

**Governing Council Meeting
March 25-26, 2014**

MINUTES

The ACA Governing Council meeting was called to order at 9:04 a.m., March 25, 2014 at the Hilton Hawaiian Village Hotel. President Cirecie West-Olantunji presided. Governing Council members present for all or part of the meeting were as follows:

Alan Burkard, ASCA
Annette Bohannon, Southern Region
Thelma Daley, ACA Treasurer
Judy Daniels, CSJ
Bradley T. Erford, ACA Past President
Brand'e Flamez, IAMFC
Perry Francis, ACCA
Kimberly Frazier, AMCD
Shane Haberstroh, ACC
Dan Holdinghaus, AMHCA
Lisa Jackson-Cherry, ASERVIC
Marcela Kepilova, AADA Observer
Rachel Kristianson, Western Region
Simone Lambert, IAAOC Observer
Gerard Lawson, ACES
Anna Flores Locke, Student Representative
Terry Mitchell, North Atlantic Region
Dan Holdinghaus, AMHCA
Sue Pressman, NECA
Dee Ray, ACAC
Edil Torres Rivera, ACA Parliamentarian
Chris Roseman, Midwest Region
Sharon Guild-Stitt, ACEG
Pat Schwallie-Giddis, NCDA
Robert L. Smith, ACA President-elect
M. Carolyn Thomas, ASGW
Michael Walsh, AHC
Joshua Watson, AARC
Cirecie A. West-Olantunji, ACA President
Joy Whitman, ALGBTIC
Carrie Wilde, ARCA
Richard Yep, ACA Executive Director

Others in attendance at the meeting as guests or observers include the following:

Deb Barnes, Chief Financial Officer
Carol Bobby, President and CEO, CACREP
Denise Brown, Director of Member Programs
Michael Brooks, President, AMCD
Brian Canfield, ACA Treasurer-Designate
Holly Clubb, Director, Leadership Services
Thelma Duffey, ACA President-elect-elect
Rebecca Daniel-Burke, Director, ACA Special Projects
Theresa Holmes, Manager, Meetings
David Kaplan, Chief Professional Officer
Frank Lane, Executive Director, CORE

Erin Martz, Director, Ethics, and Professional Standards
Carol Neiman, Deputy Executive Director
Patty Nunez, President of the Board, CORE
Will Stroble, Director, Center for Counseling Practice, Policy, and Research
Michele Wade, Ethics Specialist
Richard Wong, Executive Director, ASCA
Sylvia Fernandez (CACREP Chair)
Robin DuFresne, ACA Student Member
Malvika Behl, ACA Member
Sean Nixon, ACA Member
Elizabeth Pardo, ACA Member
Chris Moll, ACA Member
Jasmine Meleod – ACA Scholar in Resident
Tom Clawson – NBCC
Donna Ford, former ACA President
Sharon Sevier, Chair of the Board, ASCA
Shon Smith, President, Florida Counseling Association
Kate Williams, Past President, Florida Counseling Association

Approval of the Agenda

It was moved by B. Erford and seconded by P. Francis to: Approve the agenda. Motion passed.

Parliamentarian's Remarks and Meeting Rules

Parliamentarian Sam Edil Torres Rivera provided remarks and guidelines on parliamentary procedures.

Report from Officers and Chief Executive Officer

Written reports were submitted by the President and President-elect and Past President and CEO. These reports were for information purposes and no action was required.

Governance Development and Training

Update from Nancy Axelrod, Board Governance Expert using a pre-recorded message. Rich Yep provided a refresher and then the board broke into small groups for an exercise.

Consent Agenda

It was moved by P. Francis and seconded by M. Walsh to: Approve the Consent Agenda. Motion passed.

- Approval of the Minutes – October 6-7, 2013
- Appointments

Parliamentarian

- Don W. Locke

Audit Committee

- John Nelson Pope

Awards Committee

- Catharine Chang – Chair
- Michelle Hollenbaugh
- Mary Ballard

- Bryce Hagedorn
- David Fenell
- Wayne Smith – Student Member

Branch Development Committee

- Jan Friese – Chair
- Roseann Oppmann
- Glenda Reynolds
- Kathleen Rhodes
- Bret Hendricks
- John Brendel
- Doris Coy
- Kirsten Murry – Student Member

Bylaws and Policies Committee

- Russell Fulmer – Chair
- Dan Williamson
- Rocelle Cade
- Lori Soli
- Paul Peluso
- Tetizna Sukach – Student Member

Compensation Committee

- Chris Roseman - Chair

Ethics Committee

- Stephanie Daley – Chair
- Victoria Foster
- Jennifer Williamson
- Kathy Ybanez
- Lynn Linde
- Derrick Hoard – Student Member

Ethics Appeal Panel

- Mary Alice Fernandez – Chair
- Georgette Price
- Loretta Bradley
- Rebecca Farrell
- James Devlin

Graduate Student Committee

- Helena Rindone – Chair
- Erika Schmidt
- Jason Rydezewski
- Ashley Windt
- Richard Ricard – Professional Member

Human Rights Committee

- Yegan Pillay – Chair
- Amy Milsom
- Don Trahan – Student Member

International Committee

- Shannon Hodges – Chair
- Estaban Montilla
- Tolan Aran
- Stephen Southern
- Saumya Aroya – Student Member
- Jeremy Gonzalez – Student Member

Nominations and Election Committee

- Patricia Arredondo
- Don W. Locke

Professional Standards Committee

- Michael Altekruise - Chair
- Kathy Ybanez-Llorente
- Michele Kerulis
- Jerry Juhnke
- Rebecca Frels
- Mehmet Akit Karaman – Student Member

Public Policy and Legislation Committee

- Bill Green – Chair
- Stephanie Eberts
- Jennifer Aitken – Student Member
- Bryan Lamb – Student Member

Publications Committee

- Brandé Flamez – Chair
- Donna Gibson
- Jon Carlson
- Wannigar Ratanavivan – Student Member

Research and Knowledge Committee

- Delila Owens – Chair
- Stephen Lenz
- Richard Balkin
- Chad Yates
- James Ikonomopoulos – Student Member

Leadership Resources Task Force

- Elizabeth McDonald – Chair
- Joel Filmore
- Melissa Lugo

Leadership Development Task Force

- Continue with Jane Goodman, Chair

Seasoned Leadership Task Force

- Continue with Ann Shillingord, Chair

- 2014 ACA Code of Ethics
- Bylaws: ARCA
- Policies and Procedures Manual – revised policy 1701.9 – Guideline for meeting request at the ACA Conference and Expo

- Division and Region Reports
- Branch Reports
- Committee Reports

Presentation from CACREP and Core

Carol Bobby, President and CEO, CACREP and Sylvia Fernandez, Chair CACREP, Patty Nunez, President of the Board, CORE and Frank Lane, Executive Director, CORE presented an update from CACREP and CORE.

Treasurer's Report and Proposed FY2015 Proposed Budget

ACA Treasurer Thelma Daley presented a report on FY2014 and an overview of the proposed FY2015 Budget.

Motions from the Financial Affairs Committee

It was moved by P. Schwallie-Giddis, and seconded by M. Walsh that: ACA be given the authority to negotiate a lease with the option to purchase and procure space beginning December 1, 2014 at 6101 Stevenson Avenue as the association's first choice relocating ACA's headquarters.

In the alternative if there are insurmountable issues with the first building, ACA is given the authority to negotiate a lease and procure space beginning December 1, 2014 at 2800 Eisenhower at the association's second choice for relocating ACA's headquarters. Motion passed.

It was moved by the Financial Affairs Committee that: Governing Council adopt the FY2015 proposed budget reflecting \$12,834,285 in Operating Revenues, \$12,833,676 in Operating Expenses, and excess Operating Revenue over Operating Expenses of \$609. Motion passed.

It was moved by the Financial Affairs Committee that: In accordance with Policy 1501.7C the Governing Council increases Management Services Fees by \$0.50 per member in FY2016 and \$0.50 in FY2017. Motion passed.

Wednesday, March 26

New Organizational Affiliate Applications

International Association for Traumatology Counseling:

It was moved by P. Francis and seconded by G. Lawson to: Accept the application for Organizational Affiliate for the International Association for Traumatology Counseling. Motion failed.

Trademarking the Term Professional Counseling

It was moved by North Atlantic Region that: The term Professional Counselor be trademarked, or copyrighted by ACA.

It was moved by B. Erford and seconded by G. Lawson: To postpone the Professional Counselor trademark motion indefinitely. Motion passed.

Association for Women and Counseling

It was moved by G. Lawson and seconded by B. Erford to: Accept the application for Organizational Affiliate for the Association for Women and Counseling. Motion failed.

Selection of Representatives to the Executive Committee, Nominations and Election Committee, and Financial Affairs Committee

It was moved by M. Walsh and seconded by Pat Schwallie-Giddis to: Ratify the slate of elections for representative to the Executive Committee, Nominations and Election Committee, and the Financial Affairs Committee. Motion passed.

Executive Committee

Division Rep: Gerard Lawson
Division Rep: Sue Pressman
Region Rep: Rachel Kristianson
Underrepresented Groups: Kimberly Frazier

Nominations and Election Committee

Division Rep: Sharon Guild-Stitt
Region Rep: Terry Mitchell

Financial Affairs Committee

Division Rep: Brande Flamez
Region Rep: Chris Roseman

Approval of the 20/20 Consensus Licensure Title and Scope of Practice

It was moved by B. Erford and seconded by P. Francis to: Approve of the 20/20 Consensus Licensure Title and Scope of Practice. Motion passed.

New Business

It was moved by B. Flamez and seconded by C. Wilde that: A task force be appointed for FY2015 to examine the organizational structure issues of Governing Council as it relates to divisions and organizational affiliates. Motion passed.

Adjournment

There being no further business, the meeting of the ACA Governing Council was adjourned at 4:30 p.m.