

APGA BOARD OF DIRECTORS MEETING

Action Minutes

June 29-July 1, 1978

Meeting Schedule

June 29, 1978 (8:45 a.m.-noon) First General Session.
Approval of Agenda
Approval of Minutes of Last Meeting
Action on Application for Divisional
Status from AMHCA
President's Report
President-elect's Report
Past President's Report
Treasurer's Report
Executive Vice President's Report
Divisional Reports
Regional Reports
Other Reports
(1:30-5:00 p.m.) Second General Session.
Continuation of Reports
(7:30-9:30 p.m.) Meeting of Board Subcommittees

June 30, 1978 (8:30-9:00 a.m.) Third General Session.
Progress Reports from Subcommittees
(9:00 a.m.-noon) Meeting of Board Subcommittees
(1:30-5:30 p.m.) Fourth General Session.
Reports from Subcommittees
Action Items on Agenda

July 1, 1978 (8:30 a.m.-1:25 p.m.) Fifth General Session.
Continue with Action Items on Agenda
New Business
(1:25 p.m.) Adjournment

Call to Order

The meeting was called to order at 8:45 a.m., June 29, 1978, at the Stouffer's National Center Hotel, Arlington, Virginia. President Betty E. Knox presided. Board of Directors members present for the meeting were as follows:

First Session - June 29, 1978 (a.m.)

Betty E. Knox, President, APGA
Mary F. Maples, Pres-elect, APGA
Norman C. Gysbers, Past Pres, APGA
James A. Godwin, Treasurer, APGA
Charles L. Lewis, Exec. V.P., APGA
Louise B. Forsyth, Parliamentarian

Frank J. Antonucci, No. Atl. Region
John A. Bailey, NECA
Jack Daniels, Southern Region
Jack A. Duncan, ASGW
Douglas R. Gross, Western Region
Neil C. Gunter, ACES

First Session (continued)

Josephine B. Hayslip, No. Atl. Region
Thomas E. Hipple, Western Region
Reese M. House, Western Region
Anita L. Hughes, No. Atl. Region
Richard D. Jones, POCA
Robert H. Lamb, Southern Region
Don W. Locke, AHEAD
Gary Martin, Southern Region
Carl McDaniels, NVGA
William Messick, ARVIC

James J. Messina, AMHCA
Anita M. Mitchell, AMEG
John T. Palmer, Western Region
Lauralee Rockwell, Midwest Region
Allen Segrist, Midwest Region
Allen J. Smith, ANWC
Lloyd A. Stone, Midwest Region
Frank V. Touchstone, ARCA
Helen R. Washburn, ASCA

Second Session - June 29, 1978 (p.m.)

Betty E. Knox, President, APGA
Mary F. Maples, Pres-elect, APGA
Norman C. Gysbers, Past Pres, APGA
James A. Godwin, Treasurer, APGA
Charles L. Lewis, Exec. V.P., APGA
Louise B. Forsyth, Parliamentarian
Frank J. Antonucci, No. Atl. Region
John A. Bailey, NECA
Jack Daniels, Southern Region
Jack A. Duncan, ASGW
Douglas R. Gross, Western Region
Neil C. Gunter, ACES
Josephine B. Hayslip, No. Atl. Region
Thomas E. Hipple, Western Region
Reese M. House, Western Region
Anita L. Hughes, No. Atl. Region

Richard D. Jones, POCA
Robert H. Lamb, Southern Region
Don W. Locke, AHEAD
Gary Martin, Southern Region
Carl McDaniels, NVGA
William Messick, ARVIC
James J. Messina, AMHCA
Anita M. Mitchell, AMEG
John T. Palmer, Western Region
Lauralee Rockwell, Midwest Region
Allen Segrist, Midwest Region
Allen J. Smith, ANWC
Lloyd A. Stone, Midwest Region
Frank V. Touchstone, ARCA
Helen R. Washburn, ASCA

Third Session - June 30, 1978 (a.m.)

Betty E. Knox, President, APGA
Mary F. Maples, Pres-elect, APGA
Norman C. Gysbers, Past Pres, APGA
James A. Godwin, Treasurer, APGA
Charles L. Lewis, Exec. V.P., APGA
Louise B. Forsyth, Parliamentarian
Frank J. Antonucci, No. Atl. Region
John A. Bailey, NECA
Merrill C. Beyerl, ACPA
Jack Daniels, Southern Region
Jack A. Duncan, ASGW
Douglas R. Gross, Western Region
Neil C. Gunter, ACES
Josephine B. Hayslip, No. Atl. Region
Thomas E. Hipple, Western Region
Reese M. House, Western Region

Anita L. Hughes, No. Atl. Region
Richard D. Jones, POCA
Robert H. Lamb, Southern Region
Don W. Locke, AHEAD
Gary Martin, Southern Region
William A. Mehrens, AMEG
William Messick, ARVIC
James J. Messina, AMHCA
John T. Palmer, Western Region
Lauralee E. Rockwell, Midwest Region
Allen Segrist, Midwest Region
Allen J. Smith, ANWC
Lloyd A. Stone, Midwest Region
Frank V. Touchstone, ARCA
Helen R. Washburn, ASCA

Fourth Session - June 30, 1978 (p.m.)

Betty E. Knox, President, APGA
Mary F. Maples, Pres-elect, APGA
Norman C. Gysbers, Past Pres, APGA

James A. Godwin, Treasurer, APGA
Charles L. Lewis, Exec. V.P., APGA
Louise B. Forsyth, Parliamentarian

Fourth Session (continued)

Frank J. Antonucci, No. Atl. Region
John A. Bailey, NECA
Merrill C. Beyerl, ACPA
Jack Daniels, Southern Region
Jack A. Duncan, ASGW
Douglas R. Gross, Western Region
Neil C. Gunter, ACES
Josephine B. Hayslip, No. Atl. Region
Thomas E. Hipple, Western Region
Reese M. House, Western Region
Anita L. Hughes, No. Atl. Region
Richard D. Jones, POCA
Robert H. Lamb, Southern Region

Don W. Locke, AHEAD
Gary Martin, Southern Region
Carl McDaniels, NVGA
William A. Mehrens, AMEG
William Messick, ARVIC
James J. Messina, AMHCA
John T. Palmer, Western Region
Lauralee E. Rockwell, Midwest Region
Allen Segrist, Midwest Region
Allen J. Smith, ANWC
Lloyd A. Stone, Midwest Region
Frank V. Touchstone, ARCA
Helen R. Washburn, ASCA

Fifth Session - July 1, 1978 (a.m.)

Betty E. Knox, President, APGA
Mary F. Maples, Pres-elect, APGA
Norman C. Gysbers, Past Pres, APGA
James A. Godwin, Treasurer, APGA
Charles L. Lewis, Exec. V.P., APGA
Louise B. Forsyth, Parliamentarian
Frank Antonucci, No. Atl. Region
John A. Bailey, NECA
Merrill C. Beyerl, ACPA
Jack Daniels, Southern Region
Jack A. Duncan, ASGW
Douglas R. Gross, Western Region
Neil C. Gunter, ACES
Josephine B. Hayslip, No. Atl. Region
Thomas E. Hipple, Western Region
Reese M. House, Western Region

Anita L. Hughes, No. Atl. Region
Richard D. Jones, POCA
Robert H. Lamb, Southern Region
Don W. Locke, AHEAD
Gary Martin, Southern Region
Carl McDaniels, NVGA
William A. Mehrens, AMEG
William Messick, ARVIC
James J. Messina, AMHCA
John T. Palmer, Western Region
Lauralee E. Rockwell, Midwest Region
Allen Segrist, Midwest Region
Allen J. Smith, ANWC
Lloyd A. Stone, Midwest Region
Frank V. Touchstone, ARCA
Helen R. Washburn, ASCA

Donald C. Linkowski (ARCA) was unable to attend the meetings, and Frank V. Touchstone served as the ARCA representative throughout.

Others attending as observers during portions of the meeting, included:

Michael Altekruise, Past Board Representative, Midwest Region
Donald T. Driscoll, Past President, ARVIC
William E. Gardner, President, ANWC
Robert I. Havens, President, ACES
Chris D. Kehas, Past President, ACES
John J. Knox, Jr., Co-Chairperson, Professional Preparation and Standards Committee
Steven P. Lindenberg, President-elect, AMHCA
William A. Mehrens, President, AMEG (also served as AMEG Board representative during part of the meeting)
Robert A. Shearer, President, POCA
Robert M. Simon, Member, Graduate Student Committee
Albert F. Slawson, Chairperson, Western Region
Jean A. Thompson, President-elect, ASCA, and Chairperson, Media Committee
Rick R. Wilmarth, Chairperson, Graduate Student Committee

Staff members in attendance during portions of the meeting were: William W. Hunter, Nancy King, Leif W. Lindberg, Patrick J. McDonough, and Judy Rosenbaum.

78-2 - Agenda, Approval of

There was agreement to add another item (Committee Planning Procedures 78-139) to the agenda and to re-arrange several other items. Following the agreement to these changes, it was moved by Rockwell and seconded by Palmer that: The Board of Directors approve the agenda for this meeting as amended. Motion passed.

At a point in the meeting (final session), the time had arrived when the agenda called for new business; however, there remained several items of old business on the agenda that had not been acted upon. Therefore, it was moved by Antonucci and seconded by Lamb that: The Board of Directors continue acting on Agenda items until they are completed. Motion passed.

78-3 - Minutes of Last Meeting

It was moved by Daniels and seconded by Gunter that: The Board of Directors approve the Minutes of the Board of Directors meeting of March 16-17, 1978. Motion passed.

78-4 - President's Report and President-Elect's Report

President Betty Knox presented the President's Report (written) and the APGA Plan of Action for 1978-79 that she prepared. She summarized the report and reviewed the strategies and procedures to be used in carrying out the Association goals during her Presidency. She explained how committees are to function during the year and the role that she expects to fulfill in relation to the committees and the goals that have been set. The report included her activities and involvements in APGA since May, 1977.

President-elect Mary Maples summarized her written report and reported on a number of tasks in which she is currently involved.

Past President Norman Gysbers commented on his year as President and some related major events. He thanked the Board members for their cooperation during his Presidency.

78-5 - Treasurer's Report

Treasurer James Godwin briefly reported on his meeting with the Financial Affairs Committee and on some of the major points in the budget to be presented for Board of Directors consideration during this meeting.

78-6 - Executive Vice President's Report

Executive Vice President Charles Lewis commented on a number of activities and projects currently in process.

78-7 - Divisional Reports

Representatives from each of the Divisions presented brief reports of the major activities in their particular Division and on plans for the current Association year.

78-9 - Regional Reports

Representatives from each of the Regions presented brief reports of the major activities in their particular Region and on plans for the current Association year.

78-10 - Conventions

It was moved by Gunter and seconded by Palmer that: The Board of Directors approve the 1979 Convention Budget as presented by the Convention Coordinator. Motion passed.

78-11 - By-Laws

It was moved by Gunter and seconded by Touchstone that: The Board of Directors commend the Louisiana Personnel and Guidance Association for submitting its revised Bylaws. Further, move to return these to the LPGA State Branch for further revision to meet concerns of legal counsel pertaining to APGA Bylaws Article IV, Sections 5 and 8. (As a point of information, the State Branch may contact the President of this Association for further clarification.) Motion passed.

It was moved by Gunter and seconded by Martin that: The Board of Directors commend the Ohio Personnel and Guidance Association for submitting their revised Bylaws. Further move to return the Bylaws to the OPGA State Branch for further revision to meet concerns of legal counsel pertaining to APGA Bylaws Article IV, Sections 5 and 8. The staff is directed to study the discrepancy in legal counsel's concerns about Section 4(b). Motion passed.

It was moved by Gunter and seconded by Palmer that: The Board of Directors accept the Bylaws Committee Plan of Action as submitted. Motion passed.

It was moved by Gunter and seconded by Martin that: The responsibility for initial and substantive review of State Branch Bylaws revisions be delegated by the APGA Board of Directors to the respective Regions of APGA. The specific procedures for complying with this policy are:

- (1) The State Branch submits Bylaws Revisions to the respective Regional Chairperson for initial and substantive review for compliance with APGA Bylaws;
- (2) The Region transmits acceptable State Branch Bylaws to the Executive Vice President of APGA who will obtain legal opinion on compliance;
- (3) The APGA Board of Directors acts upon the State Branch Bylaws revision petition.

It was moved by Hipple and seconded by Lamb that: The motion on the floor be referred to the four APGA Regions, with a request for recommendations for action at the next Board of Directors meeting. Motion passed, and the motion was so referred.

78-12 - Resolutions

It was moved by Lamb and seconded by Beyerl that: The Resolution concerning Professionally Trained Supervisors of Guidance and Counseling be accepted and that it be referred to the Professional Preparation and Standards Committee and to the President of ACES. Motion passed. The Resolution, as adopted, reads as follows:

WHEREAS, There is a need for professionally trained supervisors of guidance and counseling at the state and local level; and

WHEREAS, There is an ambiguity of the essential skills needed in supervision;

THEREFORE, BE IT RESOLVED, That APGA initiate and coordinate the efforts to:

- (1) delineate the essential skills,
- (2) plan and develop the training resources to acquire these skills,
- (3) promote and communicate the value of professionally trained supervisors of guidance and counseling.

It was moved by Gross and seconded by Duncan that: The Resolution concerning Nevada Consideration of the Equal Rights Amendment be accepted and communicated to the appropriate Nevada officials. Motion passed. The Resolution, as adopted, reads as follows:

WHEREAS, The American Personnel and Guidance Association has held its annual convention in the past in Las Vegas, 1969-10,000 in attendance; and

WHEREAS, The American Personnel and Guidance Association will hold its annual convention in Las Vegas, Nevada in 1979; and

WHEREAS, The American Personnel and Guidance Association has kept its good faith with the State of Nevada by not breaking its 1979 contract in spite of internal political pressure to do so;

THEREFORE, BE IT RESOLVED, That the American Personnel and Guidance Association now calls on the State of Nevada to show its good faith with the American public by ratifying the Equal Rights Amendment to the Constitution of the United States.

78-15 - Adult Development and Aging Committee

It was moved by Locke and seconded by Gross that: The Board of Directors receive the 1977-78 report of the Aging Committee, and further approve the Plan of Action and Budget for the 1978-79 Adult Development and Aging Committee as submitted. Motion passed.

It was moved by Locke and seconded by Gross that: The Adult Development and Aging Committee remain a Special Committee at this time. Motion passed (Rockwell asked to be recorded as voting against).

78-18 - International Relations Committee

It was moved by Messina and seconded by Antonucci that: The Board of Directors receive the report of the International Relations Committee and approve \$1,300 for FY 1978-79 for Committee activities, with further funding to be considered at the December 1978 Board of Directors meeting on the proviso that the Committee revise and reconsider objective four in its Plan of Action to include strategies other than publishing a bibliography on comparative guidance; and further that \$200 be transferred into "Other Committee" line item for this purpose. Motion passed.

78-20 - Ethics Committee

It was moved by Beyerl and seconded by Gross that: The Plan of Action of the APGA Ethics Committee be accepted in intent but returned to the APGA Ethics Chairperson for clarification of strategies and procedures to include the Western Region in its presentation of "open meetings on Ethical Standards" at the Fall Regional Meetings. Motion passed.

It was moved by Gross and seconded by Beyerl that: The Board of Directors adopt the Procedures and Related Policies for Handling Ethical Practices and Appeals as presented by the APGA Ethics Committee.

It was then moved by Antonucci and seconded by Locke that: The motion on the floor be referred to legal counsel for review and returned to the Board of Directors for action in December 1978. Motion passed, and the previous motion was so referred.

It was moved by Gross and seconded by Beyerl that: The Board of Directors accept the report of the 1977-78 Ethics Committee as presented, and further that the Minutes be referred to legal counsel for review of page two, reference "Bylaws." Motion passed.

78-22 - Women, Committee on

Josephine Hayslip, Chairperson of the Committee on Women, reported on the committee's activities and goals for the coming year and called attention to the committee's Plan of Action.

It was moved by Gross and seconded by Lamb that: The Board of Directors accept the proposed Plan of Action as submitted by the Committee on Women with the budget as amended by the Financial Affairs Committee. Further, that the title "Committee on Women" be used consistently throughout the subsequent published materials of the American Personnel and Guidance Association. Motion passed.

It was moved by Gross and seconded by Beyerl that: The Board of Directors accept the 1977-78 report of the Committee on Women as presented. Motion passed.

78-23 - New Divisions and Miscellaneous Division Activities

Attention was called to the application for admittance as an APGA Division from the American Mental Health Counselors Association. The Board members were advised that this group (AMHCA) had met all of the requirements for approval as a Division.

It was moved by Stone and seconded by Touchstone that: The Board of Directors approve the application of the American Mental Health Counselors Association (AMHCA) and accept the group as a Division of the American Personnel and Guidance Association. Motion passed unanimously.

Following this action, the representative of the American Mental Health Counselors Association was immediately seated as a member of the APGA Board of Directors. At the same time, one additional representative from the Western Region was seated to maintain the Board balance.

It was moved by Jones and seconded by Hipple that: Since it has been APGA's procedure to respond positively to groups seeking membership/Divisional status by providing organizational assistance, and since APGA has not been directly approached by any group of paraprofessionals, life long learning counselors and/or counselors working with the military, and since there already exist membership options for the above individuals within the current Divisions/Branches, therefore it is moved that Divisions/Branches be encouraged to seek out new members from the above groups. It is further moved that consideration be given to reducing the cost of APGA membership for the paraprofessionals and that this overall area be referred to the designated membership staff person for the establishment of a workable policy, and that a recommendation be presented to the Board of Directors at its next meeting.

It was moved by Daniels and seconded by Stone that: A substitute motion be adopted that the issue dealing with the status of paraprofessionals, life long learning counselors, and counselors in Military settings be referred to the Executive Committee for further study, and further that a report be prepared for submission to the Board of Directors for action at its next meeting. Motion passed, and this issue is to be so referred.

78-24 - Personnel and Guidance Journal

It was moved by Gunter and seconded by Palmer that: The Board of Directors accept the list of twenty-four (24) nominees to the Editorial Board presented by the Editor of the Personnel and Guidance Journal and President Knox.

Following some discussion, it was moved by Duncan and seconded by Palmer that: The Board vote to move the question. Motion passed (21 for; 6 against).

Vote was then taken on the motion on the floor to accept the list of twenty-four nominees. Motion passed.

It was then moved by Locke and seconded by Touchstone that: The Editorial Board be increased from twenty-four to thirty and that six additional members be appointed with input from the Divisions and Regions, and that this be completed prior to the end of this Board meeting.

Question was raised as to whether this action was legal according to the Association Bylaws. A ruling was asked for from the Parliamentarian, and the Parliamentarian ruled that members of the Editorial Board may be appointed by the President but only on recommendation of the Editor. Therefore, these appointments would have to be upon confirmation and consultation with the Editor. (This ruling means that the motion on the floor, as well as the motion just passed concerning a list of twenty-four nominees, would be out of order.)

It was then moved by Stone and seconded by Palmer that: The Board of Directors accept the list of eighteen names for the Editorial Board, as submitted by the Editor of the Personnel and Guidance Journal, but that the President be directed to contact the Editor as soon as possible and have him submit through proper channels at least twelve more names to be considered by the Board and to be voted on by mail ballot of the Board of Directors.

It was moved by Daniels and seconded by Lamb that: The motion on the floor be tabled. Motion passed (13 for; 11 against), and the motion was tabled.

It was moved by Daniels and seconded by Locke that: The Board of Directors return to Agenda Item 78-24 at this time for further action. Motion passed. (This motion was passed at the final general session of the Board.)

It was then moved by Daniels and seconded by Bailey that: The Board of Directors approve the eighteen (18) nominees previously submitted by the Editor of the Personnel and Guidance Journal and the twelve (12) additional nominees submitted by the Editor during the last twenty-four hours as Consulting Editors of the Personnel and Guidance Journal. Motion passed. (The complete list of nominees, as approved, is attached to these Minutes as Appendix A.)

It was moved by Daniels and seconded by Hayslip that: The Editor of the Personnel and Guidance Journal be instructed to submit his nominees for Consulting Editors for the term 1979-1982 to the Board of Directors by the December 1978 Board meeting. It is further directed that the Editor seek input from Divisions and Regions in order to provide a broader representation. Motion passed.

78-27 - Treasurer, Appointment of

President Knox called attention to the proposed appointment of James A. Godwin as APGA Treasurer for 1978-79. She briefly summarized his background to the Board. It was moved by Gunter and seconded by Daniels that: The Board of Directors approve the appointment of James Godwin to serve as APGA Treasurer for 1978-79. Motion passed unanimously.

78-30 - APGA Budget

It was moved by Gunter and seconded by House that: The Board of Directors approve the 1979 APGA Budget as presented by the Financial Affairs Committee.

It was then moved by Hayslip and seconded by Lamb that: The motion on the floor be tabled. Motion passed, and the motion was tabled.

It was moved (at the final session) by Gunter and seconded by Hayslip that: The motion to approve the 1979 APGA Budget as presented by the Financial Affairs Committee be removed from the table. Motion passed.

It was moved by Gunter and seconded by Touchstone that: The motion on the floor be amended so that the \$400 additional monies approved for the Graduate Student Committee be taken from "Other" under Section B (Special Committees) of the 1979 Proposed APGA Budget. Amendment passed.

It was moved by Gysbers and seconded that: The motion on the floor be further amended to modify the FY 1979 Budget by increasing the cost of living increase for executive staff from one percent (1%) to three percent (3%) and the remainder of the staff from three percent (3%) to six percent (6%), and further to instruct the Financial Affairs Committee to bring to the December 1978 Board meeting a balanced budget. Amendment passed (one abstain-Jones).

It was moved by Lamb and seconded by Smith that: The motion on the floor be further amended to adjust line 2, page 11 to show an increase of Regular Membership in the amount necessary to balance the budget. Amendment passed.

Vote was then called for on the motion on the floor: to approve the 1979 APGA Budget, as presented by the Financial Affairs Committee and as amended by the Board of Directors. Motion passed. (The 1979 APGA Budget, as approved, is attached to these Minutes as Appendix B.)

78-40 - Licensure Committee

It was moved by Gysbers and seconded by Antonucci that: The Board of Directors commend the Chairperson of the Licensure Committee for the excellent work that the Committee has done and accept the proposed budget of \$6,000 for FY 1979. It is recommended that the Licensure Committee shift its emphasis from Goal One in its Plan of Action with its corresponding objectives, strategies, procedures and evaluation, to Goal Two: the continuation of the development of the national licensure network. It is further recommended that the Committee consider providing direct assistance to states where expert testimony may be needed. Motion passed.

78-41 - Government Relations

It was moved by Gunter and seconded by House that: The Board of Directors approve the Government Relations Committee Plan of Action with a budget allocation of \$22,500 as stated in the General Budget. Motion passed.

It was moved by Washburn and seconded by Palmer that: The addition of a Government Relations staff person recommended by the 1978 Senate be deferred for consideration until the December 1978 Board of Directors meeting. Motion passed.

It was moved by Gunter and seconded by Washburn that: The 1977-78 Government Relations Committee Report (dated June 20, 1978) be accepted by the APGA Board of Directors. Motion passed.

78-42 - Insurance Trust

It was moved by Maples and seconded by Gross that: The Board of Directors receive the report of the Insurance Trust and approve the revised Agreement and Declaration of Trust. Motion passed.

It was moved by Lamb and seconded by Hayslip that: The Board of Directors direct the Trustees of the Insurance Trust to proceed with the Articles of Incorporation. Motion passed.

78-43 - Public Relations

Louise Forsyth, Co-Chairperson of the Public Relations Committee, outlined this committee's projected activities for 1978-79 and called attention to the Plan of Action that had been submitted.

It was moved by Hipple and seconded by Bailey that: An APGA Public Relations Committee be established; that the proposed Plan of Action of the Public Relations Committee be approved and the recommended budget of \$1,000 be endorsed. Motion passed.

78-49 - Emeritus Members

It was moved by Hipple and seconded by Bailey that: The applicants for Emeritus Membership as listed in the Board of Directors materials for this meeting be approved for Emeritus Membership status. Motion passed. By this motion, the following persons were approved for Emeritus Membership: Bernard R. Ackerman (NVGA), Clifford L. Anderson (NVGA), Bertis E. Capehart (NVGA), Robert W. Cope (NVGA), Lester W. Darrah (NVGA), Charles J. DeCoursey (NVGA), Frank W. Fletcher (NVGA), Theodore J. Kuemmerlein (ASCA), Louise C. Leonard (ACPA), Catherine C. Meyering (NVGA), Florence Oberlin (NVGA), Cyril C. O'Brien (NVGA), and William P. Wharton (ACPA, NVGA).

It was moved by Hipple and seconded by Bailey that: Emeritus Membership criteria, by merit as well as longevity, be investigated by an ad hoc Board of Directors Committee, considering the NECA model, for a report at the next Board of Directors meeting. Motion passed. [The President appointed as members of this ad hoc Committee the following: John Bailey (Chairperson), James Godwin, and Douglas Gross.]

78-53 - Board of Directors Meeting Procedures

Following all reports, it was moved by Bailey and seconded by Stone that: The Board of Directors accept all reports presented. Motion passed.

At the final session of the Board (held on July 1, 1978), it was moved by Gysbers and seconded by Rockwell that: The Board of Directors move to ratify the motions which the 1978-79 APGA Board of Directors passed on June 29-30, 1978. Motion passed.

It was moved by Washburn and seconded by House that: The Board of Directors requests that each Division and Region include in their December Board of Directors reports a detailed summary of activities being carried out in the areas of licensure, registry, accreditation and credentialing, and the amounts budgeted by their group for FY 1979 for such activities be included. Motion passed.

It was moved by Antonucci and seconded by Palmer that: The Board of Directors will hold a meeting in December 1978. Motion passed. The dates (December 14-17, 1978) and location (Quail Roost, North Carolina) were announced by President Knox.

78-55 - Committees and Commissions

It was moved by Mehrens and seconded by Messina that: The Board of Directors approve the Committee appointments for 1978-79 as presented to the Board.

It was then moved by Lamb and seconded by Gross that: The motion on the floor be amended to remove the Insurance Trust from the list of Committee Appointments being considered and to consider this group separately. Amendment passed.

Vote was then called for on the main motion as amended: Motion passed.

It was moved by Antonucci and seconded by Messina that: The Board of Directors approve the APGA Insurance Trust members as presented. Motion passed.

(The complete roster of APGA Committee membership, as approved by the Board, is attached to these Minutes as Appendix C.)

78-57 - Appreciation and/or Commendation

It was moved by Duncan and seconded by Washburn that: The Board of Directors extend its gratitude to Mary Janicke, APGA Administrative Assistant to the Executive Vice President, and commend her for her dedicated and efficient execution of her responsibility to the Board of Directors. Motion passed, unanimously.

It was moved by Messick and seconded by Bailey that: The Board of Directors express its appreciation to the Executive Vice President and his staff for planning and preparation related to the July, 1978 Board of Directors meeting. Motion passed by acclamation.

It was moved by Maples and seconded by Gysbers that: The Board of Directors commend the four subcommittees and particularly Chairpersons Antonucci, Daniels, Gunter, Hayslip and Mitchell for meeting the challenge

of facilitating the work of the Board of Directors in an efficient and informative manner during the July 1978 Board of Directors meeting. Motion passed by acclamation.

It was moved by Maples and seconded by Gysbers that: The Board of Directors be commended for its serious and thorough approach to fulfilling its responsibilities during the July 1978 Board meeting. Motion passed by acclamation.

It was moved by Maples and seconded by Mehrens that: The Board of Directors moves to commend and thank President Norman Gysbers for his leadership, service and tireless efforts during this past year and further to wish him a safe and enjoyable journey to Norway where he will be representing the interests of APGA. Motion passed by acclamation.

It was moved by Messick and seconded by Bailey that: The Board of Directors moves to commend President Betty E. Knox for planning, presiding and facilitating the July 1978 Board of Directors meeting in an effective, efficient and well organized manner. Further, we wish her good luck in accepting the numerous challenges which she will face during her Presidential term. Motion passed by acclamation.

78-58 - Standardized Testing, Committee on

Anita Mitchell, Chairperson of the Committee on Standardized Testing, called attention to the proposed position paper on Testing, that is on the Board of Directors agenda for action at this meeting. She urged the Board to approve the position paper during this meeting.

It was moved by Messina and seconded by Messick that: The Board of Directors adopt the Report of the Committee on Standardized Testing as the official APGA statement after appropriate editorial changes by the committee and the change of title to "The Responsibilities of the Users of Standardized Tests." Motion passed. (This report, "The Responsibilities of the Users of Standardized Tests," is attached to these Minutes as Appendix D.)

It was moved by Hughes and seconded by Duncan that: The final edited APGA statement on "The Responsibilities of Users of Standardized Tests" be published in full in the Guidepost (in an early September issue preferred).

After some discussion, it was moved by Lamb and seconded by Jones that: The publication of the Committee Report on "The Responsibilities of the Users of Standardized Tests" be referred to the Media Committee for distribution to the total membership as early as possible.

After further discussion, it was moved by Stone and seconded by McDaniels that: The Board vote to move the question. Motion passed.

Vote was then called for on the motion to refer this matter to the Media Committee. Motion defeated.

It was then moved by Daniels and seconded by Duncan that: The Board vote to move the question on the original motion. Motion passed.

Vote was then called for on the motion on the floor to publish in the Guidepost in full, the statement on Standardized Testing. Motion passed.

It was moved by Messina and seconded by Hughes that: The APGA President, in consultation with the AMEG President, appoint an individual from AMEG to collate the responses of members to the published policy statement, "The Responsibilities of the Users of Standardized Tests," and that this person be held responsible to report back to the Board of Directors in December and March as to the progress of this response. Further, that AMEG assume responsibility for the reviewing and revising of this statement on an annual basis. Motion passed.

It was moved by Gysbers and seconded by Messick that: The Board of Directors commend the Special Committee on Standardized Testing chaired by Anita Mitchell for preparing an excellent position paper and request that APGA President Knox thank each committee member in writing for their outstanding service to APGA. Motion passed.

78-62 - Awards Committee

It was moved by Hipple and seconded by Bailey that: The Board of Directors approve the Awards Committee Plan of Action, commend the planning reflected in its timetable, and recommend the budgetary request of at least \$800. Motion passed.

78-64 - Executive Committee

It was moved by Locke and seconded by Touchstone that: Anita Mitchell be elected as the Divisional representative to the Executive Committee. Motion passed.

It was moved by Hayslip and seconded by Lamb that: Frank Antonucci be elected as the Regional representative to the Executive Committee. Motion passed.

78-65 - Nominations and Elections Committee

Norman Gysbers, Chairperson of the Nominations and Elections Committee, reported on the committee's activities, and called attention to the proposal for revision of the Nominations and Elections Procedures that is being brought to the Board for action at this meeting.

It was moved by Lamb and seconded by Martin that: Jack Daniels be elected as the Regional representative to the Nominations and Elections Committee. Motion passed.

It was moved by Locke and seconded by Touchstone that: William Messick be elected as the Divisional representative to the Nominations and Elections Committee. Motion passed.

It was moved by Hughes and seconded by Messick that: The Board of Directors approve the Nominations and Elections Committee Plan of Action and budget of \$11,000. Motion passed.

78-68 - Nominations and Elections Rules

It was moved by Duncan and seconded by Mehrens that: The Board of Directors adopt the Nominations and Elections Rules and Procedures Report with the following revisions: Amend No. Three, page 16 following "or other campaign literature" to add "by their budgeting or appropriating organizational funds," delete Nos. Four and Five, and all other appropriate sections to reflect these changes.

It was moved by McDaniels and seconded by Stone that: The motion on the floor be amended to restore Items No. Four and Five on page 16 and to recommend that the 1978-79 Nominations and Elections Committee be requested to move toward in-house tabulation of nominations and elections ballots by the 1979-80 nominations and elections.

Following discussion, it was moved by Lamb and seconded by Palmer that: The motion (amendment) on the floor be divided. Motion passed.

Vote was then called for on the portion of the amendment to restore items No. Four and Five on page 16. Motion defeated.

Vote was next called for on the portion of the amendment to move toward in-house tabulating of ballots. Motion defeated.

Vote was then called for on the main motion to adopt the Nominations and Elections Rules and Procedures with the changes on page 16 as originally presented. Motion passed (Stone, Hayslip and McDaniels asked to be recorded as voting against). (The Nominations and Elections Rules and Procedures, as adopted, are attached to these Minutes as Appendix E.)

78-71 - Human Rights Committee

It was moved by Gross and seconded by Locke that: The Plan of Action of the Human Rights Committee be accepted in intent but returned to the Human Rights Chairperson for redevelopment in terms of specificity of purpose and more specific instruction in terms of committee activities and product. Motion passed.

78-74 - Convention Sites for the Future

It was moved by Stone and seconded by Rockwell that: The following statement be sent to the President of the Louisiana Personnel and Guidance Association by the APGA President:

The APGA Board of Directors has investigated the information surrounding the once proposed APGA Convention in the City of New Orleans, Louisiana for 1982; and while it is evident that the Association has not acted illegally in any manner, it is apparent that timely and appropriate communication with the Louisiana Personnel and Guidance Association has been wanting. APGA has been fortunate to have had two successful conventions in the City of New Orleans within the past eight years and is most appreciative of the efforts provided by LPGA in making this possible. As a result of the information that has come to our attention and through our

deliberations, we wish to communicate our regrets to LPGA for our lack of timely and appropriate contact with them. As a result of the concerns of LPGA and APGA Board of Directors, in the future we are directing future APGA leadership to timely involve state branch leaders in states to be considered for sites for the APGA Convention, hopeful that New Orleans can be considered as a future convention site.

Motion passed unanimously.

It was moved by Locke and seconded by Smith that: The first convention site to be investigated after a change in the Senate moratorium (regarding holding a convention in a non-ERA state) be New Orleans, Louisiana. Motion passed.

It was moved by Stone and seconded by Rockwell that: The Board of Directors take no action on the Resolution to Not Hold Conventions Where More than One Percent of the Labor Force is Composed of Illegal Aliens. Motion passed.

78-86 - Leadership Development and Long Range Planning

Mary Maples, Chairperson of the Long Range Planning Committee, called attention to the Plan of Action that the committee had submitted. She outlined how the committee intends to get its activities under way during the coming year.

It was moved by Hayslip and seconded by Gross that: The Board of Directors approve the creation of the Long Range Planning Committee and approve the report of this Committee as presented. Motion passed.

78-88 - Professional Preparation and Standards Committee

It was moved by Messina and seconded by Antonucci that: The Board of Directors approve the report of the Professional Preparation and Standards Committee and accept the budget of \$3,000 with the recommendation that Goal Five be amended: to explore a variety of accrediting bodies, if they exist, including NCATE and COPA. Motion passed.

78-89 - Financial Affairs Committee

It was moved by Touchstone and seconded by Palmer that: The Board of Directors direct the Financial Affairs Committee to give Number One priority to building into the 1980 proposed Budget an equitable cost of living adjustment for the APGA Staff. Motion passed.

It was moved by Hipple and seconded by Bailey that: A policy be added to those of the Financial Affairs Committee and provided to each member of the Committee: That each Fiscal Year APGA Budget presented to the Board of Directors, beginning with that of Fiscal Year 1980, be in balance, and contain one or more line items identified as "Contingency," totaling not less than one percent of the total anticipated expenditures. Motion passed.

It was moved by Daniels and seconded by Hipple that: The Financial Affairs Committee Plan of Action and budget of \$4,000 be accepted. And further that the committee be commended for its positive action. Motion passed.

78-90 - Branch Charters

It was moved by Jones and seconded by Hipple that: Since the Latin American Branch (Canal Zone) application for a Branch Charter has failed to meet basic requirements established by APGA, that no action be initiated until these application requirements are met. Motion passed.

78-104 - Association Property

It was moved by Lamb and seconded by Gross that: The policy requiring four of five positive votes by the Executive Committee on property sales be reaffirmed and further that the policy on sale of property be amended so that the President and Executive Vice President be required to sign agreements for APGA property sale or purchases. Motion passed.

78-111 - Membership Promotion

It was moved by Hipple and seconded by Bailey that: The Board of Directors endorse strategies and procedures for increasing and maintaining membership (Items 2.11 through 2.15) in the President's Plan of Action. Further, that plans and progress in accomplishment be reported at the next Board of Directors meeting by following: President, items 2.12 and 2.14; staff items 2.11 and 2.13; and Chairperson of Graduate Committee, item 2.15. Motion passed.

78-112 - Media Committee

Jean Thompson, Chairperson of the Media Committee, called attention to the Plan of Action submitted by this committee for the coming year. She summarized some of the major goals set by the committee for 1978-79.

It was moved by Smith and seconded by Beyerl that: The proposed Plan of Action as submitted by the Media Committee be adopted with the following adjustments:

- (1) Objective 1b - Change from "To review and make recommendations on publication needs of new Divisions of APGA," to "To review and make recommendations on publication needs of Divisions of APGA if requested by the Divisions,"
- (2) Goal 9a - Change from "To promote professional relations between the Media Committee and the Council of Journal Editors," to "To encourage communication between the Media Committee and the Council of Journal Editors,"
- (3) Objective 9 - Change from "To establish a positive relationship with the members of the Council of Journal Editors," to "To continue the positive relationship with the members of the Council of Journal Editors,"
- (4) Goal 9b - Eliminate Goal 9b.

Motion passed.

It was moved by Smith and seconded by Beyerl that: The role and responsibilities of the Media Committee as adopted by the Board of Directors July 1976 meeting be amended to add "2b" to read as follows: "Responsible and accountable to the Board of Directors to advise on policy, planning, development and management of all APGA materials which have a price attached." Motion passed.

78-114 - Convention Protocol Procedures

It was moved by Rockwell and seconded by Stone that: Part III of Convention Protocol Procedures be amended in order to add "State Branch Presidents" and "Regional Chairpersons" to the list stated therein. Motion passed.

78-123 - Public Law 94-142 - Education for All Handicapped Children Act

It was moved by McDaniels and seconded by Jones that: The Board of Directors accept, with appreciation, the Report by Judy Lombana on Public Law 94-142 prepared at the Board's direction. Further recommend that the APGA staff publish the edited Report (not the Survey) in the next available Guidepost along with the text of P.L. 94-142. Motion passed.

78-129 - Special Training Project on Counseling the Aging

It was moved by Locke and seconded by Lamb that: The Board of Directors receive the report on the Special Training Project on Counseling the Aging and request an update for the Board meeting in December 1978. Motion passed.

78-130 - Senator Travel Financing

It was moved by Gunter and seconded by Washburn that: The Board of Directors feels that it is not feasible to fund the request for Senator Travel Financing through the 1979 Budget. The Board recommends the matter be referred to the Financial Affairs Committee for study related to the 1980 Budget. Motion passed.

78-131 - Headquarters Services, Space, Support - Divisions and Regions

It was moved by Bailey and seconded by Hipple that: The Board refer the item on headquarters services, space and support for Divisions and Regions to the Long Range Planning Committee. It is suggested that a "shopping list" be developed - with costs - from which APGA components can optionally buy or rent services such as in-house space, personnel, and materials. Also, Regional realignments along the Ten Federal Regions model should be considered by the Long Range Planning Committee as the model for APGA Regional sub-associations. Motion passed.

78-132 - Telephone Credit Cards

It was moved by Gunter and seconded by Washburn that: The Board of Directors move to eliminate APGA allocated telephone credit cards effective July 1, 1978. Any Divisions/Regions desiring telephone credit cards may acquire as needed or required. Motion passed.

78-133 - Collective Bargaining Study

It was moved by Bailey and seconded by Hipple that: The Board of Directors recommend that the President-Elect consider the feasibility of establishing a Collective Bargaining Committee. If established, a plan of action and a budget should be developed for presentation at the March 1979 Board of Directors meeting. Motion passed.

78-134 - Registry Committee

It was moved by Messina and seconded by Antonucci that: The Board of Directors approve the Registry Committee Plan of Action and approve the \$3,000 funding as recommended by the Financial Affairs Committee. Motion passed.

78-135 - Accreditation Committee

It was moved by Duncan and seconded by Antonucci that: The Board of Directors receive the Report of the Accreditation Committee and recommend a budget of \$5,500. Further recommend that the Committee change its Mission Statement through the establishment of dialogue with the APGA Professional Preparation and Standards Committee and all other relevant groups of APGA, and further, that no budget monies be expended until such time as the Plan of Action has been approved by the Board of Directors.

It was moved by Messina and seconded by Hughes that: A substitute motion be adopted as follows:

- (1) That the Board of Directors not accept the proposed Accreditation Committee report and budget;
- (2) That the Board support the ACES accreditation procedures and processes and therefore;
- (3) That the APGA Board recognize formally ACES as its accreditation arm, in association and consultation with the other Divisions, and support its efforts with a budget of \$5,500, to be held in escrow until a Plan of Action is presented and approved in December 1978;
- (4) Recommend that the ACES Accrediting Coordinating Committee be directed to prepare a Plan of Action and detailed budget by the December APGA Board meeting;
- (5) That the ACES Coordinating Council work in concert with the Registry, Licensure, and Professional Preparation and Standards Committees of APGA.

Motion passed.

78-136 - Graduate Student Committee

It was moved by Lamb and seconded by Smith that: The Plan of Action of the special Committee on Graduate Students be accepted as submitted with the budget amended to: Travel-\$750, Materials-\$500, AT&T-\$150, Total \$1,400. Motion passed.

78-137 - Grants and Projects

This topic was covered in other reports. There was no action by the Board of Directors on this item.

78-138 - Interprofessional Relations (Internal and External)

It was moved by Beyerl and seconded by Hayslip that: This item be referred to the originating source for further background information and development, with the possibility of a recommendation to be presented at the next Board of Directors meeting. Motion passed.

78-139 - Committee Planning Procedures

President Knox discussed the Committees and outlined the evolution of the present committee structure and charge. She suggested a plan for the further streamlining of committee operation and for getting earlier input for committee activities. Following this discussion, it was moved by Antonucci and seconded by Duncan that: The President's outline for future directions for committee work be referred to one of the Board Subcommittees to study and possibly bring back recommendations before the end of this Board meeting. Motion passed. President Knox assigned Item 78-139 (Committee Planning Procedures) to Subcommittee Two.

It was moved by Gross and seconded by Maples that: To assure continuity of APGA Committee programs and Plans of Action:

- (1) Names of committee chairpersons will be submitted by the President-elect for approval at the Winter (mid-year) Board of Directors meeting.
- (2) Proposed Plans of Action will be submitted by these committee chairpersons to the Board of Directors for approval at the Spring (convention) meeting. Per diem and housing expenses will be paid for one day for committee chairpersons.
- (3) Chairpersons will finalize Plans of Action after Board approval for presentation to the Summer Board of Directors for their information.
- (4) (a) The President will facilitate the work of the committees throughout the year by monitoring their required reports.
(b) The President will keep the Board of Directors informed by sharing the substance of committee reports with the Board to facilitate its input to committee plans of action.
- (5) The President will present to the Board of Directors at the Summer meeting for its approval an Association Plan of Action that incorporates all committee plans of action in addition to other goals for the Association.

Adjournment

The meeting of the APGA Board of Directors was adjourned at 1:25 p.m., July 1, 1978.