executive Director

## **2. Executive Director's Evaluation Schedule**

Attention was called to the Evaluation Schedule for the ACA Executive Director. This information was presented for review and discussion only and no Governing Council action was indicated for this meeting.

## **3. Executive Director's Report**

Executive Director Richard Yep reported to the Governing Council on activities and projects being carried out through the ACA headquarters office. He commented on several items, including conference planning for 2003, membership recruitment activities, and ongoing activities. He then responded to questions from the body. The Executive Director's report was for information only and did not require any Governing Council action.

## **4. Strategic Planning**

President-Elect Mark Pope led a discussion on planning for the future, and solicited input from the members of the Governing Council. The responses received will be summarized and used in future strategic planning. This activity did not require any formal action by the Governing Council.

## **5. Diversity Training**

A presentation on diversity was given by Dr. Robert Barret, who spoke to the subject of diversity in sexual orientation and to the reaction of society to homosexuality. There was no formal action required by the Governing Council.

## **6. Legislative Update**

An update on legislative activity being carried out through the ACA Office of Public Policy and Legislation was presented by Scott Barstow, ACA's Director of Public Policy and Legislation. He then responded to questions from the group. This report was for information only, and there was no Governing Council action required.

### **7. Parliamentarian's Remarks and Approval of Meeting Rules**

Parliamentarian Michele Carpentier called attention to the Rules of Procedure and commented on some of the specific rules to be followed for the conduct of the meeting. She then responded to questions from the group.

It was moved by Whitledge and seconded by Wakefield that: The Governing Council approve the ACA Governing Council Rules of Procedure as presented. Motion passed.

### **8. Approval of Counselors for Social Justice as a Division of ACA**

President Kaplan noted that this item had been placed at the beginning of the Agenda in order that action could be taken early in the meeting. If Counselors for Social Justice (CSJ) is approved as a Division, the representative from that group would immediately be seated as a voting member of the ACA Governing Council. The Governing Council was informed that CSJ has met all of the requirements to become a Division of ACA.

It was moved by Goodman and seconded by Pope that: The Counselors for Social Justice be approved as a Division of ACA. Motion passed.

Upon passage of this motion, the representative from Counselors for Social Justice was seated as a voting member of the Governing Council.

### **9. Approval of Meeting Agenda**

President Kaplan called attention to the agenda for the meeting, and noted the changes that had been agreed upon.

It was moved by Whitledge and seconded by Wakefield that: The Agenda for the September 27-29, 2002 Governing Council meeting be approved as amended. Motion passed.

### **10. Treasurer's Report**

Treasurer Loretta Bradley reported to the Governing Council on the financial state of the Association and on projections for the current year. She also responded to questions from the group.

It was moved by Redmond and seconded by Fields that: The Governing Council accept the financial report as presented. Motion passed.

It was moved by the Financial Affairs Committee that: The Governing Council adopt the proposed Budget Reclassification to more accurately reflect the Association's FY 2003 revenue projections. Motion passed.

## **11. Report on Discussions of ACA/ASCA/AMHCA Relationships**

President Kaplan reported on discussions that had been held with representatives of ASCA and AMHCA regarding future directions for structure and relationships for ACA and its entities. He also called on the President of ASCA, Brenda Melton, and the President of AMHCA, Harold Wheeler, to report. These Presidents then responded to questions from the Governing Council.

It was moved by Hand and seconded by Henderson that: ACA continue the discussion with ASCA and AMHCA concerning their relationship with ACA. Motion passed.

### **Approval of Consent Agenda**

Items 12 through 22 were placed on the agenda as a "consent agenda" consisting of topics that should require minimum discussion and that could be voted on as a group. During the process of approving the meeting agenda, items 13, 19, and 20 were removed from the consent agenda to be acted upon individually.

It was moved by Arnold and seconded by Fields that: The Governing Council adopt the consent agenda (items 12-22) with the exception of items 13, 19, 20. Motion passed.

**NOTE: Although Agenda items 12, 14, 15, 16, 17, 18, 21, and 22 were approved as a group, they are being listed separately in these Minutes in order that action can be permanently recorded.**

## **12. Ratification of Executive Committee Actions**

It was moved by Arnold and seconded by Fields that: The Governing Council ratify the actions of the ACA Executive Committee as submitted. Motion passed on Consent Agenda. (For the record, these Executive Committee actions are listed separately in these Minutes.)

- a. Approval of Franklyn Williams to serve as Student Representative to the ACA Governing Council for 2002-2003.
- b. Approval of Betty Hedgeman as Governing Council liaison to the Cyber-Technology Committee for 2002-2003
- c. Approval of appointment of members to the Task Force on Ethics Revision. This Task Force will be chaired by Mike Kocet, Co-Chair of the ACA Ethics Committee. Members approved by the Executive Committee action are:
  - i. John W. Bloom
  - ii. Rocco (Rock) Cottone
  - i. Harriet L. Glossoff
  - ii. Barbara R. Herlihy
  - iii. Courtland C. Lee
  - iv. Judith G. Miranti
  - v. E. Christine Moll
- d. Approval of appointment of members and chair for the Task Force on Branch Development. Members approved by the Executive Committee action are:
  - i. Linda Osborne, Task Force Chair
  - ii. Gibbs L. Arthur, Jr.
  - iii. Bill Braden
  - iv. Julie Dillehay
  - v. Kelly Duncan

- e. Approval of appointment of members and chair for the Task Force on Enhancing Division and Organizational Affiliate Membership. Members approved by the Executive Committee action are:
  - i. Christine Moll, Task Force Chair
  - ii. Roger Herring
  - iii. Farah Ibrahim
  - iv. Brenda Melton
  - v. Laura Ward
- f. Approval of appointment of new members for the Crisis Task Force to replace members leaving the Task Force. Members approved by the Executive Committee action are:
  - i. Pat Hudson to Chair the Task Force
  - ii. Jennifer Scheesley as a new member of the Task Force
- g. Approval of appointment of Dr. Alfiee Breland and Dr. Carla Bradley as new members of the Practice Research Network to replace Dr. F. Robert Wilson and Dr. Joe Dear, who will be cycling off of this Task Force..
- h. Approval of appointment of Dr. Angela Alexander to the Human Rights Committee to complete the term of Connie Collins who has resigned from the Committee.

### **13. Approval of Minutes of Previous Meetings**

Attention was called to the Minutes of previous Governing Council and Executive Committee meetings that have been submitted for approval. It was noted that there were several changes that needed to be made to correct those Minutes, and these changes were agreed upon by the body.

It was moved by Wakefield and seconded by Rinke that: The Governing Council approve the Minutes of the following meetings with the changes as noted. Motion passed. (The changes to be made are noted for each set of minutes that require changes.)

- ACA Governing Council – March 21-22, 2002 (Correct page 10, item 19 to add Loretta Bradley as Co-Chair of Practice Research Network)
- ACA Executive Committee – April 26-28, 2002 (Correct page 6, top of page, at the end of first paragraph it should read “2003-2004”)
- ACA Executive Committee – June 3, 2002
- ACA Executive Committee – August 8, 2002

### **14. Officer Reports**

Attention was called to the reports from the President, President-Elect and Past President. It was noted that these reports are for information only and no Governing Council action is required.

### **15. Other Reports**

There were no other reports received requiring any action from the Governing Council.

### **16. Recommendation to Continue the New Professional Category**

It was moved by Arnold and seconded by Fields that: The Governing Council approve the continuation of the New Professional membership category that allows student members to continue for an additional year at the student membership dues rate. Motion passed on Consent Agenda.

### **17. Approval of Revised AAC Bylaws**

It was moved by Arnold and seconded by Fields that: The Governing Council approve the revised Bylaws for the Association for Assessment in Counseling (AAC) as submitted. Motion passed on Consent Agenda.

### **18. Approval of C-AHEAD Bylaws Revisions**

It was moved by Arnold and seconded by Fields that: The Governing Council approve the revisions to the Bylaws of the Counseling Association for Humanistic Education and Development (C-AHEAD), with the additional suggestions from the ACA Bylaws Committee. Motion passed on Consent Agenda.

### **19. Approval of Revision to CSJ Bylaws**

It was moved by Pope and seconded by Goodman that: The Governing Council approve the revised Bylaws of the Counselors for Social Justice (CSJ) to include suggestions given by the ACA Bylaws Committee, with a line item added as follows (on page 3, article IV, section 1, subsection D. Board of Directors shall consist..... Add "All of these individuals must be members of ACA." Motion passed.

Pope/Goodman Passed

### **20. Approval of Public Policy and Legislative Agenda for First Session of the 108<sup>th</sup> Congress**

Attention was called to the proposed Public Policy and Legislative Agenda for the First Session of the 108<sup>th</sup> Congress, as submitted by the Public Policy and Legislation Committee.

It was moved by the Public Policy and Legislation Committee that: The Governing Council approve the Public Policy and Legislative Agenda as submitted, for the First Session of the 108<sup>th</sup> Congress.

It was moved by Arnold and seconded by Parmer that: Item IV A.1. be amended to state "CACREP-accredited marriage and family counseling programs under state MFT licensure laws." Amendment passed, 1 abstain.

Vote was then called for on the motion, as amended, that: The Governing Council approve the Public Policy and Legislative Agenda for the First Session of the 108<sup>th</sup> Congress, with the amendment to Item IV A.1. so that it would read: "Support recognition of CACREP-accredited marriage and family counseling programs under state MFT licensure laws." Motion passed.

### **21. Change to Policies and Procedures to Separate International and Interprofessional Committees**

It was moved by Arnold and seconded by Fields that: The Governing Council approve the new descriptions in the Policies and Procedures Manual for the International Committee and Interprofessional Committee, to conform with ACA Bylaws which lists these as two separate Committees. Motion passed on Consent Agenda. (The new descriptions for the International Committee and Interprofessional Committee, as approved by this motion, are attached to these Minutes as Appendix B.)

## **22. Charges to Committees**

President Kaplan called attention to the information concerning the charges he had given to each of the ACA Committees and Task Forces for this Association year. This was for information only and did not require any Governing Council action.

### **Action Re: Procedures**

The Parliamentarian called attention to the rules for the conduct of the Governing Council meeting and pointed out that according to meeting procedure, all remarks should be directed to the chair unless there is a desire to make other provision. She noted that in this group it seems to be more workable for this rule to be relaxed.

It was moved by Goodman and seconded by Conyne that: The rules of procedure be changed such that after the president calls on a member or other speaker, that speaker may address his or her remarks directly to each other. Motion passed.

## **23. Task Force on Impaired Counselors**

Attention was called to the proposal to determine ways that ACA can assist impaired counselors. There was a considerable discussion concerning this suggestion and a number of thoughts and concerns were expressed.

It was moved by Goodman and seconded by Pope that: The President be directed to appoint a Task Force to suggest ways ACA can assist impaired counselors and other counselors needing support.

It was moved by Kampfe and seconded by Fields that: The motion be amended to add "Counselor Trainees" to this motion. Amendment passed.

It was moved by Miller and seconded by Osborne that: The motion be further amended to eliminate the phrase "and other counselors needing support". Amendment passed.

Vote was then called for on the amended motion which reads that: The President be directed to appoint a Task Force to suggest ways ACA can assist impaired counselors and counselor trainees. Motion passed.

## **24. Recommendation to Eliminate the Words "Record of Public Offense"**

Attention was called to the proposal to eliminate the words "record of public offense" from the non-discrimination statement of ACA, and it was noted that legal counsel has suggested it might be prudent to remove this phrase. This has been looked at by the ACA Bylaws Committee and in response, they have submitted the language necessary to accomplish this. Therefore, approval of this proposal would mean that ACA Bylaws can be changed with no further action by Governing Council.

It was moved by Goodman and seconded by Pope that: The words "record of public offense" be removed from ACA's non-discrimination statement and that the ACA Bylaws be amended to reflect this change. Motion passed.

## **25. Recommendation to Disband the Professional Development Committee**

It was noted that there no longer appears to be a need for this Committee and the function that it has had in the past, and therefore it is being recommended that the Committee be discontinued after the current Association year. This has been looked at by the ACA By Bylaws Committee and in response, they have submitted the language necessary to accomplish this change. Therefore, approval of this proposal would mean that ACA Bylaws can be changed with no further action by Governing Council.

It was moved by Goodman and seconded by Pope that: The Professional Development Committee be disbanded on June 30, 2003, and that the ACA Bylaws be amended to reflect this change. Motion passed (16 for; 4 against; 1 abstain).

## **26. Counselor Today Columns Translated into Spanish**

It was moved by the Public Awareness and Support Committee that: Either "Finding Your Way" or "Dignity, Development, and Diversity" column of Counseling Today be translated into Spanish.

In the discussion of this motion, there were a number of opinions and suggestions as to whether there might be other parts of the newsletter that should be translated, and the discussion also included comments regarding various other areas where translations might be looked at, such as the web site, or other publications of the association.

The President ruled that this motion would be referred to the Financial Affairs Committee to look at financial implications and it will be placed on the agenda for the spring 2003 Governing Council for further consideration at that time.

## **27. Endorsement of Code of Fair Testing Practices in Education**

Attention was called to the Code of Fair Testing Practices in Education that has been developed by the Joint Committee on Testing Practices. This Code has been endorsed by a number of participating associations and at this time ACA is being asked to also endorse it.

It was moved by Conyne and seconded by Arnold that The ACA Governing Council endorse the Code of Fair Testing Practices in Education as developed by the Joint Committee on Testing Practices. Motion passed. (The Code of Fair Testing Practices in Education endorsed by this motion is attached to these Minutes as Appendix C.)

## **28. Revision of Policy #1406.10 – Publication Storage and Copy Retention**

In considering this Agenda item, there was a discussion of the possible disposition of back issues of publications and of the problems that can be encountered in storing them. It was also noted that money might be saved in allowing for smaller overruns when printing the journals.

It was moved by Hedgeman and seconded by Goodman that: The Governing Council approve the motion that Policy #1406.10 – Publication Storage and Copy Retention for the management of ACA, division and organizational affiliates' journal inventories be amended to decrease the number of planned over runs printed and stored. Motion passed. (The Policy, as revised, is attached to these Minutes as Appendix D.)



## **29. Public Policy and Legislation Committee Motions**

### **A. Establishment of Counselor Educator Advocacy Award**

It was moved by the Public Policy and Legislation Committee that: ACA establish an annual award recognizing the legislative advocacy training and development activities of a counselor educator.

### **B. Establishment of State Association Advocacy Award**

It was moved by the Public Policy and Legislation Committee that: ACA establish an annual award recognizing the legislative advocacy activities of a state counseling association.

The President ruled that both motions will be referred to Financial Affairs Committee for recommendations before Governing Council can take action, since they both have financial implications. Therefore, no action was taken on these proposals at this time.

## **30. Task Force on Recruiting and Retaining Students and New Professionals Request to Become a Standing Committee**

President Kaplan advised the Governing Council that he had received a request from the Task Force on Recruiting and Retaining Students and New Professionals that this group be granted Committee status. The Task Force has been functioning for several years and believes that it should be made a permanent Committee.

It was moved by Arnold and seconded by Fields that: The Task Force on Recruiting and Retaining Students and New Professionals become a Standing Committee of ACA, and that the Bylaws Committee and Policies and Procedures Subcommittee be asked to draft appropriate language to accomplish this.

There was considerable discussion of this motion and as the discussion continued, it was felt that more might be accomplished by moving into a committee of the whole to allow for a more informal give and take discussion.

It was moved by Fields and seconded by Pope that: The Governing Council move to a Committee of the Whole for discussion of this proposal. Motion passed, and the discussion continued as a Committee of the Whole.

At the conclusion of the discussion as a Committee of the Whole, the motion was again on the table for action.

By agreement of maker and seconder, the motion that: The Task Force on Recruiting and Retaining Students and New Professionals become a Standing Committee of ACA, and that the Bylaws Committee and Policies and Procedures Subcommittee be asked to draft appropriate language to accomplish this, was withdrawn and there was no action.

It was moved by Goodman and seconded by Fields that: The President appoint a committee to look at how task forces are structured. Motion passed.

### **31. Application from “Advances in Therapeutic Humor” to Become an Interest Network**

The Governing Council was advised that the group “Advances in Therapeutic Humor” has met the requirements to apply to become an Interest Network and that it is recommended that this group be approved.

It was moved by Fields and seconded by Housley that: The application to become an Interest Network in ACA from the group “Advances in Therapeutic Humor” be approved, as the group has met the requirements for such status. Motion passed.

### **32. Professionalization Committee Motions**

President Kaplan noted that the Professionalization Committee has submitted three proposed motions to the Governing Council for action. These motions were then taken up individually for consideration.

#### **A. American Association for State Counseling Boards Portability Plan**

Rationale for submission of this proposed motion is that professional counselors are presently unable to move from state to state and maintain their professional viability without encountering a variety of requirements for licensure and certification. These requirements are extensive in some cases, which can severely limit career choices that counselors have.

It was moved by the Professionalization Committee that: The American Counseling Association supports the American Association for State Counseling Board’s (AASCB) proposal for a credentialing bank and professional qualifications certification.

It was moved by Goodman and seconded by Pope that: The motion be amended to state that ACA supports this in concept (add “in concept” after “supports”). Amendment passed.

Vote was then called for on the amended motion which reads: The American Counseling Association supports in concept the American Association for State Counseling Board’s (AASCB) proposal for a credentialing bank and professional qualifications certification“. Motion passed.

#### **B. Specialty Certifications**

Rationale for submission of this proposed motion is that NBCC eliminated specialty certification for most specialties. Divisions that represent these specialties have strongly recommended that ACA develop specialty certification. It would help to provide more credibility to the certification if the American Counseling Association at large endorses it.

It was moved by the Professionalization Committee that: The American Counseling Association supports the development of specialty certifications in cooperation with the National Board of Certified Counselors (NBCC). American Counseling Association and division members would be eligible after passing the National Certified Counselors examination.

It was moved by Humphrey and seconded by Fields that: This motion be referred back to the Professionalization Committee for information and clarification. Motion passed and the motion will be so referred.

### C. Definition of Counseling

Rationale for submission of this proposed motion is that counseling is a process shared by many mental health professionals and the present definition does not take this into account and does not adequately define the role of the professional counselor.

It was moved by the Professionalization Committee that: The American Counseling Association discontinues the use of the present definition of counseling as delineated in ACA Governing Council minutes dated summer 1997 and that they develop a definition of professional counselor. Motion defeated.

## **33. Cyber-Technology Committee Motions**

### A. Technology Needs

It was moved by the Cyber-Technology Committee that: ACA utilize technology to a greater degree in its service delivery to members through implementation of at least one of the following in 2002-2003:

1. Develop a cyber room capability on its website that allows members to discuss a sequence of cutting-edge topics.
2. Offer real-time thematic chats with leaders on critical issues of their choice.

Motion passed.

### B. Equipment and Technical Support for the ACA Annual Conference

It was moved by the Cyber-Technology Committee that: ACA increase the visibility of technology at its annual conference in at least one of the following ways in 2003:

1. Have LCD projectors available for scheduling and checkout by presenters.
2. Have a cybercafe where members can access their e-mail and view featured websites during the conference.
3. Provide designated internet ready presentation rooms.

Motion passed.

## **34. Candidates for ACA President to List Division and Region Nominations**

The Governing Council was advised that this agenda item concerned whether or not it is desirable to allow candidates for ACA President elect to list all of the divisions and/or regions that had nominated them. The question is being brought to the Governing Council for action.

It was moved by Goodman and seconded by Pope that: Candidates for ACA President be allowed to list their Division and Region nominations.

After some discussion, it was felt that since it was near the end of the day, that this topic should be discussed more thoroughly the following day.

It was moved by Fields and seconded by Arnold that: Discussion on this item be postponed until first thing Sunday morning. Motion passed.

At the beginning of the meeting on Sunday morning, President Kaplan noted that the matter of allowing candidates to list division and region nominations was to be the first item for discussion.

It was moved by Fields and seconded by Arnold that: The Governing Council go into a Committee of the Whole to discuss the motion. Motion passed, and the group moved into a Committee of the Whole.

While meeting as a Committee of the Whole, there was lengthy discussion of this issue and of other issues surrounding campaigning and the handling of elections. Following discussion as a Committee of the Whole, the Governing Council moved back into a formal business session in order to take action on the motion on the floor.

Vote was called for on the motion that: Candidates for ACA President be allowed to list their Division and Region nominations. Motion defeated. Defeated

### **35. Mentoring Structure**

At a previous meeting, the Governing Council had taken action to establish a mentoring project in which Governing Council and other leaders would act as volunteer mentors to new members. This motion had been referred to the Task Force on Students and New Professionals to recommend a structure to carry out this operation. The President reported that the Task Force is working on this and will have recommendations for Governing Council action at a future meeting. There was no Governing Council action required at this meeting.

### **36. Membership Requirement for Full Division Status in ACA**

It was noted that the number of members who join divisions has dropped since the change in membership policy so that members no longer are required to belong to both ACA and a division, and that some divisions are perilously close to losing their divisional status. This proposal is being brought to the Governing Council as an attempt to speak to that problem.

It was moved by Pope and seconded by Osborne that:

1. The minimum number of members to qualify a division of ACA for full divisional status and a voting member on the Governing Council shall be lowered from 500 to 400, and the calculation of such membership shall be a monthly average of qualifying members for the fiscal year.
2. A grace period of one year shall apply if a division falls below the minimum before such division shall lose its full divisional status and vote.
3. Provisional members shall count as qualifying members for this purpose provided that the division elects to sign a MSA agreement with ACA.

Following some discussion, it was moved by Hand and seconded by Miller that: This motion be tabled until after discussion of related motions under new business. Motion passed, and the motion was tabled.

It was moved by Fields and seconded by Conyne that: The Governing Council go into a Committee of the Whole to discuss how low is too low. Motion passed, and the group moved into a Committee of the Whole.

The meeting as a Committee of the Whole was extended beyond the original intent in order that everyone had a chance to speak. During this session, there was a thorough discussion of many aspects of this problem and a number of viewpoints were expressed. At the conclusion of the session as a Committee of the Whole, the Governing Council moved on to the next item on the agenda.

### **37. Financial Incentives to Encourage Division Membership**

It was moved by Pope and seconded by Osborne that: ACA shall study the feasibility of implementing various financial incentive structures that can be provided to members of ACA designed specifically to encourage members to join one or more divisions. Areas of study include scaled dues discounts for every division joined, deeper cuts in conference registration fees, and other possible financial incentives that can attract more division memberships. (One example of a possible dues discount structure was attached to the motion). To qualify for the incentives, the divisions must have a MSA with ACA. Results of the study should be made available to Governing Council and COPARC no later than January 2003. Motion passed, 1 abstain.

President Kaplan stated that he will refer this motion to the Task Force on Enhancing Division and Organizational Affiliate Membership to study and make recommendations.

### **38. Amend Policy on Ethics Appeal Panel Appointments**

It was noted that the policy for processing complaints of ethical violation requires that one of the members of an appeals panel shall be the president of the primary division to which the member under investigation belongs. Since division membership is no longer required, it is possible that such member may not belong to a division and therefore, this policy needs to be changed.

It was moved by the Ethics Committee that: The Policies and Procedures for Processing Complaints of Ethical Violation, Section R: Appeals: 4 be modified to read: "The appealing member will be asked to identify the primary ACA division to which he or she belongs. The ACA President will appoint a three (3) person appeals panel consisting of two (2) former ACA Ethics Committee Chairs (neither of whom served on the Committee during the hearings on the matter) and the President of the identified division. The ACA President will appoint a former ACA Ethics Committee member if the appealing member does not have a primary division. The ACA attorney shall serve as legal adviser and have the privilege of the floor." Motion passed.

### **NEW BUSINESS – Analysis of Governance Structure of ACA**

It was moved by Redmond and seconded by Osborne and Craft that: The ACA President, in collaboration with Governing Council Task Force members, develop a comprehensive analysis of both the current model and alternative models of ACA governance structure, to include:

1. Identification of model strengths/weaknesses/advantages/disadvantages;
2. Identification of likely fiscal implications;
3. Recommendations for systemic change that will promote both the long term health of ACA and promote inclusion of diverse counseling perspectives.

It was moved by Hand and seconded by Henderson that: The motion be amended to add a phrase after ACA governance structure, to read "by the Spring 2003 Governing Council meeting." Amendment passed.

Vote was then called for on the motion, as amended, that: The ACA President, in collaboration with Governing Council Task Force members, develop a comprehensive analysis of both the current model and alternative models of ACA governance structure, by the Spring 2003 Governing Council meeting, to include:

1. Identification of model strengths/weaknesses/advantages/disadvantages;
2. Identification of likely fiscal implications;
3. Recommendations for systemic change that will promote both the long term health of ACA and promote inclusion of diverse counseling perspectives.

Motion passed.

### **NEW BUSINESS – Increase Number of Members on ACA Standing Committees**

President-Elect Pope noted that in making this proposal his intent is to increase the number of members participating in leadership activities. This increase in committee membership would be phased in over the next three years.

It was moved by Pope and seconded by Hedgeman that: The number of committee members to be appointed to each standing committee by the president-elect be increased to three; and that this is implemented over the next three years. Motion passed.

### **NEW BUSINESS – Election Ballot**

Partly as an outcome of the previous discussion of campaigning and of the whole issue of ACA elections and how to increase participation in the process by the membership, there was further discussion of this issue and a motion was proposed in an attempt to encourage a higher percentage of members voting.

It was moved by Goodman and seconded by Hedgeman that: The ACA Division/Region ballot be sent first class – continuing to put information in Counseling Today and allow on line voting. This is to be done for one year and reassessed after the election. Motion defeated, 7 for: 9 against.

### **NEW BUSINESS – Definition of Counseling**

It was moved by Goodman and seconded by Henderson that: The Professionalization Committee be charged to look at the description of counseling on page 1 of "serving all people" on the public section of the web site and propose changes if they so desire. Motion passed.

### **NEW BUSINESS – Motions Submitted to Governing Council**

It was moved by Linde and seconded by Kampfe that: The motion control form be amended to include additional information, specifically the following three sections.

1. background (including context, explanation of issues, what has been done to this point)
2. backup materials, if applicable, and
3. sign-off from the Financial Affairs Committee if \$500 or more.

It was moved by Pope and seconded by Arnold that: The motion be amended to include a statement that the Governing Council liaison has been notified. Amendment passed.

Vote was then called for on the motion, as amended, that: The motion control form be amended to include additional information, specifically the following three sections.

1. background (including context, explanation of issues, what has been done to this point)
2. backup materials, if applicable, and
3. sign-off from the Financial Affairs Committee if \$500 or more.

And further, the form shall include a statement that the Governing Council liaison has been notified.

Motion passed

### **TABLED MOTION – 36. Membership Requirement for Full Division Status in ACA**

It was noted that Agenda Item 36 on Membership Requirement for Full Division Status in ACA had been tabled earlier in the meeting. If there is no further action on the motion at this meeting it will die.

It was moved by Hand and seconded by Osborne that: The Governing Council moves to continue the tabling of Item 35 – Membership Requirement for Full Division Status in ACA, until the March 2003 Governing Council meeting. Motion passed.

President Kaplan indicated that he will assure this item is placed on the agenda for the Governing Council meeting in March 2003.

### **Adjournment**

There being no further business, the Governing Council meeting was adjourned at 11:15 a.m., on September 29, 2002.