

GOVERNING COUNCIL MEETING

October 13-15, 2011

Gaylord National Harbor
Woodrow Wilson A
National Harbor, MD

AGENDA

Don W. Locke, Presiding

Thursday, October 13

8:00 – 9:00

Group Breakfast – Magnolia 3

9:00 – 12:00

Governance Structure Group Retreat - Woodrow Wilson A

12:00 – 1:30

Group Lunch – Magnolia 3

1:30 – 5:00

Governance Structure Group Retreat

Friday, October 14

8:00 – 9:00

Group Breakfast – Magnolia 3

9:00 – 10:15

1. Call to Order
2. Welcome, Introductions, Sharing
3. Parliamentarian's Remarks and Meeting Rules (Tab 1, p. 1-1 – 1-13)
4. Approval of the Agenda
5. Reports from Officers & Executive Director
 - a. President (Tab 2, p. 2-1)
 - b. President-Elect (Tab 2, p. 2-3)
 - c. Past President
 - d. Executive Director

10:15 – 10:30

Comfort Break

10:30 – 11:00

6. Consent Agenda
 - a. Minutes from March 22-23, 2011 Governing Council meeting (Tab 3, p. 3-1 – 3-10)
 - b. Executive Committee Minutes (June 23-24, 2011) and Actions (Tab 3, p. 3-11 – 3-15)
7. Branch Bylaws – Rhode Island and Massachusetts (Tab 3, p. 3-17 – 3-20)
 - a. Policy Manual Changes
 - i. Financial Affairs Committee Changes (Tab 3, p. 3-21)
 - ii. Journal Copy Retention (Tab 3, p. 3-23 – 3-24)
 - b. Graduate Student Committee - Mentoring Program (Tab 3, p. 3-25 – 3-28)
8. HOA Update

11:00 – 12:00

9. ACA Bylaw Changes
 - a. ACA Election Changes (Tab 4, p. 4-1 – 4-4)
 - b. Ethnic Minority on Governing Council (Tab 4, p. 4-5 – 4-7)

12:00 – 1:30

Group Lunch (Sponsored by the Foundation) – Magnolia 3

1:30 – 2:30

10. Diversity and Multicultural Training – Courtland Lee

2:30 – 3:30

11. Treasurer's Report (Tab 5, p. 5-1)
12. Audit Committee update (Tab 5-3)
13. Financial Affairs Committee Motions (Tab 5, p. 5-5)
14. Auditors Presentation

3:30 – 3:45

Comfort Break

3:45 – 4:15

15. CACREP – Carol Bobby and Martin Ritchie

4:15 – 4:45

16. Membership Options (Tab 6, p 6-1 – 6-6)

4:45 – 5:00

17. Conflict of Interest Forms (Tab 7, p. 7-1 – 7-3)

5:00 – 6:00

Rest, Relax and Refresh

6:00

Group Dinner

Saturday, October 15

8:00 – 9:00

Group Breakfast – Magnolia 3

9:00 – 9:30

18. Proposed Changes to the DSM-5 (Tab 8, 8-1 – 8-4)

9:30 – 9:45

19. Guidelines for Meeting Request at the ACA Conference (Tab 9, p. 9-1)

9:45 - 10:00

Comfort Break

10:00 – 10:15

20. Insurance Trust Update

10:15 - 12:00

21. Old business

22. New business

23. Wrap up, assignments, final thoughts

24. Adjournment

Reference Information Included with Governing Council Board Materials – Tab 10

ACA Bylaws (March 2011)

Governing Council Directory, 2011-2012

ACA Staff Telephone and Email List

Governing Council Glossary

Governing Council Meeting Minutes

- March 2011
- October 2010
- March 2010
- November 2009