

# ACA GOVERNING COUNCIL MEETING

## MINUTES

September 29-October 1, 2005

### Call to Order

The ACA Governing Council meeting was called to order at 1:30 p.m., on September 29, 2005, at the Hyatt Fair Lakes Hotel, Fairfax, Virginia. President Patricia Arredondo presided. Governing Council members present for all or part of the meeting were as follows:

Patricia Arredondo, ACA President  
Fred Bemak, Process Observer  
Randy Lee Burwell, Midwest Region  
David Capuzzi, AADA  
Dennis Engels, NCDA  
Samuel T. Gladding, ACA Past President  
Angelo Gomez, Student Representative  
Jane Goodman, ACA Treasurer  
David B. Hershenson, ARCA  
A. Michael Hutchins, CSJ  
Rachel B. Kristianson, Western Region  
Michael C. Lazarchick, NECA  
Judy Lewis ACA Parliamentarian  
Colleen R. Logan, AGLBIC  
Stephen H. London, North Atlantic Region  
Kim Long, ASCA  
Cathy Malchiodi, ACC  
Ja'Nitta Marbury, AMCD  
Cynthia J. Osborn, IAAOC  
Pamela O. Paisley, ACES  
Karen K. Prichard, ASGW  
Sylvia E. Shortt, ACCA  
Molly L. Van Duser, IAMFC  
Sonya Vassos, C-AHEAD  
Marie A. Wakefield, ACA President-Elect  
F. Robert Wilson, AACE  
Sandra L. Winborne, ACEG  
Richard Yep, ACA Executive Director  
J. Scott Young, ASERVIC

Nita Jones, Southern Region Representative, was unable to attend and the Region was represented by Lynn Linde, a previous member of the Governing Council.

Glenna Wentworth, AMHCA Representative, was unable to attend and the Division was represented by Jim Blundo, AMHCA Past President.

In accordance with established policy, Lynn Linde and Jim Blunda were permitted to participate fully in all discussions of the body, but did not have voting privileges since they were not the officially seated delegates.

Others in attendance at the meeting as guests or observers, included the following:

Debra Bass, ACA Marketing Coordinator  
 Thelma T. Daley, ACA Treasurer-Elect  
 Mark Hamilton, AMHCA Executive Director and Chief Executive Officer  
 Robin Hayes, ACA Director of Convention and Meetings  
 Theresa Holmes, ACA Executive Assistant to the Executive Director  
 David Kaplan, ACA Associate Executive Director, Professional Affairs  
 Janice Macdonald, ACA Director of Professional Services and Special Projects  
 Sandi Morris, ACA Senior Conference Coordinator  
 Richard Mozier, ACA Associate Executive Director, Finance and Business Development  
 Carol Neiman, ACA Associate Executive Director, Membership and Meetings  
 Cindy Welch, ACA Associate Director, Human Resources and Office Services  
 Richard Wong, ASCA Executive Director

### **Knowledge Based Decision Making**

A presentation on Knowledge Based Decision Making was given by Paul Meyer, Principal Partner of Tecker Consultants, on September 29. Mr. Meyer gave a power point presentation and there was considerable discussion on the various points he outlined in his presentation.

Following this discussion on Knowledge Based decision making,, the Governing Council proceeded with the meeting agenda on October 1 and 2.

### **Parliamentarian's Remarks and Meeting Rules**

Parliamentarian Judy Lewis presented information on the conduct of a meeting and how the rules should be applied. She also called attention to the Governing Council Rules of Procedure that are proposed for the conduct of the meeting.

It was moved by Hutchins and seconded by Lazarchick that: The Governing Council adopt the Governing Council Rules of Procedure, as presented. Motion passed.

### **Division Staus and Voting on Governing Council**

It was noted that in preparing the yearly official membership count used to determine voting representation on the ACA Governing Council, that there were some divisions whose membership had dropped to a level to place their divisional status in jeopardy. It was further noted that in the current ACA Bylaws there appears to be a conflict between Article IV and Article X. Following some discussion of how best to resolve the conflict, the following action was taken:

It was moved by Wilson and seconded by Paisley that: Article IV, section 1 be re-written so it is consistent with Article X, Section 1, a, 3 regarding criteria for membership and voting on Governing Council. Motion passed. (Article X, Section 1, a, 3 reads as follows: A Division must have either a minimum of 400 ACA members or 70% of its

membership must also be ACA members in order to maintain Division status for Division representation on the Governing Council.)

It was noted that this action will be referred to the ACA Bylaws Committee to prepare appropriate language and submit such language to the next meeting of the ACA Governing Council.

### **Approval of Agenda**

Attention was called to the proposed Agenda for the meeting and President Arredondo asked if there were any requests for changes.

It was moved by Wilson and seconded by Kristianson that: The Governing Council approve the agenda for the meeting.

It was moved by Vassos and seconded by Engels that: The order of the agenda be changed to move item 25 (Collaborative Membership Development) from the Saturday schedule to an appropriate time on Friday. Amendment defeated.

A request was made to add to the agenda an update on Duty to Warn and an update from liaisons to non-ACA organizations. It was agreed that this will be done and no motion was required.

Vote was called for on the motion that: The Agenda be approved, as corrected. Motion passed.

### **Consent Agenda**

Attention was called to the items on the Consent Agenda and it was noted that approval of the Consent Agenda would mean approving all of the items contained therein.

It was moved by Prichard and seconded by Logan that: The consent agenda be approved as submitted.

A request was made to remove approval of Executive Committee Minutes for the May 20-22, 2005 meeting from the consent agenda. Therefore, this item was removed from the consent agenda.

Vote was called for on the motion that: The consent agenda be approved, with the exception of approval of the May 20-22, 2005 Executive Committee minutes. Motion passed.

Although this motion approved all items on the consent agenda, the individual items are listed here in these Minutes in order that they will become a part of the permanent record. Those approved items are as follows:

Ratification of Executive Committee Actions – by this action, the actions of the Executive Committee since the last Governing Council meeting in April 2005 are approved.

Approval of Minutes from Previous Meetings – by this action the Minutes from the ACA Governing Council for April 5-7, 2005 and from the ACA Executive Committee of August 25, 2005, are approved.

Approval of Additional Appointments to Committees/Task Forces – by this action, the following additional Task Forces, and new Committee/Task Force members were approved:

Cyber-Technology Committee

Marcia Moody, Flint, MI – three year appointment

Public Awareness and Support Committee

Carolyn Rollins, Albany GA – two year appointment to replace member who resigned

Research and Knowledge Committee

Elizabeth Foster, Honolulu, HI – one year appointment as student representative

Graduate Student Association Task Force

Belinda Colon, Silver Spring, MD – one year term

Bengu Erguner-Tekinalp, Auburn, AL – one year term

Amny Harper, Auburn, AL – one year term

Lillie Moore, Phoenix, AZ – one year term

Task Force on Branch Development

Jean Underfer-Babalis, Toledo, OH (Chair) – one year term

Bill Braden, Frankfort, KY – one year term

Laurine Browder, Wilton, CT – one year term

Joseph Dear, Sacramento, CA – one year term

Kelly Duncan, Dakota Dunes, SD – one year term

Mark Kenney, Reading, PA – one year term

Mika Watanabe-Taylor, Missoula, MT – one year term

Task Force to Explore Opportunities for ACA in Latin America

Andrés Consoli, San Francisco, CA (Chair) – one year term

Ingrid Klanderud, Miami, FL – one year term

Lucia Ortega, Mexico – one year term

Milagros Rivera-Pagan, Toa Baja, PR – one year term

Odette R. Smith, Mexico – one year term

Ethics Appeal Panel

Donald Anderson, Radford, VA – three year term

Marsha Wiggins-Frame, Englewood, CO – three year term

Task Force on Credentialing

Members to be determined

Advisory Task Force to the African Education HIV Initiative

Members to be determined

**Election of Student Representative to Governing Council**

A desire had been expressed that the Student Representative to the Governing Council be a voting member of the group. The Governing Council was advised that ACA is chartered in the District of Columbia and that in order to accomplish this, the Student Representative would need to be an elected member of the group.

It was moved by Kristianson and seconded by Hutchins that: Angelo Gomez be elected as the Student Representative to the ACA Governing Council. Motion passed. (Following this action, the Student Representative was seated as a voting member for the current year.)

**Release of Funds to Cover Expenses**

Treasurer Jane Goodman reported that due to the cyclical nature of revenue and expenses, it is sometimes necessary to temporarily use money from the excess revenue account to handle this. She proposed that the Governing Council take action to approve this procedure.

It was moved by Gladding and seconded by Hutchins that: The ACA Governing Council authorizes the release of up to \$500,000 of the excess revenue account by the Executive Director, and that any withdrawal from this fund be reported to the Financial Affairs Committee within seven days immediately following the action. Motion passed.

### **Strategic Visioning/Thinking**

President Arredondo summarized the meeting of the Strategic Visioning group earlier in the year and she called attention to the report that had been prepared. She noted that the group has identified five priorities that the Governing Council should consider during the coming year.

It was moved by Wakefield and seconded by Hutchins that: The Governing Council adopt the five strategic priorities (develop a signature product, increase public awareness, provide professional development, increase multicultural awareness, and develop partnerships). Motion passed.

Following this action, the Governing Council members broke into five subcommittees to discuss the five priorities that had been identified. When the group reconvened, each subcommittee presented a report of its discussion. Several motions are to be submitted later in this meeting for Governing Council action.

### **Approval of May 20-22, 2005 Executive Committee Minutes**

The Minutes of the Executive Committee meeting of May 20-22, 2005 were discussed and some items in those minutes were clarified.

It was moved by Logan and seconded by Shortt that: The Minutes of the May 20-22, 2005 Executive Committee be approved. Motion passed.

### **Resolutions from Counselors for Social Justice**

Attention was called to the several resolutions that had been submitted by the Counselors for Social Justice with a request that they be endorsed by the ACA Governing Council.

It was moved by the Counselors for Social Justice that: The resolutions on Promoting a Socially-Responsible Approach to Counseling submitted by the Counselors for Social Justice be endorsed. Motion passed. The Resolutions endorsed by this motion are as follows:

Resolution #1: Given the substantial body of empirical knowledge that describes the negative affect that religious bigotry, violence, and discrimination have on human development, it is resolved that the socially-responsible approach to mental health-care that Dr. Martin Luther King, Jr. advocated is necessary to eradicate these toxic social-environmental conditions in our society.

Resolution #2: Given the substantial body of empirical knowledge that describes the negative impact that racism continues to have on human development, it is resolved that the socially-responsible approach to mental health-care that Dr. King advocated is necessary to eradicate this complex toxic social-environmental condition in our society.

Resolution #3: Given the substantial body of empirical knowledge that describes the negative impact that sexism and sexual violence continue to have on human development, it is resolved that the socially-responsible approach to mental health-care that Dr. King advocated is necessary to eradicate these toxic social-environmental conditions in our society.

Resolution #4: Given the substantial body of empirical knowledge that describes the negative impact that the ableism continues to have on human development, it is resolved that the socially-responsible approach to mental health-care that Dr. King advocated is necessary to eradicate this toxic social-environmental condition in our society.

Resolution #5: Given the substantial body of empirical knowledge that describes the negative impact that heterosexism and violence against gay/lesbian/bisexual/transgendered persons continue to have on human development, it is resolved that the socially-responsible approach to mental health-care that Dr. King advocated is necessary to eradicate these toxic social-environmental conditions in our society.

Resolution #6: Given the substantial body of empirical knowledge that describes the negative impact that ageism continues to have on human development, it is resolved that the socially-responsible approach to mental health-care that Dr. King advocated is necessary to eradicate this toxic social-environmental condition in our society.

Resolution #7: Given the substantial body of empirical knowledge that describes the negative effect that poverty has on human development, it is resolved that the socially-responsible approach to mental health-care that Dr. King advocated is necessary to eradicate these toxic social-environmental conditions in our society.

Resolution #8: Given the substantial body of empirical knowledge that describes the negative effect that war has on human development, it is resolved that the socially-responsible approach to mental health-care that Dr. King advocated is necessary to promote peace and the end to all wars in our world.

It was moved by Hutchins and seconded by Prichard that: The President appoint a task force to develop a method for recording, for following up on and for disseminating resolutions to the members at large. This task force will report back to this body by the spring 2006 meeting. Motion passed.

It was moved by Capuzzi and seconded by Van Duser that: The maker of the motion relative to the social justice resolutions passed by the Governing Council on October 1, 2005 be requested to provide the knowledge base connected with all eight resolutions so the knowledge base may be used by members of ACA when disseminating these resolutions.

It was moved by Wilson and seconded by Gladding that: The motion be amended to state that this requirement apply to all future resolutions claiming empirical support. Amendment defeated.

Vote was called for on original motion that: The maker of the motion relative to the social justice resolutions passed by the Governing Council on October 1, 2005 be requested to provide the knowledge base connected with all eight resolutions so the knowledge base may be used by members of ACA when disseminating these resolutions. Motion passed.

Dr. Fred Bemak reported on the activities to date of the Counselors Without Borders idea, and on what is anticipated to be developed in the future.

It was moved by Hutchins and seconded by Engels that: ACA endorse the concept of Counselors without Borders. Motion passed.

### **Collaborative Membership Development**

Attention was called to the proposal submitted through the Association for Adult Development and Aging for provision of a rebate to new members who also join a division of ACA. It was noted that this was a proposal intended to aid and call attention to the Divisions.

It was moved by the Association for Adult Development and Aging that: New members of ACA receive a \$25 rebate on first year dues if they will apply the rebate to membership in a Division of the American Counseling Association. Motion defeated.

### **Ethnic and Racial Minority Member on Governing Council**

This item refers to an earlier action in which the Bylaws and Human Rights Committees had been directed to develop a proposal for inclusion of a person to represent ethnic and racial minorities on the Governing Council. No proposal had been forthcoming for this meeting, so it was agreed that the President would again ask these Committees to develop such a proposal.

It was moved by Marbury and seconded by Winborne that: The AMCD Governing Council representative be appointed in a non-voting capacity to work with the Bylaws and Human Rights Committees on the development of this position (ethnic and racial minority member of Governing Council). Motion passed.

### **Strategic Priorities**

It was suggested that in addition to the five strategic priorities that had been discussed earlier, that a sixth be added regarding improving conditions of counselor employment.

It was moved by Wilson and seconded by Hutchins that: ACA add “improving conditions of counselor employment” to the list of strategic priority areas. The strategic priority would include but not be limited to wages, hours, and working conditions. Motion passed.

### **Backup Materials for Governing Council**

There was a discussion of the need for the Governing Council to have more information included in agenda backup materials to help in making intelligent decisions on items that come before the body.

It was moved by Wilson and seconded by Kristianson that: A log of all motions from the previous three fiscal years be provided as part of the ACA Governing Council backup materials. Motion passed.

### **Strategic Priority - Signature Product**

It was moved by Paisley and seconded by Capuzzi that: The ACA President be requested to appoint a Signature Product Task Force. This Task Force would be charged to: (a) work with ACA staff to develop descriptions of the examples of signature products submitted by the subcommittee; (b) work with ACA staff to disseminate these descriptions to members of ACA and solicit input with respect to the relative value of each of the proposed signature products and other potential signature products they would like to propose; (c) encourage similar discussions of potential products by divisional and regional groups; (d) summarize results of member input relative to signature product possibilities; and (e) provide Governing Council with recommendations relative to the four most viable signature products at the Governing Council Meeting in the fall of 2006. *These actions would be pending review by the Financial Affairs Committee.* A Follow-up Report is to be submitted to Governing Council by: Fall 2006. Motion passed.

### **Follow Up on Motions Passed by Governing Council**

It was moved by Capuzzi and seconded by Van Duser that: After each meeting of the Governing Council the President and the Executive Director assure that required follow up action steps are expedited. Motion passed.

### **Strategic Priority - Multiculturalism**

It was moved by Hutchins and seconded by Prichard that: The ACA President be directed to appoint a Task Force composed of Michael Lazarchick, Kim Long, Karen Prichard, Sandra Winborne and Chaired by Michael Hutchins, to develop a process to gather and disseminate diversity competencies developed by ACA entities, with a report due to the Governing Council at the March 2006 meeting. Motion passed.

### **Reports and Information Items**

There were a number of reports submitted to the Governing Council in the form of written or oral reports. No action was required on these items, but they are listed here for the record.

Reports were received from:

ACA President

ACA President-Elect

ACA Past President

ACA Treasurer

ACA Executive Director

ACA Committees and Task Forces:

Cyber-Technology Committee

Ethics Committee

Research and Knowledge Committee

Graduate Student Association Task Force

Task Force for Exemplary Practices with Mental Health Models in School  
Counseling

Task Force for Exemplary Practices Working with Immigrant Families and  
Individuals

Task Force on Exemplary Practices for Working with Latino Clients and  
Families

Governing Council was also given an update on the following

CACREP – report given by Carol Bobby, John Keys, and Rebecca Stanard  
ACA Insurance Trust – report given by Judy Lewis and Michael Hutchins  
AASCB – brief report on ongoing activities and cooperation with AASCB  
Divisions possibly out of compliance  
Involuntary revocation of division charter language  
Code of ethics communication strategy  
ACA Office of Cultural Competency

**Adjournment**

The meeting of the Governing Council was adjourned at 2:45 p.m., on October 1, 2005.

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