

MINUTES OF THE APGA EXECUTIVE COUNCIL MEETING *File*

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APGA DELEGATE ASSEMBLY MEETING

- Hotel Statler - Buffalo, New York -

April 11, 1954

The Executive Council met in the Statler Hotel Sunday morning, April 11. Agenda worked out April 10, 1954 was presented and accepted.

Persons present during the opening Council session 9:00 am.-1 p.m. were: Donald E. Super; Willa Norris; Frank Sievers; William Ziegel; Roland Ross; Bruce Shear; Gordon Anderson; C. C. Dunsmoor; Mary Corre; Robert Shaffer; David Trout; Ted Kuemmerlein; Gilbert Wrenn, and Helen Fisk. Of this group Mary Corre and Helen Fisk were present as observers.

It was agreed that to comply with Constitutional requirements that the President, President-Elect and Treasurer make annual reports that report would be made as follows: The President and President Elect would make brief reports to the Delegate Assembly; the Executive Secretary and Treasurer would prepare reports to appear in the September issue of the Personnel and Guidance Journal.

Council issued the following memo to the 1955 Convention Coordinator: It is important to make sure that Division and APGA business meetings are not scheduled for the same hours.

It was agreed that Executive Council members have the obligation to attend Delegate Assembly meetings when possible and participate in discussion, but that no concerted move would be made to give Council members membership in the Assembly.

C. C. Dunsmoor moved that APGA appoint a Committee on Archives to be composed of representatives of Divisions, the Committee to report to the October Council on procedures and standards for keeping of Division records. C. Gilbert Wrenn seconded the motion adding the provision that this be done in less than a year (as soon as possible, not later than October.) It was understood that Division presidents would inform the headquarters office of names of their representatives to the Committee.

2.

4/11 Council minutes Continued.

Possible names might include Raymond Charles, NAGSCT; Arthur Jones, NVGA.

Council agreed that in order to conserve space back issues of Occupations, etc., would be sold or otherwise disposed of. Ten copies of each issue would be put aside for archives (and possible sale at full price). Headquarters would check with NVGA on the price to be charged for old issues and volumes.

Robert Shaffer moved that all Divisions provide Headquarters with two complete sets of back copies of their publications in order that these might be bound by Headquarters (~~cost to be paid by APGA~~) for office files. Ted Kuemmerlein seconded this motion and the motion was passed.

Headquarters was instructed to bill NVGA for the services of the production assistant to the Quarterly rather than deducting this from NVGA income.

Gilbert Wrenn moved that the Executive Secretary and Division presidents constitute a committee on Headquarters service to Divisions, Headquarters to keep notes on requests made and Division presidents to keep notes on problems involved. The policy of service charges would be continued pending completion of the study. This committee would meet in time to report to Council at next year's Convention. Roland Ross seconded the motion. Motion passed.

Council appointed a committee of three Council members to prepare a resolution urging that as Federal funds are available a generous proportion be apportioned to guidance in the schools. Roland Ross, Frank Sievers and Bruce Shear were instructed to present such a resolution to the next Executive Council meeting, clearing the resolution with Mitchell Dreese and Guy Tollerud as Chairmen of their Committees.

3.

4/11/54 Council meetings continued.

Gilbert Wrenn moved that Council authorize the incorporation of the Professional Practices Committee of APGA. Willa Norris seconded the motion. Motion passed.

Roland Ross moved that a plan be revolved for establishing working relationships between APGA and the incorporated Professional Practices Committee. C. C. Dunsmoor seconded the motion. Motion passed.

Gilbert Wrenn moved that the following policy be established to guide the Television and Radio Committee: the Committee could appropriately suggest professional consultants and review completed films for any interested film producer. The TV and Radio Committee would work with the Occupational Research Committee of NVGA on this through the agency of a joint subcommittee. When deemed justifiable Committee endorsement could be granted. The motion was seconded by Robert Shaffer with the understanding stated that it is implicit in this statement that the Committee develop a set of standards.

The Council recommended that 1954 and 1955 membership figures be compared for APGA and Divisions in the Executive Secretary's report to the Delegate Assembly.

The Council adjourned for lunch at 1:00 p.m.

The Council reconvened at 2:30 p.m. Additional members present were Arnold Embree, Donald Kitch, Amber Warburton, Clifford Froehlich, and Willis Dugan. Mrs. Warburton was present as an observer. Committee reports and recommendations became the first order of business.

Gilbert Wrenn moved that the Council go on record as advocating a review of APGA Divisional organization and structure not later than 1957, this review to be conducted by a special committee to be appointed not later than 1956. Robert Shaffer seconded the motion. Motion passed.

4/11/54

Council meetings continued.

(Executive Secretary to have a tickler system to remind him when this is due; Mary Corree to get an implementing study committee functioning.)

Clifford Froehlich moved that a committee should be appointed to consider whether or not APGA should have professional membership. Arnold Embree seconded the motion. Motion passed. (Note: duties of this committee received further definition in the Delegate Assembly the following day when a motion was passed ordering the "studying ... (of) minimum membership qualifications for APGA and ascertaining Division attitudes"... and of studying "professional membership in APGA.")

Clifford Froehlich moved that an APGA Membership Directory be published in the early fall as a regular issue of the Journal. Gilbert Wrenn seconded the motion. Motion was passed with the following elaboration: The Directory would carry APGA constitutions and requirements for divisional membership plus a full alphabetical list of members who have joined since July 1, 1953. Members who have renewed by September 1 will be listed with correct addresses as of the time of their renewal. Names of these persons will be indicated by rubric. Letter symbols by each name will indicate Division affiliation. Size restrictions for the Journal will be lifted for the Directory issue. The September issue will appear late in order to contain this material.

C. Gilbert Wrenn moved that a committee on the consulting functions of APGA be appointed to survey existing consulting resources and activities in our field, to suggest guiding principles for APGA consulting activities and to propose a structure for these if such are deemed desirable. David Trout seconded the motion. Motion passed.

11/54

Council meetings continued.

Gilbert Wrenn moved that the Council recommend to NAGSCT and SPATE consider joint activity in developments in guidance and counseling in undergraduate teacher education programs. Clifford Froehlich seconded the motion.

Council approved the setting up of a clearing house of information on Division committees and committee members. All Divisions were requested to report composition of all committees to Headquarters for establishment of a clearing house there.

The development of an interest section for considering scholarships and other financial aid facilities was referred to the Activities Committee for further recommendation. Gilbert Wrenn moved that the Research Awards Evaluation Committee report be accepted. Roland Ross seconded the motion. Motion passed. Ted Kuenmerlein moved that the attached proposal (See next page) be referred to the NVGA and that the Committee on Community Organization of Guidance be instructed to broaden its assignment in view of developing similar projects in the total guidance and personnel field. Gilbert Wrenn seconded the motion. Motion passed.

Clifford Froehlich moved that the Council recommend to the Delegate Assembly as follows: (A) that the report of the Kitch Committee, already adopted by the Council, be implemented as it stands; (B) that the following interpretation be made concerning State Councils--the setting up and operation of such councils is a state and local affair; such councils have no formal existence in the eyes of APCA. Motion passed.

6.

4/11/54

Council meetings continued.

Gilbert Wrenn moved that the Constitution Committee be charged with carrying on continuing study of the relative merit of Divisional (interest group) and Branch (geographical) representation in the Delegate Assembly and that there be no discussion in Council or Delegate Assembly pending the establishment of APGA Branches and this further study by the Constitution Committee. Clifford Froehlich seconded the motion. Motion passed

Council voted to accept the following recommendations of the President and Executive Secretary concerning the Committee on Cooperation of Business and Industry:

1. That the Convention Newsletter and mimeographed summaries of the meetings sponsored by the Committee on Business and Industry be sent to the Committee's mailing list, these summaries to be prepared by the Committee and turned over to the Assistant Executive Secretary for reproduction and distribution.
2. That the cultivation of other personnel associations be done primarily through informal conversations and correspondence liaison purposes with attendance at their conventions, incidental, and with the development of a unified personnel association treated as a possibility which may emerge out of good liaison work rather than an overt purpose behind the contacts.
3. Favorable consideration of the Committee's budgetary request.

Council voted to accept the following recommendations of the President and Executive Secretary concerning the Committee on International Relations:

1. That this Committee, and all other APGA Committees, should consider the Association's activities department of The Personnel and Guidance Journal the logical medium of their reports and ideas.

4/11/54

Council Meetings continued.

2. That whenever a Committee has materials which it would like to see published in the Journal, this material should be submitted to the Editor and that he consult the Executive Committee and the Editorial Board as he sees fit, calling upon the judgment of the Executive Committee when questions arise concerning Association policy.

The Council voted to accept the recommendations of the President and Executive Secretary that the functions of the Membership Committee during the coming year be viewed as those of a Membership Campaign Committee, concerned with planning and conducting a personal contact campaign and with evaluating and making suggestions concerning the mass recruitment campaign of the National Office. Council further agreed that the Membership Committee's budget should be set up to provide for the miscellaneous mailing of letters by Committee members in the personal contact campaign.

Donald Kitch moved that a special Committee on National and Branch Membership Procedures be set up to study membership years and billing procedures. Willa Norris seconded the motion. It was further specified that part of the charge to the Committee would be that it select three different Branches in different sections of the country and get the reactions of these Branches on the subject. It was understood that this Committee should be made up of persons having easy access to the National Office who are familiar with Branch problems and unconcerned by other membership problems such as recruitment. The Committee on Membership Procedures would try to report to the Council before the Council at the October, 1954, meeting. Motion passed.

4/21/54

Council meetings continued.

The Council approved recommendations of the President and Executive Secretary concerning the Committee on Professional Training, Licensing and Certification as follows:

1. That in further development of its plan for the survey of APGA members, the Committee prepare a comprehensive plan, taking into account what has already been done in the way of analysis of this field of work, making explicit the reason for a new survey, and outlining the methods of this survey.
2. That when this plan is developed, coordination be effected with the Executive Councils of the Divisions because of their interest in their specialties, with the APGA Research Committee for a review of methods, and with the APGA Development Committee with the idea of obtaining adequate financial support from foundations.

Council approved the President and Executive Secretary's recommendations concerning the Committee on Radio and Television as follows:

1. That the next nation-wide survey of Radio-TV guidance programs be planned so as to provide for evaluations of the programs. The Committee will probably wish to have its evaluation plan reviewed by the APGA Research Committee and the Executive Committee. The results of this study should be examined with possible publication in mind.
2. That the Committee budget include an item of \$100 as in the current fiscal year, so that a suitable award may be given after the evaluation study identifies an outstanding program's contribution to personnel and guidance services. The Committee will, if it acts upon this enabling recommendation, set up criteria for procedures for making the award and for adequately publicizing the fact of the award.

Council passed a motion approving the continuation of the Speakers' Bureau, the development and the expansion of existing Bureaus, and it urged that the Speakers' Bureau establish such bureaus in states that do not already have them. It agreed that budgetary provisions should be made for the Speakers' Bureau to defray expenses such as postage, supplies, and mimeographing.

Council agreed to discharge the Committee on Monograph Series with thanks.

The Council adjourned at 5:30 p.m.

Wednesday, April 14

The Executive Council held its second meeting at the Buffalo Convention Wednesday night at 9 p.m. at the Statler Hotel. Council members present were Willa Norris, Gilbert Wrenn, David Trout, Ted Kuemmerlein, Mary Corre, C. C. Dunsmoor, Arnold Embree, Robert Shaffer, William Ziegel, Gordon Anderson, Donald Super, Donald Kitch, and Frank Sievers. Mary Corre was present as an observer, as were Helen Fisk, Erma Christy (Altrusa), and Wesley Lloyd.

Applications for Branch status in APGA were studied.

Donald Kitch moved that the Council recommend to the Delegate Assembly that the Arizona Guidance and Personnel Association be granted Branch status in APGA. Arnold Embree seconded the motion. Motion passed. Council expressed the feeling that it would be desirable to have the word order of the Arizona association's title correspond with that of the APGA, i.e., Arizona Personnel and Guidance Association, and instructed the Executive Secretary to suggest this to the new Branch.

Gilbert Wrenn moved that the Council recommend to the Delegate Assembly that the Nebraska Guidance and Personnel Association be granted Branch status in APGA. Willa Norris seconded the motion. Motion passed.

Willa Norris moved that Council recommend to the Delegate Assembly that the Wyoming Personnel and Guidance Association be granted a charter as a Branch of APGA with the provision that a satisfactory constitution be received by the national organization before January 1, 1955. (The Branch would be informed that the Executive Council meets in October and that it would be able to confirm this provisional approval at the October meeting if the constitution had been submitted by that time.) Gilbert Wrenn seconded the motion. Motion passed.

Gilbert Wrenn moved that Council recommend to the Delegate Assembly that the New Jersey Guidance and Personnel Association be granted a charter as a

Branch of APGA. Arnold Embree seconded the motion. Motion 10.
passed.

Gilbert Wrenn moved that the Council recommend to the Delegate Assembly that it go on record as supporting and encouraging the Michigan State Council of Branches which may be made up either of APGA Branches and/or Divisional Branches. Ted Kuemmerlein seconded the motion. Motion passed.

Gordon Anderson moved that the Council recommend to the Delegate Assembly that the Houston group be chartered as a Branch of APGA. Willa Norris seconded the motion. Motion passed.

The Council referred the application of the Texas Personnel and Guidance Association back to the Texas association on the basis that their constitution specifies that membership is not open to all qualified guidance personnel; also, it appears that membership is not open to Negroes. (The Executive Secretary was instructed to phrase this statement very tactfully. He was also asked to check the membership of the Texas association belonging to APGA.)

The Council approved a recommendation of the Nominating Committee that Article V. Section 1, of the By Laws be amended by striking the final phrase "...from the members of the Committee" and placing a period after the word "...Association," and recommend approval of this recommendation to the Delegate Assembly. This move was made by Gilbert Wrenn and seconded by Robert Shaffer.

David Trout moved that the Council recommend to the Delegate Assembly that a special committee be appointed to make a thorough study of the present procedure being followed in obtaining nominations from the membership, which nominations guide the Nominations Committee in the selection of states of candidates for the offices of President-Elect and Treasurer, that in the course of its study and deliberations,

such special committee particularly investigate the procedures being followed in this respect by other similar organizations with widely dispersed membership; and, further, that the special committee complete its study in time for consideration of its findings and recommendations by the Assembly at the 1955 meeting of APGA in Chicago. Donald Kitch seconded the motion. Motion passed.

Robert Shaffer moved that the Council recommend to the Delegate Assembly that it accept the report of the Professional Practices Committee. Gilbert Wrenn seconded the motion. Motion passed.

Robert Shaffer moved that the Delegate Assembly direct the officers to distribute to the APGA Branches, Divisional officers and Delegates the new Professional Practices Committee statement on minimum standards. William Zeigel seconded the motion. Motion passed.

The Council recommended to the Delegate Assembly that the APGA Yearbook appear every two years.

Meeting adjourned at 10:30 p.m.

Thursday, April 15, 1954

Members of the outgoing and incoming Executive Councils met Thursday, April 15, at the Hotel Statler at 8:00 p.m. Those present included Gilbert Wrenn, Bruce Shear, Ted Kuemmerlein, Harold B. Pepinsky, Roland Ross, William Zeigel, Clifford Froehlich, Willis Dugan, Mary Corre, Willa Norris, David Trout, Jack Shaw, C. C. Dunsmoor, Donald Kitch, Donald Super, and Frank Sievers.

Convention business was considered during the early part of the meeting.

Willis Dugan moved that each invitation from a program chairman to a would-be participant should specify that the participant may take only two program spots (e.g. one as recorder, one as speaker) Gilbert Wrenn seconded the motion. Motion passed.

Clifford Froehlich moved that the Convention Bulletin be discontinued unless it can be published without cost or undue effort. Motion seconded. Motion passed.

Headquarters was instructed to send requests for Convention speeches to Leo Goldman. It was agreed that future Conventions would continue this year's system of distribution of speeches.

Clifford Froehlich moved that the 1956 Convention be held in Washington, D.C., in 1957 the Convention be held in Detroit, and in 1958 the Convention be held in a city west of Chicago. Harold Pepinsky seconded the motion. Motion passed. (Headquarters was instructed to hold the 1957 tentative reservation with the Conrad Hilton until the Detroit arrangements were set up.)

Willa Norris, Treasurer, and Willis Dugan, Treasurer-Elect, reported on the budget.

Clifford Froehlich moved that if NVGA has to pay the debt now being discussed with the District Employment Compensation Board, that APGA pay on it the equivalent of what NVGA paid to APGA at the time of unification. Harold Pepinsky seconded the motion. Motion passed.

The Council went into the Executive session at 10:45 p.m. and members of the Headquarters staff left the meeting.

Roland Ross moved that the Council adopt the proposed Headquarters salaries schedule effective May 1, 1954. Willa Norris seconded the motion. Motion passed.

Meeting adjourned at 11:30 p.m.

Friday morning April 16, 1954

Members of the 1954-55 Executive Council met Friday morning at the Hotel Statler for the final Council meeting of the 1954 Convention.

Council members present included Bruce Shear, Ted Kuemmerlein, Roland Ross, Frank Sievers, Donald Kitch, Donald Super, Jack Shaw, David Trout, Mary Corre, Clifford Froehlich, Willis Dugan and Gordon Anderson.

David Trout moved that Clifford Froehlich's recommendation concerning reorganization of the Yearbook Committee be accepted. This recommendation provided that the larger group be discharged and a smaller group be appointed to get the manuscript into shape. Bruce Shear seconded the motion. The motion was passed with the understanding that this would be done by working with the Publications Committee and that Froehlich would be able to select essentially the people who will work with him as a team in getting the Yearbook out.

Roland Ross moved that the Executive Secretary be responsible for contacting publishers about getting the Yearbook published. David Trout seconded the motion. Motion passed.

The Publications Committee report was read. Ted Kuemmerlein moved that the Executive Council approve the first three suggestions in the Committee's proposed Yearbook cycle and withhold decision on the fourth. Motion seconded and passed. (The four proposed topics of the Yearbook cycle are: Counseling; Job Opportunities in Guidance and Personnel Work; Development and Administration of Guidance and Personnel Work in Education; and Research Studies in Guidance and Personnel Work) Council agreed that it is not wise to have someone who has just completed a book on a particular subject edit a yearbook on that area.

Mary Corre moved that President Kitch be authorized to appoint a .

Joint Commission with the Secondary School Administrators. This Commission is to consist of two representatives of each group. The Commission will then get together and set up a statement on what guidance is. Representatives are to be appointed from a metropolitan area. Ted Kuemmerlein seconded the motion. Motion passed. (It was agreed that the next step in setting up this Joint Commission would be to communicate with Larson and McLean and let them know APGA is ready to communicate on this. If ASCA and NAGSCT want representatives on the Commission, they should be given a chance to appoint them.)

Reactions to the Super editorial, "Resources for Guidance," from the February, 1954, issue of the Personnel and Guidance Journal were discussed by the Council. It was agreed that the basic issue for APGA involved in this is that APGA does not have a very well-developed body of ethical practices, but should the Association be taking steps to solidify a body of ethical practices and principles. It was agreed to let the problem percolate a bit, and possibly refer it to the Professional Practices or Activities Committee. Council agreed that in turn APGA should not ask for handouts from these organizations.

The next Executive Council meeting was set for Sunday, October 10 and Monday, October 11 in Chicago at the Conrad Hilton, with an Executive Committee meeting to be held also on Saturday afternoon and evening. Headquarters was asked to send reminders to Council members on September 15, and a postcard reminder at this time to all members not present at the April 16 meeting. Headquarters also is to make arrangements for the meeting room with the Convention Coordinator. All Council members are to be responsible for making their own reservations.

Council established a policy that necessary expenses would be paid by APGA for the two official representatives (but not alternates) of each Division

except in instances where a member may find other means for attending. This motion was moved by Willis Dugan, and seconded by Gordon Anderson. Motion passed. Official representatives of the Division for the 1954-55 year are: ACPA, Gordon Anderson, Harold Pepinsky; NAGSCT, Roland Ross, Bruce Shear; NVGA, Clifford Froehlich, Charles Odell; SPATE, David Trout. Jack Shaw; ASCA, Ted Kuermerlein, Ed Landy.

It was specified that the October meeting will not be primarily a Convention planning meeting. However, the Convention Coordinator will meet with the Executive Committee prior to the Council meeting in order that material may be digested for presentation to Council. Also, the Convention Coordinator will be invited to make a brief report to the Council.

The Executive Secretary was instructed to bring comprehensive membership figures for the 1953-54-1954-55 to the October meeting. Donald Super moved that the 1955 Convention theme be lined up around the idea of developing guidance and personnel programs in a dynamic society: (1) population changes (the shift in balance from a younger to an adolescent population; (2) delinquency (3) etc.---How are we going to line up our forces to be of most use? Bruce Shear seconded this motion and it was specified that the theme be worked out around this outline by the Executive Secretary and Convention Coordinator. Motion passed.

Gordon Anderson moved that the tentative budget proposed by the Treasurer be accepted and the Executive Committee empowered to work out details. Donald Super seconded the motion. Motion passed. (See page 17 for the tentative budget).

Donald Super moved that the Membership Committee be instructed to work with the Executive Committee in planning a promotional campaign, emphasizing one Division one year and another the next, the effort to be made in order, giving priority to the newest Divisions. David Trout seconded the motion. Motion passed. Discussion of this motion included the expression of sentiment

for the development of a brochure telling simply about ASCA, making APGA secondary, gearing the appeal to the school counselor who may be interested in ASCA (also mention should be made of NVGA).

The Council adjourned at noon.

TREASURER'S REPORT--1954
May 1, 1953--April 1, 1954

When APGA first commenced operations less than two years ago we could not foresee the amount of income which might be available to us in the coming months. Therefore it was decided to operate on a conservative budget. This prudent policy was rewarded by the accumulation of a reserve of approximately \$13,000 at the end of the first year of operation (June 30, 1953). This financial cushion has enabled APGA to budget more optimistically for the second year and to purchase essential equipment and issue much needed promotional materials. We now have in our reserves approximately \$10,000 which will help insure the financial stability of the Association.

In this second year we are operating on an increased budget of approximately \$79,000. Although there has not been a rise in membership, the increase in dues which was voted at last year's convention has made a higher budget possible. This higher budget has provided the following services:

1. An increased headquarters staff of enlarged professional competence;
2. Headquarters contact with local Branches through a series of visits made by the executive secretary and president all over the country;
3. An extra issue of the Journal--now nine issues a year instead of eight;
4. Increased committee activity (including the establishment of a placement service in the headquarters office under direction of the Placement Committee);
5. Enlarged office space for the headquarters staff's enlarged services;
6. Increased promotional activities including the development of attractive brochures to "sell" subscriptions and memberships (the subscriptions brochure was mailed to 28,000 librarians over the country and 25,000 copies of our colorful membership leaflet, "This is APGA," were distributed).

In order that members of the APGA may know where the money came from and how it was spent the following streamlined budget has been prepared.

INCOME

Membership dues (single-multiple)	\$48,000.00
Subscriptions to Journal	21,000.00
Advertising	3,500.00
1954 Convention	2,500.00
Miscellaneous (mailing lists, organization dues)	3,000.00
Committees (Professional Practices)	<u>1,000.00</u>
TOTAL	\$79,000.00

EXPENDITURES

Journal (printing, paper, editorial)	\$23,000.00
Central Office Personnel (social security, retirement)	24,500.00
Central Office operating (rent, etc., executive secretary travel, promotion)	12,000.00
Offset for division financing	9,500.00
Committees	4,000.00
Executive Council	2,000.00
Miscellaneous (taxes, insurance, auditor, etc.)	3,000.00
New Equipment	<u>1,000.00</u>
TOTAL	\$79,000.00

We look to the third year of operation with confidence based on the success of almost two years of activity. However, as operation becomes increasingly professional, as services are augmented and new activities envisaged, costs are increasing. This means that to continue development at the pace we have now set--or even to carry on with the new functions that we have financed only on a part year bases--we will have to look next year to a budget considerably larger than that on which we operated in the present year. We must develop the income producing items in our budget and we must seek new sources of income. A \$10,000 foundations grant would meet our needs very well, but if we are unable to get such a grant, we will have to develop our own resources well beyond what has thus far proved possible.

A new budget providing for the coming year's activities will be set-up in Executive Council meetings following this meeting of the Delegate Assembly.

Respectfully submitted,
Willa Norris, Treasurer

RECOMMENDATIONS TO THE APGA DELEGATE ASSEMBLY
FROM THE EXECUTIVE COUNCIL

April 12, 1954

Preface

The following number of reports and recommendations to the Delegate Assembly from the Executive Council are selected from a larger number of items reported on by APGA committees and discussed by the Executive Council. These items were selected because their importance was deemed such as to make desirable their communication to the Delegate Assembly.

I. Activities Committee

(accepted by DA)

Paul C. Polmantier, Chairman

1. The Executive Council reports that pursuant to instructions from the Delegate Assembly, the Committee on Branches submitted a proposal for APGA Branch structure to the Council's October, 1953, meeting. This proposed structure has been adopted and a procedure set up for accepting applications for APGA Branch status. A number of applications for APGA Branch status have been received and will be reported at the Thursday meeting.
2. With reference to APGA Divisional structure, the Executive Council has reviewed the decision of the 1952 Delegate Assembly to let Divisional structure evolve from the unification of associations and from the setting up of additional Divisions as circumstances justify. This decision still seems wise but the Council has gone on record as advocating a review of APGA Divisional structure not later than 1957, this review to be conducted by a special committee to be appointed not later than 1956.
3. (4) The problem of professional membership in APGA comes up repeatedly. Many members feel that APGA should establish a category of professional membership. This is difficult to coordinate with Divisional membership requirements in an Association in which membership depends upon membership in a Division. For example, is AGPA active membership comparable to professional membership in NVGA, and how do these compare with membership in ASCA? Should any one of these enable a person to qualify for the other proposed APGA professional membership? Before APGA moves to establish professional membership we should establish the premise that this is desirable, rather than a matter of qualifying in a specialty which makes it a concern of the Divisions.
4. (6) The Executive Council voted to issue an APGA membership Directory in the fall of 1954. This Directory is to be put out as a Directory issue of the Personnel and Guidance Journal, taking the place of one of the present nine numbers.

In billing members for membership renewals notice will be given that members who renew before the deadline will be listed in the Directory with an address verified as of the renewal date. 1954 members who do not renew by the deadline will be included in the Directory without the verified title and address.

The deadline for inclusion in the Directory with a verified address will be September 1.

5. (10) The Executive Council authorized the President to appoint a committee on the consulting functions of APGA to survey existing resources and activities in our field, to suggest guiding principles for APGA concerning activities and to propose a structure for these.

^{6 (17)} The Executive Council calls Delegate Assembly attention to the fact that APGA's interest groups, listed at the beginning of the Convention program, provide a forum for the exploration of the needs and interests of such groups as the city directors of guidance. The question of whether or not another Division should be clarified as a result of the meeting of these groups in several successive Conventions. *claw*

is needed 7. (20) The Executive Council reports that graduate student participation in APGA is currently as follows:

- a. Student membership rates (1/2 rate), with all the privileges of other members;
- b. Student registration fee at the Convention (1/2 rate);
- c. Student meetings at the Convention providing informal contact with well-known figures.

II. Research Awards Evaluation Committee

accept

Milton Schwebel, Chairman

The Executive Council recommends approval of the recommendations of the Committee as summarized at the end of the report.

It is further recommended that the entire report be published in an early issue of the Personnel and Guidance Journal, together with a brief statement introducing the report and commenting on action taken at the Convention.

III. Community Organization of Guidance Committee

Olive Banister, Chairman

The Executive Council has referred the project proposed by this Committee to NVGA for its consideration, and requests that the Committee to NVGA for its consideration, and requests that the Committee continue its work with special emphasis on the development of comprehensive programs of personnel and guidance services at the community level.

IV. Constitution Committee

Harold Sponberg, Chairman

This Committee has recommended a number of minor and several major changes. An illustration of the former is a proposal that Article VI Section 2 be re-phrased to make it clear that only duly elected delegates (and alternates) to the Assembly are entitled to vote (the present interpretation). An illustration of a major proposed change is the recommended provision for membership of Division presidents and Branch delegates in the Assembly, in addition to present

Divisional representatives. These recommendations will be published in a forthcoming issue of the Personnel and Guidance Journal for review by the membership and vote at the 1955 Convention.

The Executive Council reiterates its approval of the Kitch Branches Committee already adopted by the Council and its belief that this report should be implemented as it stands. The Executive Council voted to make the following interpretation concerning state councils:

the setting up and operation of a state council is a state and local affair; such councils are to have no formal existence in the eyes of APGA. Such councils are encouraged if state Branches cannot be formed but they are viewed as a result of the desire of local Branches to cooperate and this desire needs no official recognition by APGA.

The Executive Council requests that the Delegates review the report of the Committee on Branches, with a view to confirming at the Thursday meeting the Council action in adopting this report.

The Council voted to charge the Constitution Committee with carrying on continuing study of the question of Divisional professional affiliation and Branch geographical representation as APGA Branches are chartered and begin to function.

The Executive Council voted to recommend to the Delegate Assembly that discussion of the problem of Divisional and Board registration be postponed until after further study of this matter by the Committee on the Constitution has been completed and its report submitted.

*Branch
representa
tion*

Cooperation with Business and Industry Committee

Kenneth B. Ashcraft, Chairman

accept

The Executive Council recommends that the report of this Committee be accepted with thanks and that the Committee be instructed to continue its work along this line.

Development Committee

Leonard Miller, Chairman

accept

The Executive Council recommends that the report of this Committee be accepted with thanks and that the Committee be instructed to continue its work along this line.

International Relations Committee

Harry Jager, Chairman

accept

The Executive Council recommends that the report of this Committee be acknowledged with thanks.

Membership Committee

Paul Cambreleng, Chairman

The Executive Council authorized the President to appoint a Committee on National and Branch Membership Procedures to study the membership years and billing procedures of other national organizations, to collect information concerning APGA national and local billing, and to prepare specific recommendations for the membership year and for billing procedures based on analysis of these facts.

The Executive Council voted to continue present billing procedures until action is taken on the requested report.

The President was authorized to instruct the Membership Committee to continue to function during the coming year as a membership campaign committee concerned with planning and conducting a personal contact campaign and making suggestions concerning mass recruitment procedures for the national office.

Professional Practices Committee

Robert Kamm, Chairman

The Executive Council recommends acceptance of the Professional Practices Committee report and reports its decision to take steps for the incorporation of the Professional Practices Committee.

Professional Training, Licensing and Certification

William Cottle, Chairman

The Executive Council recommends acceptance of the Committee report with a request for further development of its plans and proposals with the APGA Research Committee, the APGA Development Committee and appropriate Divisions.

Radio and Television Committee

Carrie R. Losi, Chairman

The Executive Council recommends acceptance of this Committee Report and requests approval of instruction of the Committee to plan the evaluation of radio and television guidance programs as a part of its survey.

Relations with the Federal Government Committee

Mitchell Dreese, Chairman

The Executive Council recommends acceptance of the Committee report with thanks and instructs the committee to continue its activities along present lines.

Speakers Bureau Committee

Florence M. Thompson, General Chairman

The Executive Council recommends acceptance of the Committee report with thanks and instructs the committee to continue its activities along present lines.

APGA Monograph Series Committee

Albert S. Thompson, Chairman

The Executive Council recommends acceptance of the Committee report with thanks.

Publications Committee

C. Gilbert Wrenn, Chairman

The Executive Council recommends acceptance of the Committee report and calls attention of the Delegates to the establishment of the policy of limiting the Editor's appointment to a maximum of two three-year terms and to the election of W. D. Wilkins for a second and final third year term, also to the election of Willard W. Blaesser, Walter Johnson, Willa Norris and Harold Pepinsky to the Editorial Board, each for a three year term.