

# **AUTHOR GUIDELINES**

## **Journal of Humanistic Counseling**

### **Sections**

1. [Submission and Peer Review Process](#)
2. [After Acceptance](#)

## **1. Submission and Peer Review Process**

**Once the submission materials have been prepared in accordance with the Author Guidelines, manuscripts should be submitted online at <https://mc.manuscriptcentral.com/humanistic>**

Full instructions and support are available on the ScholarOne submission site, and a user ID and password can be created on the first visit. Technical support can be obtained by phone (888-503-1050) or via the red Get Help Now link in the upper right-hand corner of the log-in screen.

This journal does not charge submission fees.

For article-specific questions and feedback, please contact:

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Before you submit, you will need:

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In-text citations should follow the author-date method (e.g., Jones, 2020). A complete reference list should be presented alphabetically by last name at the end of the article. Verify that all citations in the text are listed in the reference section, and vice versa, and that the spelling of author names and years are consistent. A DOI should be provided for all references where available.

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In addition to regular articles, other types of articles specific to the journal include the following:

- Humanistic Counselor Education and Supervision

- Innovative Humanistic Theory, Practice, and Research
- Practice and Application
- Theory and Research
- Living Luminary

*The Journal of Humanistic Counseling* uses U.S. spelling.

Do not use footnotes or endnotes in the article; incorporate any such material into the text.

For special issue suggestions, please contact the Journal Editor.

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## **Appendix**

### **Embedded Rich Media**

This journal has the option for authors to embed rich media (e.g., video, audio) within their final article. These files should be submitted with the manuscript files online, using either the "Embedded Video" or "Embedded Audio" file designation. If the video/audio includes dialogue, a transcript should be included as a separate file. **The combined**

**manuscript files, including video, audio, tables, figures, and text, must not exceed 350 MB.** For full guidance on accepted file types and resolution, please see [here](#).

Ensure each file is numbered (e.g., Video 1, Video 2). Titles for the rich media files should be placed at the end of the article.

The content of the video should not display overt product advertising. Educational presentations are encouraged.

Any narration should be in English, if possible. A typed transcript of any speech within the video/audio should be provided. An English translation of any non-English speech should be provided in the transcript.

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