

AMERICAN PERSONNEL AND GUIDANCE ASSOCIATION

MINUTES

Executive Council

March 31-April 1, 1966

Presiding: C. Winfield Scott

I. CALL TO ORDER

The meeting was opened at 7:40 p.m. in the Washington Hilton Hotel in Washington, D. C., on Thursday, March 31, 1966. Members present were:

Ralph Berdie	Kenneth B. Hoyt	Benjamin Shimberg
Bernard Black	George O. McClary	Robert O. Stripling
Harold Cottingham	John F. McGowan	W. Wesley Tennyson
Gail Farwell	John Muthard	David Tiedeman
Paul Fitzgerald	Frank C. Noble	Garry R. Walz
Arthur A. Hitchcock	C. Winfield Scott	

The following observers were present: Henry Borow, David Dawson, Stephen Friedheim, Elizabeth Greenleaf, Henry Isaksen, Ralph Johnson, and Eldon Ruff.

II. MINUTES

A. Minutes of Last Meeting

It was moved and seconded that: The Executive Council Minutes of November 18-20, 1965 be approved. Motion passed.

B. Mail Ballots

It was moved and seconded that: The following mail ballots be recorded in the Minutes: (1) APGA Position Statement on H.R. 11322; (2) APGA Memorial Fund for Professional Development; (3) Public Awards (all four); (4) APGA Policy on Research and Services. Motion passed.

III. REPORTS OF OFFICERS

A. No formal reports were presented by the President or Executive Director.

B. Treasurer's Report

A question about the disposition of property owned by APGA was raised. The suggestion was made to have the Finance Committee present a specific recommendation regarding the lease at the Executive Council meeting in May.

David Dawson and the Treasurer presented a consolidated report of income and allocation of dues income. Visual aids were used to enhance the charts and explanation. A written report was sent to the Council and Senate in advance. The report is a result of four years of study and was designed largely to answer the question of how the dues dollar is spent.

The Treasurer reported that it is inevitable that an increase in dues will be necessary in the very near future. It is important that each officer and Division face up to this and anticipate this move when it comes.

It was reported that a similar consolidated report will be published in an issue of the Journal to inform APGA members and prospective members how their dues are allocated with respect to the budget. The Treasurer summarized that, (1) our working capital is on a 10 to 1 ratio (assets versus liabilities) as it appears in a consolidated report, and (2) the Divisional income goes for two main items, publications and committees.

Attention was called to the Treasurer's recommendations on page three of the written report. It was suggested that those recommendations be put on the agenda because of their soundness and practicality.

An explanation was made of the major budget changes which occurred between the November, 1965, and current Executive Council meetings. These changes were approved by the Finance Committee and Executive Committee and passed by an Executive Council mail vote.

It was moved and seconded that: David Dawson be commended for preparing this consolidated report and for keeping with our budget limitations. Motion passed.

There was lengthy discussion about the relationships and communications between the Executive Council and the Finance Committee. It was suggested that: (1) The Executive Committee consider ways of increasing communication between the Finance Committee and the Executive Council as a method of learning, and (2) The Finance Committee present a number of specific recommendations (pro and con for each alternative) in order to better decide what decision should be made. Examples might include recommendations about the building, dues, programs, and membership problems.

THE MEETING WAS RECESSED BY PRESIDENT SCOTT AT 11:00 p.m. UNTIL 9:00 a.m., APRIL 1, AT WHICH POINT COMMITTEE REPORTS WERE GIVEN.

### III. COMMITTEE REPORTS

#### A. Federal Relations

Carl McDaniels, Chairman, called attention to the written report in the Senate Committee handbook. He reviewed and elaborated on:

- (1) H.R. 11322, the Elementary and Pre-school Child Development Act. He reported that APGA's position statement had been distributed to various organizations and that the Bill is pending before the House Rules Committee.
- (2) Higher Education Act Amendments of 1966. It was reported that President Scott presented testimony before the Special Sub-committee on Education of the U. S. House of Representatives on March 16. It seems that the Association's insistence on continued NDEA student financial aid was well received by the Sub-committee.
- (3) The Manpower Services Act of 1966. Testimony from APGA was presented on March 30 (it was postponed from March 29) before the Joint Hearing of the Senate Sub-committee on Employment and Manpower and the House Select Sub-committee on Labor.
- (4) U. S. Office of Education Reorganization. The Federal Relations Committee is studying the affects of the reorganization with respect to the effectiveness of various guidance and counseling components in the Office of Education.
- (5) Counseling Manpower Needs. It was reported that the Committee is studying the current manpower needs and ways of relieving certain critical situations. A Council member emphasized to the Chairman that the appropriate Executive Council members should be involved in these matters during the developmental stages. Certain Divisions have particular concerns in various legislative matters and, therefore, should be called upon for assistance and advisement. The Council concurred that there is a need to get the related groups more involved in the Association's legislative work.

One Council member was asked to prepare a resolution regarding the Manpower Services Act.

#### B. Committee on Individual Rights and Opportunities

Chairman Herbert Stern presented the proposed Position Statement on Individual Rights and Opportunities. It was moved and seconded that: The Executive Council accept the principles expressed in this Statement on Individual Rights and Opportunities. Motion passed.

This motion was passed after the draft and suggested Executive Committee changes were studied by the Council.

The Committee was directed to extend the statement to apply to the rights and opportunities of individuals in their occupational and career choices. It is also to be specified that the support to be given by APGA to its members who act in accordance with the principles of the statement, extends to actions done in their official capacities, and not to actions done privately.

The position paper is to be presented again at the next Executive Council meeting. It was agreed that the General Counsel should review the position statement.

C. Constitution Committee

Chairman Bruce Shertzler presented a written progress report of the Constitution Committee to the Council. He stated that during the recent meeting of his Committee, the two main areas of concern dealt with the structure of State Branches within APGA, and dissatisfaction with the Senate composition, functions, and meetings within the Association's governmental structure.

1. APGA Ad Hoc Committee

At this point a proposal from the Presidents-Elect was presented to the Executive Council for consideration and possible adoption. The Proposal is as follows:

"1. It is proposed that an Ad Hoc APGA Committee be established to study and make recommendations to the November, 1966, Executive Council with respect to the nature, purposes, and ideal structure of APGA. Many things with which this Committee should concern itself are topics such as:

- a. The relations of Divisions to APGA
- b. How to clearly distinguish the legislative and executive functions of APGA
- c. APGA Committee structure and function
- d. APGA membership requirements should be included

This Committee is not to be bound by the present structure or immediate feasibility of recommendations they formulate.

2. It is requested that:

- a. Appointment of this Committee be authorized
- b. APGA Headquarters Staff be ~~authorized~~ to include funds for this Committee in the budget to be acted upon by the May, 1966, APGA Executive Council with a maximum expenditure of \$2500"

It was moved and seconded that: The Executive Council adopt this proposal to establish an Ad Hoc Committee to study and make recommendations to the Executive Council with respect to the nature, purposes, and ideal structure of APGA. Motion passed.

The Council was reminded that a number of significant questions on page one of the written report has been presented which need answering before the Constitution Committee can make further progress. The Council felt that they could move faster at its May meeting.

D. PPS Sub-Committee on the Support Personnel

Emery Kennedy, Chairman of the Sub-Committee, appeared before the Council to explain and elaborate on the written statement of policy (tentative), prepared at the March 26 meeting in Kansas City, Missouri. It was noted that contrary to what had been originally intended, the Sub-Committee has moved away from trying to tie down job descriptions in the overall assignment and preparation of Support Personnel. The Council questioned the wisdom of this move. Some felt that the document should spell out a number of the fields involved.

Another Council member said that the current statement pertains to the Counselor. He suggested that a section be added regarding the number of people a counselor might be able to supervise. Furthermore, the statement is limiting; for instance, it is in an educational setting, and does not cover the employment frame.

A further suggestion was that consideration might be given to the matter of professional ethics and the handling of confidential information.

It was moved and seconded that: The Council commends the Sub-Committee on Support Personnel for the fine work it is doing, and ~~requests~~ that the Sub-Committee take the suggestions of the Council for the further development of the position statement bearing in mind that it is important that APGA issue at least a tentative statement as swiftly as possible, and this statement should appear in the Personnel and Guidance Journal as soon as it is available. Motion passed.

#### IV. ACTION ITEMS

##### A. Emeritus Membership, 1966

A list of members approved for Emeritus status by the Executive Board of the National Vocational Guidance Association was read by the President. It was moved and seconded that: The APGA Executive Council confirm the following members for Emeritus status: Marion S. Steel, Winifred E. Belleau, Maurine Hamilton, Edwin A. Shoemaker, Harriet O'Shea, Angeline Gale, Helen Ederle, Opal D. Robinson, Arthur E. Traxler, and Margaret A. Broadnas. Motion passed.

##### B. Nancy C. Wimmer Award

In connection with this, it was moved and seconded that: A Committee be appointed to clarify criteria and procedures for the Nancy C. Wimmer Award. Motion passed /

It was the concensus that the President should appoint this Committee.

##### C. Financial Responsibility for the President's Social Events

It was moved and seconded that: The Convention budget provide funds in order that the Association be responsible for the President's social events at the Convention. Motion passed.

##### D. Honorary Memberships

After the appropriateness of presenting Honorary Memberships to political figures was discussed, it was moved and seconded that: Representative Edith Green and Senator Wayne Morse be awarded Honorary Membership in the American Personnel and Guidance Association. Motion passed.

It was explained that a certificate of recognition would be presented to Representative Green at the conclusion of her presentation at the Convention session. Senator Morse would receive similar recognition in a ceremony at his office by some of the APGA officers.

##### E. Resolutions

The procedure for processing the resolutions to be presented to the 1966 Senate meeting was discussed. It was moved and seconded that: The Executive Council meet and discuss the resolutions prepared by the Resolutions Committee on Sunday evening, April 3, from 7:00-9:00 p.m. Motion passed.

F. Statement of APGA Ad Hoc Committee on APGA Policy on Research and Services

President Scott stated that the Executive Committee wished to present the statement to the Council for reconsideration because of its lack of clarity. The Council studied the revised paper. It was moved and seconded that: The April 1 revision of the APGA Policy on Research and Services be approved. Motion passed. (See appendix A)

G. National Employment Counseling Association

Patricia Lawlor presented the application for Divisional status from NECA to the Executive Council. She stated that their Constitution had been revised as a result of the Executive Council's recommendation last spring. The requirements for membership were discussed along with the possibility of NECA changing its name from "Counseling" to "Counselor."

It was moved and seconded that: The National Employment Counseling Association be granted Divisional status, with the suggestion that NECA change its name to National Employment Counselor (or Counselors) Association; and this understanding is to be secured by an exchange of letters between the Presidents of APGA and NECA. Motion passed.

H. SPATE Journal

A written recommendation prepared by the Administrative Staff of APGA was presented and discussed. The recommendation asked that consideration be given to a possible change in the current SPATE Journal with respect to the time schedule and format.

The President of SPATE called attention to the current actions and considerations for change being taken up within their Division. He asked that Council action be delayed until their Division has a chance to further pursue the situation. He commented that if a recommendation is to come, it should stem from within SPATE. He presented a written paper called "SPATE: Problems and Alternatives" which explains what their Division is considering.

By concensus, a strong vote of confidence was given by the Executive Council, supporting SPATE in its endeavors.

I. ASCA Representation on the Executive Council

The President of ASCA asked the Executive Council to consider continuation of the present policy of allowing ASCA to have its President-Elect attend the Council meetings as an observer. It was explained that this may be done under existing policy.

J. Committee on Committees

Chairman of this Committee, Harold Cottingham, called attention to his written memorandum and report contained in the notebook. He explained that a large number of people had not responded to the questionnaire. It was decided that a report would be given later to the Council.

K. New Executive Director

It was announced that the current Executive Director will leave Headquarters, at the end of August 15, 1966, with two months vacation thereafter. This was in agreement with, and approved by, the Executive Council.

It was moved and seconded that the following motion be recorded in the Minutes: The Secretary cast a unanimous ballot for the appointment of Willis E. Dugan as Executive Director of APGA. Motion passed. Dr. Dugan will assume office on August 16, 1966, following a two weeks orientation period.

L. Inter-Divisional Committee

(This motion was passed at the April 4 Executive Council meeting.) It was moved and seconded that: The Executive Council endorses the Inter-Divisional Committee of ACPA, ACES and SPATE on standards for the preparation of counselors and other student personnel workers in higher education, including junior colleges, and authorizes the President of APGA to form the committee by appointing two representatives from each of the three Divisions upon recommendations of the respective Divisional Presidents

V. DIVISIONAL REPORTS

Each President was given the opportunity to briefly report on any new activities of interest to the Council. Because of the lack of time, the reports were cut short.

Willis E. Dugan, the new Executive Director, was greeted and given a standing ovation. Dr. Dugan spoke briefly about the coming year.

VI. ADJOURNMENT

President Scott thanked the Council for their fine and active support throughout the year.

THE MEETING WAS ADJOURNED AT 6:00 p.m., APRIL 1.