

AMERICAN PERSONNEL AND GUIDANCE ASSOCIATION

1963 - 1964 EXECUTIVE COUNCIL

Meeting, March 19-20, 1964

Minutes of First Session, March 19

Willis E. Dugan, Presiding

I. CALL TO ORDER

A. The meeting was called to order at 7:25 p.m. by President Dugan in the Fairmont Hotel in San Francisco. Members in attendance were: Dr. Cottingham, Dr. Dunsmoor, Dr. Farwell, Mr. Ashcraft, Mr. Benson, Dr. Berdie, Dr. Edson, Dr. Gellman, Dr. Hummel, Mrs. Kirk, Mr. McClary, Dr. Miller, Dr. Proff, Dr. Reed, Dr. Sinick and Dr. Hitchcock

B. Review of Minutes

It was moved and seconded that: The minutes of the last session of the Executive Council be approved. Discussion followed. It was stated that the second motion on page thirteen, Section F, of the Executive Council minutes for May 17-18, 1963 was incorrectly stated. It was stated that this would be corrected on the master copy of the notes. Motion passed.

II. REPORTS OF OFFICERS, DIVISIONS, AND COMMITTEES

A. Officers

1. President. President Dugan stated that he has been impressed by the amount of activity and the progress made by the Divisions during the past year, and the increased effectiveness of the Headquarters Office through the monthly memorandum, the Guidepost, and personal contacts. He pointed out the need to look more closely at the need for participation by individual members and suggested that strengthening of APGA and Divisional Branches would open the door for more members to become involved. During the past ten months, he has talked at 78 different meetings. The Council was advised that it is hoped that a draft on the APGA stand on long-term legislation will be completed this year.

2. Treasurer. Dr. Farwell pointed out that for the first time, this past year the APGA budget was based on actual paid members and not on anticipated membership. During the past year, the property has been refinanced and the lease on 1607 New Hampshire Avenue has been renewed. The money that has been taken from the reserves has now been replaced and the process of placing \$1.00 for each regular member and 50¢ for student members in the reserves is continuing at this time. He indicated that 83% of the APGA income is based on membership.

3. Executive Director. The Executive Director reported that during the period of May 1, 1963 through approximately one week ago, a total of 110 memoranda have been sent to the Executive Council. Of these, 58 were addressed directly to the Council and 52 were items of information sent to them. Contributions in the amount of \$1,316 have been received for the Dennis L. Trueblood Fund and we are aiming for a goal of \$3,000.

The Executive Director urged the Council members to appoint women to serve on Committees during the coming year. He further stated that APGA has been asked to present testimony on Senator Hartke's bill on financing of college education and that an attempt is being made to have a panel present the testimony.

The Council was advised that Dr. Joseph Kauffman, Director of Higher Education Services, will be continuing on the staff during the coming year.

B. Division Presidents

1. American College Personnel Association. Mrs. Kirk expressed, on behalf of ACPA, extreme appreciation to APGA, the President, the Headquarters Staff, and the Executive Director for holding the 1964 Convention in memory of Dennis L. Trueblood.

Mrs. Kirk reported that ACPA has a membership of 3,630 which represents an increase of 15.5% during the past year. ACPA presently has a committee working on the revision of the Constitution and By-Laws, with particular attention to members, Branch structure, and relationship to APGA. Two monographs have been completed and published and four others are in progress. Attention was called to ACPA's leadership role in the development of COSPA.

2. Association for Counselor Education and Supervision. Dr. Miller reported that ACES has grown from a little over 400 members in 1960 to more than 1,300 at the present time. The biggest concern of ACES has been completing the five-year study on counselor education standards. The study has been completed and will be considered at the ACES Business meeting in San Francisco. Another consideration of the Business meeting will be the question of ACES' position on NDEA.

3. National Vocational Guidance Association. Dr. Reed reported that NVGA is thirty members below the membership figure a year ago and that consideration will be given to this fact at the Trustees meeting on Saturday. NVGA has started a project on the coordination of local schools and employment service relationships and it is hoped that some guidelines can be presented to the Trustees for action. Dr. Reed stated that the Fiftieth Anniversary Volume is expected to come out this week.

4. Student Personnel Association for Teacher Education. Dr. Proff reported that SPATE has increased its membership during the year by 3. One of the Division's major problems has been its Journal. The Journal has now been reorganized and the format changed. APGA will publish and distribute the Journal. Dr. Proff further stated that a committee has been appointed to study SPATE this year in terms of what its future might be in APGA.

5. American School Counselor Association. Mr. Benson stated that the ASCA statement on counselor role and function has been completed and that approximately 90% of the ASCA membership has endorsed the statement. ASCA is proceeding with state branch development in hopes of strengthening communication. Mention was also made of the dry run on ASCA's Delegate Assembly procedure, of publication of two issues of a newsletter, and of the 14% increase in membership. The pamphlet, "How About College Financing" has been revised and, in cooperation with NVGA, the publication on Private Trade and Correspondence Schools has been revised and reprinted. It was stated that a new editor of the School Counselor has been appointed.

6. American Rehabilitation Counseling Association. Dr. Gellman stated that during the current year, ARCA has been stressing internal communications. He indicated the feeling that some of the main problems of ARCA include its relationships with other Divisions and material dealing with counselor preparation.

C. Committees

1. Publications Committee. Dr. Cottingham reported and outlined the Committee's activities during the past year and called particular attention to the recommendations of the Committee. Following discussion, it was moved and seconded that: The recommendations of the Publications Committee be referred to the May Executive Council. Motion passed.

2. Convention Planning Committee. Mr. Ashcraft, Chairman, presented the recommendations of the Committee and called particular attention to the recommendation that a three or four day meeting of the Council be held prior to the 1965 Convention and the establishment of annual regional conferences with the national convention rotating among the several regions. It was moved and seconded that: The Executive Council favors at this time the continuation of an annual convention of APGA and favors also the continued study of convention attendance for the purpose of strengthening the program. Motion passed.

3. Legislative Review Committee. Dr. Robert Stripling, Chairman, reviewed the Committee's activities during the year and presented several recommendations for action. Following discussion, it was moved and seconded that: The Executive Council approves the recommendation that the Legislative Review Committee be reconstituted as the Legislative Review and Policy Committee, that it would be smaller in size to facilitate physical meetings, and that it should be designed to serve the purposes of preparing recommendations and policy for the Executive Council and to plan and review programs relating to the legislative concerns of APGA. An amendment to the motion was made and seconded that: The Committee be constructed in a pattern of other Committees of APGA so that there would be three-year terms, staggered, with one representative from each Division. Amendment passed with two opposed. Motion passed.

It was decided that the statement, "APGA Speaks Out," should be an item on the agenda of the May Executive Council meeting.

4. Nancy C. Wimmer Award Committee. The winner of the Nancy C. Wimmer Award for 1964 was announced and the Committee was commended for the outstanding criteria they developed.

5. Nominations and Elections Committee. Dr. Dunsmoor, Chairman, stated that Dr. C. Winfield Scott is the new President-Elect of APGA. This year we received the largest number of votes, 7,000.

6. Committee on Individual Rights. Dr. Hummel, Chairman, reported that the Committee's directions had been developed from two points of view: (1) Individual rights as they relate to the Association itself; and (2) Individual rights as they may relate to individual APGA members in their own locale. It was decided that this would be placed on the agenda for the May meeting of the Executive Council.

The meeting adjourned at 11:15 p.m.

Minutes of Second Session, March 20

Willis E. Dugan, Presiding

The meeting was called to order at 8:45 a.m. by President Dugan. Members in attendance were: Dr. Cottingham, Dr. Dunsmoor, Dr. Farwell, Mr. Ashcraft, Mr. Benson, Dr. Berdie, Dr. Edson, Dr. Gellman, Dr. Hummel, Mrs. Kirk, Mr. McClary, Dr. Miller, Dr. Proff, Dr. Reed, Dr. Sinick, and Dr. Hitchcock.

The first order of business was a continuation of the Reports from Committees.

7. Long Range Advisory Committee. It was reported that during the year the Committee has discussed such items as budget allocation, new Divisions, the Executive Council and Executive Committee, membership and publications.

8. Finance Committee. Dr. Harold McCully, Chairman, emphasized the Committee's concern over the practice of continued deficit financing and presented the Committee's recommendation regarding future budgets of the Association. Dr. McCully also reviewed the Finance Committee's conclusions on the sale of the property and life subscriptions.

9. Professional Preparation and Standards Committee. Dr. Robert Stoughton, Chairman, presented to the Council the report of the Committee and the APGA policy statement on counselor preparation with its recommendation for approval. Following discussion, it was moved and seconded that: The Executive Council accepts the policy statement as prepared by the Professional Preparation and Standards Committee and that it be submitted to the Senate for its action with the Council recommendation for approval. Motion passed.

Following discussion on the future directions of the Committee, it was decided that this should be an item on the agenda of the May Executive Council.

It was moved and seconded that: The Executive Council commends the Professional Preparation and Standards Committee for its outstanding work. Motion passed.

10. Convention Committee. Mr. Robert France, Convention Coordinator, reported that for the first time, four general sessions will be featured during the Convention and a topic index has been included in the program. The topic index was worked out by Dr. James Saum. It was moved and seconded that: The Executive Council expresses gratitude and thanks to Robert France and to the other Coordinators, Committee Chairmen, and the entire Convention Committee who are responsible for staging this Convention. Motion passed.

11. Membership Committee. Miss Patricia Lawlor reported that membership has now reached a new high of 17,280 members, or an increase of 991 over last year. The report of the Membership Committee was presented and following discussion, it was moved and seconded that: The Executive Council recommends that the Membership Committee invite Divisions to reexamine their membership requirements with some of these directions in mind. An amendment to the motion was proposed that: Next year the Membership Committee study the problem of professional membership for APGA and present such a proposal to the Executive Council. Amendment dropped for want of a second. The original motion was reworded as follows: That the Membership Committee ask the Divisions to study possibilities for a revision of membership requirements in light of these data from the Membership Committee and that the Membership Committee make a total analysis of the membership situation and report this to the Executive Council. Motion passed.

It was moved and seconded that: The Membership Committee in conjunction with its study of membership give specific attention to the possibility of establishing an APGA professional membership to which members of all Divisions would be eligible. Motion defeated.

12. Committee on Branches. The report of the Committee was submitted by Dr. Joseph Hollis, Chairman, and Miss Patricia Lawlor. Particular attention was made to the recommendations of the Committee. Following discussion, it was moved and seconded that: The Executive Council adopts the recommendation on page seven of the report of the Committee on Branches with the modification in wording so that the recommendation will read as follows: "Recognizing the importance of the State-wide APGA Branch structure, as a coordinating body for personnel and guidance activities within a state, the Committee recommends the formation of such a group in every state as rapidly as possible; and the State-wide APGA branch may be preceded, followed, or accompanied by the development of state divisions in those cases where such formation is deemed desirable by the divisional members within the state." Motion passed.

It was moved and seconded that: The Executive Council adopts the recommendation of the Committee on Branches that reads: "APGA membership for all members of the state branch is encouraged but is not specifically required and by state action a state branch may require that all of its members be members of APGA." Motion passed.

Following discussion, it was moved and seconded that: The Executive Council defer any further consideration of rebates to state branches for at least a year. Motion passed.

It was moved and seconded that: The Executive Council of APGA approves the applications for an APGA Branch charter from the following groups: (1) Idaho Personnel and Guidance Association; (2) Maine Personnel and Guidance Association; (3) Oklahoma Personnel and Guidance Association; (4) South Carolina Personnel and Guidance Association; and (5) Vermont Personnel and Guidance Association. Motion passed.

Because of previous action of the Executive Committee relative to a moratorium on the chartering of new new local APGA groups, it was moved and seconded that: The APGA Executive Council rejects the application for a charter submitted by the Northeastern Pennsylvania Personnel and Guidance Association. Motion passed.

Following discussion on the tentative draft on guidelines for branch organization, it was moved and seconded that: The Executive Council approves this tentative draft as a guideline for further work of the Committee on Branches. Motion passed.

13. Research Awards Committee. The report of the Committee was presented but no action was needed.

14. Nominations and Elections Procedures Committee. The proposal of the Committee was presented to the Council. Following discussion, it was moved and seconded that: The report of the Nominations and Elections Procedures Committee be submitted to the Senate at its first meeting for consideration. Motion passed. (Dr. Shertzer is to be asked to prepare the necessary constitutional change prior to the Senate meeting.)

15. International Relations Committee. The report of the Committee was presented and particular attention was called to the proposal from Mr. Kitchen of the Agency for International Development. It was moved that: The APGA Executive Council authorize the Executive Committee to go over this proposal with Mr. Kitchen at the Executive Committee meeting in April. Motion dropped for want of a second. It was then moved and seconded that: The Executive Council recommends that APGA favors moving to a contract with the Agency for International Development on the Chief of Counseling and Orientation, if the conditions reviewed with Mr. Kitchen seem to be ones the Association can adhere to and follow. The motion was amended by its maker and seconder as follows: The conditions as reviewed by the Executive Committee at its April session. Motion passed with six in favor and five opposed. (Because of lack of enthusiasm on the part of the Council, it was decided that this item would be placed on the agenda for the May Executive Council and that commitment should be withheld until full agreement by the Council.)

III. OLD AND NEW BUSINESS

A. Government of APGA

It was decided that action should be delayed until the May meeting of the Council including the recommendation of Dr. Robert Callis and the suggestion of Mr. Benson. It was moved and seconded that: The Executive Council meeting in May be extended one additional day. Motion passed. (It was decided that the meeting should be held on Thursday, Friday and Saturday.)

B. Application from Division on Testing

Attention was called to the petition from the Association for Evaluation and Measurement in Guidance, for Divisional status in APGA, and the confidential report prepared for the Council by the ad hoc committee appointed to study the petition. It was moved and seconded that: The petition from the Association for Evaluation and Measurement in Guidance be rejected. Following discussion, it was moved and seconded that: The above motion to reject the petition be tabled. Motion passed. It was then moved and seconded that: An ad hoc committee be appointed from the Executive Council to evaluate the Divisional structure of APGA; and, the officers of the proposed Division be notified that APGA has been concerned for some time regarding its Division structure and are delaying action on the petition pending a decision on the recommendations of the ad hoc Committee. The motion was amended by its maker and seconder as follows: Two additional members of the Executive Council should meet physically during this Convention period with the representatives of the proposed new Division to consider such questions as requirements for membership in the new Division and the criteria for Divisional approval by APGA. An amendment to the motion was made and seconded that: A representative from ASCA, NVGA, and ACPA, from this Executive Council, meet with the special ad hoc committee and representatives from the proposed Division to discuss problems in bringing this group in as a Division. Amendment passed. Motion passed.

C. Letter of Intent to Form Division on Employment Counseling

The letter of intent to form a Division on Employment Counseling was submitted to the Council. It was moved and seconded that: This group be advised that their letter of intent has been received, that the current Executive Council is engaged in studying the entire matter of Divisional structure, and that they will receive further word after the May Executive Council meeting. Motion passed.

D. Scientific Manpower Commission

The Executive Director reported on the proposal from the Scientific Manpower Commission. Following discussion, it was moved and seconded that: The Executive Council approved the idea of a joint Committee of the Scientific Manpower Commission and APGA

to explore mutual concerns, and that this be engaged in as an official activity of APGA. Motion passed. (It was agreed that the APGA representatives should be appointed by the outgoing and incoming Presidents of APGA.)

E. American Board on Counseling Services, Inc.

The Council was advised that three members of the Board have terms expiring this spring. Following discussion, it was moved and seconded that: The following panel of names (Kenneth Rollins, Brantley Watson, John Coakley, Clement Cresock, Robert Poppendieck, Frank Sievers, Robert Calvert, William Craig, Dora Capwell, Paul Gardner, Hubert Houghton, Kathryn Cook, Marian Bartlett, Goldie Kaback, Sidney Fine, Harold Edgerton, Donald Robinson, Roy Anderson, Irene Cooperman, Kathryn Hopper, Jean Anderson, Charles Nicholas, and Julius Davis) be submitted to the American Board on Counseling Services, Inc. as candidates to fill the three vacancies. Motion passed.

F. Paper on Testing

Dr. Robert Callis presented the proposed statement on testing entitled, "Use of Tests in Schools." It was decided that this should be an item on the agenda of the May Executive Council and the Council members should submit their reactions and comments to the draft to Dr. Callis as soon as possible.

The Council was advised of the Executive Committee action in February regarding a special issue of the Personnel and Guidance Journal devoted to testing. It was moved that: The Executive Council goes on record as favoring that the Editorial Board continue its efforts to work out a way of presenting test use and disuse to the membership. Motion dropped for want of a second. It was moved and seconded that: Dr. Steffire be asked to proceed to implement the objective of publishing material on the testing problem. Motion passed.

G. Emeritus Membership

It was moved and seconded that: The APGA Executive Council approves the applications for Emeritus Membership that have been presented, and as approved by the appropriate Divisions. (The applications were as follows: ACPA, Dr. Harold T. Smith; ACES, Dr. Harold H. Bixler; NVGA, Dr. Herbert S. Bowers, Dr. Gertrude Forrester, Miss Mildred Johnson, Miss Marguerite G. Healy, Dr. Helene Moore and Miss Elizabeth K. Wilson. Motion passed.

H. Long Range Advisory Committee Request for Planning Committee

It was agreed that the proposal from the Long Range Advisory Committee to form a planning committee to explore the feasibility of guidance services be an agenda item at the May Executive Council meeting.

I. Consideration of Additional Executive Council meetings

Following discussion on the possibility of holding an additional meeting of the Executive Council in January, it was moved that: The Executive Committee explore the possibility of holding additional Executive Council meetings and that such might be tied in with the meeting of the Nancy C. Vimmer Award Committee, to help on expenses. Motion dropped for want of a second.

The meeting adjourned at 7:00 p.m.