

APGA BOARD OF DIRECTORS MEETING

Action Minutes

July 12 - 14, 1974

Call to Order

The meeting was called to order at 1:15 p.m., July 12, 1974, at the Washington Hilton Hotel, Washington, D. C. Board members present for all or part of the sessions were as follows:

Merrill C. Beyerl (ACPA)	Charles L. Lewis (Executive Director)
Thelma T. Daley (President-Elect)	Mary F. Maples (Western Region)
James C. Dickinson (SPATE)	Thomas I. Quinn (Western Region)
Shirley T. Downs (Southern Region)	Shirley M. Reid (North Atlantic Region)
C. A. Edwards (Southern Region)	Bruce Shertzer (Past President)
S. Norman Feingold (President)	Albert F. Slawson (Western Region)
Robert L. Frank (Midwest Region)	Daisy E. Takacs (Midwest Region)
George M. Gazda (ASGW)	Evelyn Thompson (Midwest Region)
Martin Gerstein (NVGA)	Harold D. Van Hook (Southern Region)
Edwin L. Herr (ACES)	Arthur M. Wellington (Treasurer)
W. Richard Hiatt (NECA)	Lawrence Winkler (North Atlantic Region)
Samuel H. Johnson (ANWC)	George N. Wright (ARCA)
Betty E. Knox (ASCA)	H. Eugene Wysong (AMEG)

Eugene K. Moulin (NCGC), who notified of illness, was not present. S. Norman Feingold, President, presided at all sessions, except that Thelma T. Daley, President-Elect, relieved on several occasions.

74-2 - Agenda, Approval of

Moved by Knox and seconded by Shertzer that: The Board of Directors votes to adopt the agenda as presented. Motion passed.

74-3 - Minutes of Last Meeting

Moved by Winkler and seconded by Herr that: The Minutes from the April 5-6, 1974 Board of Directors meeting be approved as presented. Motion passed.

74-4 - President's Report

President Feingold presented a report outlining the goals he has for the coming year.

74-5 - Treasurer's Report

Moved by Johnson and seconded by Maples that: The Board of Directors votes to accept the Treasurer's Report. Motion passed.

74-6 - Executive Director's Report

Dr. Lewis presented a report on activities over the last year, and on the status of the Association.

74-7 - Division Presidents' Reports

Moved by Johnson and seconded by Shertzer that: The Board of Directors votes to accept the report from the President of SPATE concerning the Division's possible future. Motion passed.

All Divisions, as well as Branches, are afforded an opportunity to provide current information about activities of the respective units.

74-12 - Nominations and Elections Board

Moved by Winkler and seconded by Quinn that: Robert Frank be designated as the Regional Representative to the Nominations and Elections Board. Motion passed.

Moved by Gazda and seconded by Gerstein that: Eugene Wysong be designated as the Divisional Representative to the Nominations and Elections Board. Motion passed.

74-14 - Government Relations Committee

A report was presented of this Committee's activities during the past year and plans for the coming year. No Board action was necessary.

74-15 - State Branch Leadership Development Task Force

Moved by Maples and seconded by Takacs that: The Board of Directors recommend a By-Laws change to (1) reduce the current Branch Council in number from 16 to 4 (one from each region), (2) that the name be changed to Leadership Development Council, (3) that the Leadership Development Council be financed by APGA. Motion passed.

74-17 - Model Confidentiality Laws, Committee on

Moved by Quinn and seconded by Maples that: The Board of Directors direct the Model Confidentiality Committee to redirect their efforts to compilation and dissemination of state statutes regarding privilege and confidentiality as they relate to counseling. Motion passed.

74-19 - Dues Structure for APGA, Ad Hoc Committee to Study Unified

Moved by Maples and seconded by Frank that: The Board of Directors moves to accept the report of the Committee Chairman, Dr. Richard Evans. Motion passed.

Moved by Maples and seconded by Frank that: No further formal action on a unified dues structure be taken at this point in time. Motion passed.

Moved by Maples and seconded by Frank that: A report be printed in the Guidepost on results of the Committee's Report for the benefit of the membership, such report to be written by the Committee Chairperson. Motion passed.

74-25 - Professional Awards Committee (See also 74-59)

Moved by Quinn and seconded by Daley that: The Hosford Guidelines for Research Awards be submitted to the new APGA Professional Awards Committee for review. Such Guidelines to be presented in December to the Subcommittee on Professional Issues and the Board of Directors for adoption. Motion passed.

Moved by Quinn and seconded by Maples that: The Professional Awards Committee be charged with the development of Guidelines for Distinguished Professional Service Awards and to report at the December Board meeting for review and approval. Motion passed.

74-28 - Women, Commission for

Attention was called to the report and recommendations received from the APGA Commission for Women. The Board took no action at this meeting.

74-35 - Position Papers

Moved by Quinn and seconded by Takacs that: The Board votes to adopt the content of the licensure paper as submitted by Thomas Sweeney, exclusive of the appendices A, B, and C. Motion passed.

Moved by Quinn and seconded by Takacs that: The Board moves to refer the Licensure paper (plus appendices A, B, and C, and the Cottingham examples) to the Professional Preparation and Standards Commission to report, based on the content of the paper for the December Board meeting, and further to suggest to the Professional Preparation and Standards Commission that the Task Force on Licensure be upgraded to a Commission. Motion passed.

Moved by Quinn and seconded by Takacs that: The Board moves to amend Procedure Number Three of those procedures for the development, adoption and dissemination of Position Papers and/or statements as adopted earlier by the Board. The substitute Number Three to read as follows: (3) Review and critique each paper by a representative chosen by each Division and each Region. Motion passed.

Moved by Quinn and seconded by Takacs that: The Board moves to amend Procedure Number Four of the procedures for the development, adoption and dissemination of Position Papers and/or statements as adopted earlier by the Board. The substitute Number Four to read as follows: (4) Position Paper and critiques be submitted to Professional Issues Subcommittee of the Board of Directors for recommendations through the Board to the Senate for further action. Ultimate adoption by the Senate. Motion passed.

Moved by Quinn and seconded by Takacs that: The Board of Directors moves the adoption of the procedures concerning position papers as outlined in the memo from Dr. Shertzer of May 20, 1974, with the amendments as adopted by the Board at the present meeting. Motion passed. The procedures as adopted read as follows: "The Board of Directors adopt the following procedures for the development, adoption and dissemination of position papers and/or statements: (1) Identify the issue. (2) Identify a writer and assign the task. (3) Review and critique each paper by a representative chosen by each Division and each Region. (4) Position Paper and critiques be submitted to the Professional Issues Subcommittee of the Board of Directors for recommendations through the Board to the Senate for further action. Ultimate adoption by the Senate. (5) Disseminate information regarding all position papers and/or statements adopted by the association to the membership and interested parties in the following ways: (a) publish in the Personnel and Guidance Journal and/or Guidepost, (b) publish adopted position paper in its entirety as a single publication for distribution, (c) present directly by officers and/or staff to appropriate agencies or organizations."

Moved by Quinn and seconded by Knox that: The sale and distribution of APGA position papers under consideration be stopped and that all subsequent papers under consideration not be publicized until adoption. Motion defeated.

Moved by Quinn and seconded by Johnson that: The Board moves to adopt the Career Education paper with due recognition of reactions and that they be incorporated to the extent possible by the author.

Moved by Gerstein and seconded by Maples that: This motion be amended to state that this paper be accepted in principle and presented for adoption to the Board of Directors at its December 1974 meeting, and following adoption by the Board that it be presented to the Senate for adoption. Amendment passed.

Vote was then called for on the motion as amended to defer adoption until the December 1974 meeting of the Board. Motion passed.

Moved by Quinn and seconded by Shertzer that: The Board of Directors moves to table the position paper on Teacher Education. Motion passed. (It was felt that this is not yet in a form ready to be acted upon by the Board.)

Moved by Quinn and seconded by Knox that: William Bingham and Glenn Fear be invited to be present at the December 1974 Board of Directors meeting and to serve as resource persons to the Board on the Bingham paper, and that appropriate back up papers be provided on Task Force on Reorganization and Bingham paper critiques. Motion passed.

Moved by Quinn and seconded by Gerstein that: The Bingham paper be considered as an agenda item for the full Board of Directors at the December 1974 meeting. Motion passed.

Moved by Quinn and seconded by Johnson that: The Board of Directors moves the adoption of eight topics for background (nee position) papers; first drafts to be submitted by the December Board meeting to the Professional Issues Subcommittee, with an allocation of \$300 honorarium. The eight topics are as follows: (1) Industry and Education Cooperation; (2) Equal Career Opportunity and Affirmative Action for Women's Concerns and Minority Groups;

(3) Counseling With the Aging Population; (4) Client Advocacy; (5) Cross Cultural Counseling; (6) Futurists; (7) Open Schools; and (8) Relationships With Other Associations.

Moved by Winkler and seconded by Maples that: This motion be tabled until the December 1974 meeting of the Board. Motion passed.

74-36 - Branch Region Reports

Moved by Thompson and seconded by Beyerl that: The Board endorses the support and extension of regional and State Branch activities and programs through the following: (1) utilization of a periodical insert in the Guidepost to disseminate regional and State Branch information; (2) exchange of mailing lists, labels, printouts and directories of members for promotional activities; (3) commitment to improved legislative services by workshop programs to train members in governmental and legislative processes; (4) demonstrated support in the area of leadership development through regional workshop activity; and (5) greater visibility of the Washington staff through their physical presence at regional and state branch activities and through improved communication. Motion passed (one against; 4 abstain).

Moved by Thompson and seconded by Takacs that: The definition of regions be referred to the By-Laws Committee and Legal Counsel for possible consideration as an amendment to the By-Laws. Motion passed.

74-37 - Divisions, Report on Potential New

Moved by Gazda and seconded by Shertzer that: The Board votes to transmit the information concerning the Public Offenders Counselors Association as presented by Dr. Thomas Neal to the appropriate Board Subcommittee for further discussion and to ask that Subcommittee to report back to this Board with a recommendation regarding the moratorium on new Divisions and the possible petition of the Public Offenders Counselors Association.

Moved by Wright and seconded by Knox that: Since ARCA does have an active committee to look into this problem and since Dr. Patterson is well qualified, that the Board table this discussion until we have at least a preliminary report from Dr. Patterson's Committee. Motion to table defeated, and discussion continued on the motion on the floor.

Vote was then called for on the motion to refer this matter to the appropriate Subcommittee (Professional Issues) of the Board of Directors for consideration and possible recommendation to the Board. Motion passed (one against). (See further action later in this section of the Minutes when this was returned to the Board from the Subcommittee.)

Moved by Winkler and seconded by Johnson that: The Board of Directors votes to accept the report of the Task Force on New Divisions. Motion passed.

Moved by Johnson and seconded by Gazda that: The Board votes to remove the moratorium on new Divisions that was established at the last meeting of the Board, April 5 and 6, 1974. Motion passed.

Moved by Quinn and seconded by Gerstein that: APGA entertain an application for Divisional affiliation to APGA from the Public Offenders Counselor Association. Motion passed (one against). It was interpreted that this means that the Board will entertain an application if one is forthcoming, but does not bind the Board to accept such application.)

74-40 - Counselor Development Workshops

An informational report was presented to the Board on Counselor Development Workshops. No Board actions were required.

74-41 - Budget, APGA

Moved by Shertzer and seconded by Knox that: The Board endorses the appointment of a special committee to assist the Executive Director and the Assistant Executive Director for Business Affairs to develop a better budgetary and management policy. Further, that Paul Sharar be appointed as Chairman of this Committee and that Arthur Wellington and Lawrence Winkler be the other members. Further, that \$300.00 be authorized to come from the President's discretionary fund to cover costs for a meeting of this Committee. Motion passed (one abstain).

Moved by Maples and seconded by Frank that: The Board of Directors moves to accept the balanced budget for 1974-75 as presented. (This is the budget titled "Projected Budget-Fiscal Year 1974/2nd Revision" dated July 13, 1974.)

Moved by Daley and seconded by Frank that: The motion be amended to restore \$100.00 to the Business Affairs Committee and that this amount be taken from the \$1,250 allocated to Public Relations, leaving \$1,150 in Public Relations. Amendment passed.

Moved by Daley and seconded by Gerstein that: Line Item 11B on page 6A be labelled "Leadership Development" and that the amount of \$7,500 be retained in the budget. That this line item be removed from subsidies to the category on Professional Affairs, and that the necessary adjustments be made; and that the Subcommittee on Professional Issues of the Board of Directors, at the December meeting, outline guidelines for the execution and administration of the leadership development line item. Amendment passed.

Vote was then called for on the motion to approve the 1974-75 budget as presented and as twice amended. Motion passed.

Moved by Maples and seconded by Frank that: As a part of the budget building process, justification accompany the projected budget that is submitted to the Finance Committee in writing. Motion passed.

74-42 - Conventions

Moved by Daley and seconded by Johnson that: The Board direct the President and Executive Director to take the necessary steps in conjunction with Cherylann Harrington and the Chairman of the New York Convention (Paul Sharar) to consider the issues that have been raised by the Board of Directors discussion and to take any steps necessary to alter the quota system to

accommodate Divisions and Regions in accordance with the issues raised. Motion passed. (This refers primarily to the quotas on number of programs which a single Division may have, and the fact that some Divisions are limited to a very few program slots.)

Moved by Thompson and seconded by Frank that: The Board of Directors approves the selection of Las Vegas as the 1979 Convention site. Motion passed.

Moved by Thompson and seconded by Frank that: The Executive Director be instructed to cancel Anaheim as the Convention site in 1980. Motion passed.

Moved by Thompson and seconded by Knox that: The City of Atlanta be studied as a possible site for the APGA Convention in 1980. Motion passed.

Moved by Maples and seconded by Knox that: The Board of Directors recommends an increase to \$4.00 of the Convention rebate to Divisions; and that this motion be referred to the Executive Director, the President, and the President-Elect for study and recommendation to the December 1974 Board of Directors meeting. Motion passed.

Dr. Paul Sharar, Coordinator for the New York City 1975 convention, presented a progress report of activity to date. No actions were required at this time.

74-44 - Editor for Personnel and Guidance Journal, Appointment of New

Moved by Quinn and seconded by Maples that: The Board of Directors moves to accept the recommendation of the Press Advisory Board to appoint Derald Sue for a three-year term as Editor of the Personnel and Guidance Journal to succeed Leo Goldman on the completion of his term. Motion passed.

Moved by Quinn and seconded by Winkler that: The Board moves to recommend to the Press Advisory Board that it set up mechanisms, criteria and process for the selection of an Editor for the Personnel and Guidance Journal, and that such procedures be publicized to the membership. Motion passed.

74-45 - International Association of Counseling Services

Moved by Maples and seconded by Knox that: APGA continue its present relationship with the International Association of Counseling Services; further, that the Board recommend that the authorized developmental deficit be increased to a maximum of \$30,000; further, that the Executive Director of APGA be responsible to write the APGA Board the final outcome as soon as an audit is received for 1973-74; further, that the Board of Directors of APGA realistically accept that repayment of this money shall take at least five years if a sound IACS is to develop; further, that the APGA Board shall require the IACS President or his designated officer to submit a budget to the APGA Board of Directors via its Executive Director one month prior to each annual convention until the deficit is erased. This budget shall

contain a minimum annual repayment of \$4,000 to be paid in quarterly installments as a regular operational expense, until the debt is resolved, and that the debt ceiling be reduced by the amount of repayment each quarter. It shall further be required that the largest reasonable adjusting payment be made to APGA after an audit is received on the fiscal operation. Motion passed.

It was moved by Maples and seconded by Gerstein that: The International Association of Counseling Services be placed on the agenda of the December 1974 APGA Board of Directors meeting, and further that the APGA Executive Director bring an interim report to the Board at that meeting on the financial status of IACS. Motion passed.

74-46 - Committee Appointments

Moved by Frank and seconded by Quinn that: The Board votes approval of the Committee appointments as presented by the President, with the exception of the Public Relations Committee. Motion passed. (The appointments as approved are as follows:

Nominations and Elections Board - Dr. Bruce Shertzer, Chairperson, and Dr. C. Winfield Scott

Membership Committee - Ms. Katye Monroe, Chairperson

APGA Insurance Trust - Mr. Stephen J. Horvath, Jr., Chairperson, and Dr. Herbert H. Coburn and Mr. Ronald S. Kaiser

Government Relations Committee - Mr. Frank R. Coleman and Mr. Eugene J. Zola

Ethical Practices Committee - Dr. Irving Eisen

Committee on Standardized Testing and Evaluation of Potential Among Minority Group Members - Dr. Robert L. Williams, Chairperson, and Ms. Rubye Long, Dr. James Barclay and Dr. Jon Marshall

Peace Commission - Dr. John P. Eddy, Co-chairperson

Press Advisory Board - Dr. Benjamin J. Novak and Dr. William Atkins

Senate Parliamentarian - Mrs. Bernice S. Sheridan

Credentials Chairperson for the Senate - Mrs. Christine H. Adams

Committee for Counseling Middle-aged and Older Americans - Dr. Daniel Sinick, Co-chairperson, and Dr. Beverly Clark, Co-chairperson

By-Laws Committee - Mrs. Bernice S. Sheridan, Chairperson

Moved by Knox and seconded by Frank that: The Board votes to table the appointment to the Public Relations Committee until this Board has had an opportunity to study this proposal. Motion passed.

74-48 - Members' Individually (Self) Prescribed Involvement

Moved by Quinn and seconded by Shertzer that: The Individually (Self) Prescribed Involvement program be adopted as an experimental information collection device about membership of APGA and that its operational plans be worked out with APGA staff with appropriate consultation.

Moved by Gerstein and seconded by Johnson that: The motion on the floor be tabled. Motion passed.

74-50 - Commendations and/or Appreciation

Moved by Daley and seconded by Takacs that: The Board of Directors unanimously votes to commend Mary Maples and Richard Evans for their outstanding contributions on their respective subcommittees on Unified Dues and Leadership Development. Motion passed unanimously.

74-53 - Lobbying

Moved by Maples and seconded by Knox that: The issue of lobbying be tabled until the December 1974 Board of Directors meeting. Motion passed.

74-54 - State Branch By-Laws, Review and Approval of

Moved by Thompson and seconded by Takacs that: The Board votes to approve the changes in State Branch By-Laws as submitted by the Executive Director. Motion passed. (Branch By-Laws were submitted from the States of North Carolina, Virginia, and West Virginia.) (It was suggested that future requests of this nature be accompanied by more definitive information regarding the changes involved.)

74-55 - Contract-Charles L. Lewis

The Board of Directors went into Executive Session to discuss this topic. During the Executive Session a contract for Dr. Charles L. Lewis was renewed for an additional three years with a termination date of June 30, 1978.

The salary administration plan and schedule for all APGA employees was adopted during the Executive Session and the Executive Director was authorized to implement it in two steps. Full Minutes on these items are in the files.

Following the Executive Session, the following motion was presented to the Board and was adopted:

Motion: That the By-Laws of the American Personnel and Guidance Association be amended by striking out the words "Executive Director" wherever they appear in the By-Laws and, in each instance, inserting in lieu thereof the words "Executive Vice-President". This motion will be given to the By-Laws Committee as a recommendation for By-Laws amendment.

74-56 - Cooperative Projects

Moved by Quinn and seconded by Gazda that: The Board moves to accept the Career Advancement Through On-The-Job Training and Self Development proposal of Dr. Benjamin Shimberg, and recommends that Dr. Shimberg be appointed as Chairperson of this joint Educational Testing Service-APGA Committee. Motion passed.

74-57 - Federal Interagency Committee on Education

Dr. Bernard Michaels, Executive Director of the Federal Interagency Committee on Education, presented a report of the Committee's activities to the Board, and suggested possible interactions with APGA and its Divisions.

74-58 - Honorary or Student Organization for Counselors

Moved by Quinn and seconded by Johnson that: The Board of Directors propose that the APGA President appoint a Subcommittee to study the "Eddy" proposals for a student or honorary organization, and that this be supported with an appropriate budget. Motion passed (7 for; 4 against; 3 abstain).

74-59 - Professional Development Fund (See also 74-25)

Moved by Maples and seconded by Daley that: The APGA Professional Development Fund, previously created, be operated as follows: (a) All memorial funds and other types of contributions will be credited to the fund, to create a corpus. (b) Interest earned on this corpus will be the basis for annual awards. Excess interest will be added to corpus. (c) Awards will be in the amount of \$250.00 each. (d) Each annual award will specifically memorialize individuals for whom contributions have been made. Such memorialization will be made on a rotating basis. (e) The memorial rotation will begin with Clarence W. Failor, and will be awarded at the annual convention, beginning with 1975. (f) Each Division may nominate one person, using criteria set up by the Awards Committee. (g) An Awards Committee will be set up to create criteria for Professional Development Awards and make selections. The Awards Committee will be established by the President. (Note: Will be referred to Professional Issues Subcommittee, and indicate that guidelines for selection of award recipients have been developed by NVGA, and may be used as a Model.) Motion passed.

74-60 - Membership, Lapsed Member Survey

Moved by Thompson and seconded by Edwards that: Frank Burtnett and Staff be commended for initiating and conducting the recent dropped member survey and that the Board wishes to encourage the annual continuance of such a survey. Motion passed.

As an item of information, the Subcommittee on Governance called to the Board's attention the significant growth of membership resulting from the addition of new Divisions.

74-61 - National Association for Industry-Education Cooperation and National Association of Businessmen, Future Relations

Since Board of Directors members received an announcement of these activities earlier, no report or action was undertaken at this meeting.

74-62 - Name Change for the Association

Moved by Thompson and seconded by Wysong that: The Board of Directors recommends initiation of the steps as outlined in the Executive Director's

memorandum of May 6, 1974 to the President, and that the Executive Director and the Executive Committee will report progress at the July 1975 Board of Directors meeting. Motion passed.

74-63 - National Assessment Program, Career and Occupational Development

Moved by Thompson and seconded by Gerstein that: The APGA Board of Directors bestow upon this joint AMEG/NVGA Commission the official recognition and endorsement of the parent body for this Divisional effort. Such recognition would grant the Commission an APGA approved status, providing for increased participation by other Divisions, granting further professional benefit to the APGA membership, bestowing enhanced status to the Commission itself, and establishing a line of communication between the APGA Board and the AMEG/NVGA Commission. The recognition so granted would not be accompanied by any budgetary, staff or service support but would carry permission to use the APGA logo. Motion passed.

74-64 - Treasurer's Appointment

Moved by Shertzer and seconded by Knox that: In view of the fact that the President has not had opportunity to consult with the President-Elect, and since there are a number of questions concerning the appointment of a Treasurer-Designate, that the Board votes to delay action on this matter and that it be referred to the Governance Subcommittee of this Board for its consideration and recommendation, and that the Subcommittee be charged with coming back with recommendations for the Board of Directors to respond to. Motion passed.

Moved by Knox and seconded by Frank that: On this one issue of the appointment of a Treasurer, that votes be taken by hand count rather than by "ayes" and "nays". Motion passed.

Moved by Thompson and seconded by Wysong that: The Board refer to the By-Laws Committee the issue that the Treasurer be appointed to serve a term of no more than three consecutive years. Motion passed (18 for; none against; one abstain).

Moved by Thompson and seconded by Knox that: The Board recommend that the President-Elect identify at the December Board meeting a Treasurer-Designate for appointment at the July meeting. The interim period would be used for training and orientation. Motion passed (9 for; 7 against; 5 abstain).

Moved by Thompson and seconded by Downs that: In concurrence with the APGA By-Laws, the President will recommend his appointment of APGA Treasurer. Motion passed.

Moved by Gerstein and seconded by Hielt that: The Board of Directors votes to endorse the President's recommendation that Paul Sharar be named as Treasurer for the 1974-75 year. Motion defeated (13 against; 7 for; 2 abstain).

Moved by Knox and seconded by Thompson that: The matter of appointment of a Treasurer be referred until 1:00 p.m., after which time the Finance Subcommittee and the President can further consider this matter, and that when this again comes to the Board, there be a fifteen minute time limit set on this discussion. Motion passed.

Moved by Shertzer and seconded by Knox that: The Board votes to endorse the President's recommendation that Arthur M. Wellington be named as Treasurer for the 1974-75 year. Motion passed unanimously.

74-65 - Executive Committee

Moved by Winkler and seconded by Quinn that: Mary Maples be designated as the Regional Representative to the Executive Committee. Motion passed.

Moved by Gazda and seconded by Gerstein that: Betty Knox be designated as the Divisional Representative to the Executive Committee. Motion passed.

74-66 - ERIC Career Education and CAPS Relationships

Moved by Thompson and seconded by Downs that: The Board of Directors endorse the concept of the APGA and ERIC-CAPS relationships; further, the review panel should represent the four regions of the Association. The Executive Director of APGA, upon identification of selection criteria, should solicit nominations from the regional chairpersons or suggest names to the regional chairpersons for clearance. Nominations will be submitted to the APGA Executive Committee for final approval; further, similar relationships should be established with the ERIC Career Education and the Testing and Measurement Centers. Motion passed (one abstained).

74-67 - Board of Directors Procedures and Schedule

Moved by Knox and seconded by Maples that: The names of members who make and second the motions be recorded in the Minutes of the meeting. Motion passed.

Moved by Thompson and seconded by Wysong that: The Board of Directors recommends the continued study of the schedule and procedures of the Board of Directors and Senate meetings. Motion passed (one against).

Moved by Johnson and seconded by Wright that: The Board approves the seating of Roberta Starkey as the representative from SPATE, to replace James Dickinson for the remainder of this meeting. Motion passed.

74-68 - Cross-Cultural Counseling in the United States, Commission on

Moved by Maples and seconded by Johnson that: The item on Cross-Cultural Counseling in the United States be referred to the Association for Non White Concerns in Personnel and Guidance. Motion passed.

74-69 - Open Space Schools

Attention was called to the information on this topic that had been received from Dr. Otto Spielbichler in a letter to the President. No Board of Directors action was indicated at the present time.

74-70 - Public Relations, Committee for

Moved by Knox and seconded by Takacs that: The issue of the Public Relations Committee and the letter from Lucile Hoffman be referred to the Governance Subcommittee of this Board for its consideration. Motion passed.

Moved by Thompson and seconded by Johnson that: The motion regarding the appointment of a Public Relations Committee that had been referred to the Subcommittee on Governance be removed from the table. Motion passed, and this topic was placed on the floor.

Moved by Beyerl and seconded by Shertzner that: The President be given the privilege of appointing a Public Relations Committee and a Chairperson to that Committee. Motion passed.

74-71 - Dues

Moved by Maples and seconded by Knox that: The Board of Directors Subcommittee on Finance have as an agenda item in December 1974, consideration of a dues increase for APGA. Motion passed.

74-72 - Property, Possible Sale of

Moved by Johnson and seconded by Winkler that: The Board authorize the President and the Executive Director to appoint a committee to look into the possibility of appraising the building and also the relocation of the headquarters. Motion defeated.

Moved by Shertzner and seconded by Frank that: The matter of the possible sale of this Association's holdings be referred to the Subcommittee on Finance to present to this Board some enabling conditions by which the Association might proceed with any negotiations or other help that may be needed. Motion passed.

Moved by Maples and seconded by Gerstein that: The Executive Committee be authorized and directed to undertake any or all of the following actions as it may deem appropriate, without the need for further consultation or approval by this Board of Directors: (1) Ascertain the appraised market value of the real estate, and improvements thereon, owned by the Association at 1605 New Hampshire Avenue, N. W., Washington, D. C.; 1607 New Hampshire Avenue, N. W., Washington, D. C.; and 1764 Corcoran Street, N. W., Washington, D. C. (2) Consult with persons or firms of its choosing, and otherwise develop pertinent written information, regarding the options open to the Association if it determines to sell the mentioned real property; determine the dollar and tax implications should the Association decide to re-invest the net proceeds of sale and rent other space for its offices, or to

purchase or construct a building at a new location. (3) Determine, in its discretion, whether the results of its investigation make it appear advisable to sell the mentioned real property and pursue any of the options open to the Association. (4) If appropriate, proceed to negotiate and enter into a binding contract for the sale of the mentioned real property at a price not less than the average of at least two written appraisals of said property. (5) Proceed to settlement on any such contract. (6) Implement its decisions on all the foregoing matters and, if appropriate, effect the necessary move of the Association from its present site to the new site selected by the Committee. (7) To the extent practical, keep the Board advised from time to time as to the status of these matters but report to the Board in detail at its Fall 1974 meetings.

Moved by Johnson and seconded by Dickinson that: The motion be amended to add the following item (8) That the decision to sell be determined by no less than four out of the five voting members of the Executive Committee. Amendment passed.

Vote was then called for on the motion as amended. Motion passed.

74-73 - Divisions, Dissolution of

Moved by Winkler that: If an old Division falls below 750 in its membership that it be given one year to either bring the membership up or it be asked to voluntarily dissolve. Motion died for lack of a second.

Moved by Johnson and seconded by Gerstein that: This matter of voluntary dissolution of a Division be referred to the Governance Subcommittee of the Board of Directors. Motion passed.

Moved by Winkler and seconded by Downs that: The Board of Directors of the American Personnel and Guidance Association adopt as its policy that it will consider the involuntary dissolution of a Division of the Association under Article III, Section 7 of its By-Laws whenever any of the following conditions are brought to its attention: (1) Whenever a Division has engaged in deficit budgeting or any other financial practices indicating it is acting in an irresponsible manner fiscally, or otherwise is unable to pay its debts as they mature. (2) Whenever a Division entered into the Association's Contract for Maintenance of Divisions shall have its membership fall or be fewer than 750 members after having been warned by the Board and shall not have raised its number of members to 1,000 by the fifth anniversary of its chartering. (3) Whenever a Division chartered more than three years ago shall have its membership fall or be fewer than 750 members after having been warned by the Board and shall not have raised its number of members to 1,000 within one year after having been given such warning. (4) Whenever a Division shall alter its stated purposes, either formally or in the conduct of its affairs in such a manner as the Board shall deem it is not acting in accordance with the formal purposes of the Association, is not otherwise in compliance with the By-Laws of the Association, or is conducting its affairs in any manner deemed to be not in the best interest of the Association. Motion passed.

74-74 - Voluntary Contributions

Moved by Gazda and seconded by Knox that: The voluntary contribution procedure be continued for another year and reappraised by the Board of Directors a year hence. The billing procedure shall be in such a manner to show the total amount due with the \$5.00 voluntary contribution added below the total amount due. In addition, a letter describing the purposes for the contribution shall also be included. Motion defeated.

Moved by Maples and seconded by Knox that: The request of the Governance Subcommittee to give consideration to the extension of the voluntary contribution for the purpose of regional development be considered by the December APGA Board of Directors meeting as a major priority item. Motion defeated.

Adjournment

Moved by Johnson and seconded by Maples that: The meeting of the APGA Board of Directors be adjourned. Motion passed. The meeting was adjourned at 4:55 p.m., July 14, 1974.